



AGENDA

GUELPH CITY COUNCIL

April 18, 2006 - 6:30 p.m.

Please turn off or place on non-audible all cell phones, PDAs, Blackberrys and pagers during the meeting.

- O Canada
- Silent Prayer
- Disclosure of Pecuniary Interest
- Confirmation of Minutes – April 3, 2006 (Councillor Schnurr)
“THAT the minutes of the Council meeting held April 3, 2006 and the minutes of the Council meeting held in Committee of the Whole on April 3, 2006 be confirmed as recorded and without being read.”

PRESENTATION

Mayor Quarrie will be assisted by Mr. Norman Harrison, member of Heritage Guelph, in presenting commemorative plaques to owners of properties which have recently been designated as Heritage properties.

Ms. Kristen Bowman and Ms. Pinky Langat will be providing information with respect to Youth Week and the Guelph Youth Council's new logo.

REGULAR MEETING

DELEGATIONS

Resolution (Councillor Baily)

“THAT persons desiring to address Council be permitted to do so at this time.”

Delegations are limited to a maximum of five (5) minutes.

- a) Mr. John Allen on behalf of the Downtown Board of Management with respect to the Baker Street Parking Garage. *(Item A-2 on the Consent Agenda)*
- b) Mr. John Ostetto with respect to the Proposed Twinning with the Province of Treviso, Italy. *(Clause 2 of FACS report)*
- c) Mr. Walter Kehm on behalf of the Guelph Rowing Club will be present to answer any questions. *(Clause 3 of FACS report)*

COMMITTEE OF THE WHOLE

Resolution – Councillor Billings

“THAT Council now go into Committee of the Whole to consider reports and correspondence.”

REPORTS FROM COMMITTEES OF COUNCIL AND OTHER COMMITTEES

- a) Finance, Administration & Community Services Committee –
“THAT the THIRD REPORT of the Finance, Administration & Community Services Committee be received and adopted.”

CONSENT AGENDA

- A) **Reports from Administrative Staff**
- B) **Items for Direction of Council**
- C) **Items for Information of Council**

Resolution to adopt the Consent Agenda.

Resolution:- Committee rise with leave to sit again (Councillor Birtwistle)
“THAT the Committee rise with leave to sit again.”

Resolution:- proceedings in Committee of the Whole (Councillor Burcher)
“THAT the action taken in Committee of the Whole in considering reports and correspondence, be confirmed by this Council.”

SPECIAL RESOLUTIONS

Councillor Kovach's motions for which notice was given April 3, 2006

- 1) THAT a status report on restructuring, restructuring budget implications and hirings be prepared for the next FACS Committee meeting.
- 2) WHEREAS Guelph City Council as representatives of the shareholders directed in November 2005 that the Guelph Junction Railway Board be increased by three (3) non-council members;

AND WHEREAS Guelph City Council further directed staff to advertise to fill these positions immediately;

THEREFORE IT BE RESOLVED THAT the Guelph Junction Railway Board be requested to bring forth a complete report and update Council on the status of Council's direction to increase representation on the Board at the next meeting of Guelph City Council.

BY-LAWS

Resolution:- First and Second Reading of By-laws. (Councillor Downer)

Verbal Resolution:- Council go into Committee of the Whole to consider the by-laws.

NOTE: When all by-laws have been considered, a member of Council should move
"THAT the Committee rise and report the by-laws passed in Committee
without amendment (or as amended).

Resolution:- Third Reading of By-laws. (Councillor Ferraro)

QUESTIONS

MAYOR'S ANNOUNCEMENTS

Please provide any announcements, to the Mayor in writing, by 12:00 noon on the day of the Council meeting.

NOTICE OF MOTION

ADJOURNMENT

Council Committee Room B
April 3, 2006 5:30 p.m.

A meeting of Guelph City Council.

Present: Councillors Billings, Birtwistle, Burcher,
Downer, Ferraro, Furfaro, Hamtak, Kovach, Laidlaw,
Moziar and Schnurr.

Absent: Mayor Quarrie and Councillor Bailly

Staff Present: Mr. L. Kotseff, Chief Administrative
Officer; Chief S. Armstrong, Director of Emergency
Services; Dr. J. Laird, Director of Environmental Services;
Mr. D. McCaughan, Director of Operations; Ms. L.E.
Payne, Director of Corporate Services/City Solicitor; Mr. J.
Riddell, Director of Planning & Development Services; Mr.
G. Stahlmann, Director of Community Services; Mr. G.
Beal, Manager of Financial Services; Mrs. L.A. Giles, City
Clerk/Manager of Council Administrative Services; and
Ms. J. Sweeney, Council Committee Co-ordinator

1. Moved by Councillor Birtwistle
Seconded by Councillor Furfaro

THAT the Council of the City of Guelph now hold a
meeting that is closed to the public, pursuant to Section 239
(2) (c) and (e) of the Municipal Act, with respect to:

- proposed or pending acquisition or disposition of
land;
- litigation or potential litigation.

Carried

The meeting adjourned at 5:31 o'clock p.m.

.....
Acting Mayor

.....
Clerk

Council Committee Room B
April 3, 2006 5:32 p.m.

**A meeting of Guelph City Council meeting in
Committee of the Whole.**

Present: Councillors Billings, Birtwistle, Burcher,
Downer, Ferraro, Furfaro, Hamtak, Kovach, Laidlaw,
Moziar and Schnurr.

Absent: Mayor Quarrie and Councillor Bailly

Staff Present: Mr. L. Kotseff, Chief Administrative
Officer; Chief S. Armstrong, Director of Emergency
Services; Dr. J. Laird, Director of Environmental Services;
Mr. D. McCaughan, Director of Operations; Ms. L.E.
Payne, Director of Corporate Services/City Solicitor; Mr. J.
Riddell, Director of Planning & Development Services;
Mr. G. Stahlmann, Director of Community Services; Mr.
G. Beal, Manager of Financial Services; Mrs. L.A. Giles,
City Clerk/Manager of Council Administrative Services;
and Ms. J. Sweeney, Council Committee Co-ordinator

**DECLARATIONS UNDER MUNICIPAL CONFLICT
OF INTEREST ACT**

There were no declarations of pecuniary interest.

1. Moved by Councillor Birtwistle
Seconded by Councillor Furfaro
THAT Jose Matera be permitted to address Council.

Carried

Ms. Matera provided an update with respect to a litigation
matter.

2. Moved by Councillor Birtwistle
Seconded by Councillor Downer
THAT staff be given direction with respect to a potential
acquisition of land.

Carried

Ms. L.E. Payne
Dr. J.L. Laird

The Chief Administrative Officer provided an update with respect to a recent vandalism incident.

The meeting adjourned at 6:07 o'clock p.m.

.....
Acting Mayor

.....
Clerk

Council Chambers
April 3, 2006

Council reconvened in formal session at 6:30 p.m.

Present: Councillors Billings, Birtwistle, Burcher,
Downer, Ferraro, Furfaro, Hamtak, Kovach,
Laidlaw, Moziar and Schnurr.

Absent: Mayor Quarrie and Councillor Bailly

Staff Present: Mr. L. Kotseff, Chief Administrative Officer; Chief S. Armstrong, Director of Emergency Services; Dr. J. Laird, Director of Environmental Services; Mr. D. McCaughan, Director of Operations; Ms. L.E. Payne, Director of Corporate Services/City Solicitor; Mr. J. Riddell, Director of Planning & Development Services; ; Mr. G. Stahlmann, Director of Community Services; Mr. G. Beal, Manager of Financial Services; Mr. B. Chapman, Manager of Parking & Downtown Operations; Mr. R. French, Manager of Transit Services; Mr. M. McCrae, Manager of Corporate Property; Ms. A.M. O'Connell, Supervisor of Parking; Mr. B. Poole, Chief Building Official; Mr. P. Sheehy, Zoning Inspector; Mr. J. Stokes, Manager of Realty Services; Mrs. L.A. Giles, City

Clerk/Manager of Council Administrative Services; and
Ms. J. Sweeney, Council Committee Co-ordinator

Acting Mayor Schnurr read a letter from Councillor Baily expressing appreciation for the support she has received following her recent surgery and that she will be back to meetings as soon as she has recovered.

DECLARATIONS UNDER MUNICIPAL CONFLICT OF INTEREST ACT

Councillor Downer declared a possible pecuniary interest with regards to the requested sign variance for 925 Woodlawn Road West because of a family business affiliation and did not discuss or vote on the matter.

1. Moved by Councillor Downer
Seconded by Councillor Kovach
THAT the minutes of the Council meetings held on March 13 and 20, 2006 be confirmed as recorded and without being read.

Carried

2. Moved by Councillor Ferraro
Seconded by Councillor Billings
THAT persons wishing to address Council be permitted to do so at this time.

Carried

REGULAR MEETING

DELEGATIONS

Sign By-law variance for Canadian Tire Realty Corporation at 10 Woodlawn Road East

Scott Arbuckle was present on behalf of the Canadian Tire Realty Corporation in support of the staff recommendation for their requested sign variance. He advised that he is

available to answer any questions. Council had no questions.

Mr. J. Riddell
Mr. B. Poole

3. Moved by Councillor Birtwistle
Seconded by Councillor Downer
THAT the request for a variance from the Sign By-law for Division D, Concession 2, Part Lot 1, Reference Plan 61R-7048, Parts 1 to 8, known as 10 Woodlawn Road East (see Schedule A location map), to permit a freestanding sign with a sign area of 25 square metres, for Canadian Tire Realty Corporation, be approved.

Carried

Sign By-law variance for the Oxford Retail Group at 435 Stone Road West

Svetlana Levant was present on behalf of Pride Signs and requested that Council approve their request for a second LED sign. She advised that this second sign would allow their client to maintain uniformity in their sign advertising.

Carl King, General Manager of Stone Road Mall expressed concern that with only one LED sign permitted on the property that their messages would only be reaching 50% of the public. He suggested that having two LED signs located on the major roadways will allow also for great flexibility for communicating the events of the mall and would also have reduced labour costs and potential liability issues. He requested that Council approve their request for a second LED sign in light of their unique situation/location.

Councillor Birtwistle presented Clause 3 of the FOURTH REPORT of the Planning, Environment & Transportation Committee.

It was requested that the clauses be voted on separately.

Mr. J. Riddell
Block I,
Mr. B. Poole

4. Moved by Councillor Birtwistle
Seconded by Councillor Downer
THAT the request for variances from the Sign By-law for Registered Plan 639, Block Q, Registered Plan 651, Part Lot 9, Concession 4, Division G, known as 435 Stone Road West (see schedule A location map), to permit two

freestanding signs to have a setback of 4.0 metres, a height of 7.67 metres and a sign area of 22.9 square metres, for the Oxford Retail Group, be approved.

Carried

Mr. J. Riddell
Block I,
Mr. B. Poole

5. Moved by Councillor Birtwistle
Seconded by Councillor Downer
THAT the request for a variance from the Sign By-law for Registered Plan 639, Block Q, Registered Plan 651, Part Lot 9, Concession 4, Division G, known as 435 Stone Road West (see schedule A location map), to permit a second freestanding sign to have an LED changeable message board of 3.3 square metres, for Oxford Retail Group, be refused.

A recorded vote was requested, which resulted as follows:

VOTING IN FAVOUR: Councillors Billings, Burcher, Downer, Ferraro, Kovach, Laidlaw and Schnurr (7)

VOTING AGAINST: Councillors Birtwistle, Furfaro, Hamtak and Moziar (4)

The motion was carried.

Proposed Baker Street Parking Garage

The Manager of Realty Services highlighted the public involvement in the proposed Baker Street Parking Garage project. He outlined the proposed parking structure which would consist of six levels of parking, ground floor access to sidewalks and a one-way loop road around the structure. He provided information with respect to the timing of the project and the financial impacts.

John Allan was present on behalf of the Downtown Board of Management and suggested that the proposed new structure would benefit the entire city. He advised that the design has the support of the Board and urged Council to allow alternative structure bids. He suggested that the ongoing operating costs for the structure are more important to the Board as this will affect them directly.

Andrew Lambden was not present.

Ian Smith on behalf of the Guelph Chamber of Commerce advised of their support of the one loop road design. He suggested that the project shortfall should be financed through long-term debt rather than increases to the parking fees and the creation of any special levies. He expressed concern that alternative bids be allowed.

Susan Watson suggested that street level retail should be included in this structure. She further suggested that revenue from such retail would assist in offsetting the operating costs of this facility. She suggested that the benefits of a retail component would provide for intensification, revitalize the downtown, create a more walkway community and enhance the safety of the parking garage while providing opportunities for small businesses.

Councillor Birtwistle presented Clause 1 of the FOURTH REPORT of the Planning, Environment & Transportation Committee.

6. Moved by Councillor Birtwistle

Seconded by Councillor Downer

THAT staff proceed with design-document preparation and tendering of the construction of the Baker Street Parking Garage as described in the Planning, Environment and Transportation Committee report "Proposed Baker Street Parking Garage" dated March 27, 2006;

AND THAT the Baker Street Parking Garage design be consistent with the City of Guelph Urban Design Guidelines and guidelines for façade development articulated in the Downtown Guelph Private Realm Plan;

AND THAT staff proceed to complete the Environmental Assessment requirements with respect to the creation of the new portion of laneway and with the necessary public process to effect the permanent closure of parts of Chapel and Park Lanes to accommodate the Baker Street Parking Garage once the affected lands have been identified through detailed design;

AND THAT staff negotiate, and the Mayor and Clerk execute, agreements for additional temporary parking in order to mitigate impacts on the downtown during the

construction period of the Baker Street Parking Garage subject to the form and content of such agreements being acceptable to the Director of Operations and the City Solicitor;

AND THAT staff report back on user pay fee increases or levy increases to pay for the additional \$500,000 dollars in costs per year;

AND THAT downtown Business Improvement Area Board be consulted;

AND THAT scenarios for estimates of costs for user pay increases and levy increases be brought forward to Planning, Environment and Transportation Committee in one month.

7. Moved in Amendment by Councillor Hamtak
Seconded by Councillor Billings
THAT staff proceed, on a design-build basis, with document preparation and tendering of the design and construction of the Baker Street Parking Garage as described in the Planning, Environment and Transportation Committee report "Proposed Baker Street Parking Garage" dated March 27, 2006;

A recorded vote was requested, which resulted as follows:

VOTING IN FAVOUR: Councillors Billings, Burcher, Downer, Hamtak, Kovach and Schnurr (6)

VOTING AGAINST: Councillors Birtwistle, Ferraro, Furfaro, Laidlaw and Moziar (5)

The motion was carried.

8. Moved in Amendment by Councillor Burcher
Seconded by Councillor Kovach
THAT the consideration be given to the Baker Street Parking Garage design to provide for the opportunity to adopt the parking structure for commercial use on the ground floor.

A recorded vote was requested, which resulted as follows:

VOTING IN FAVOUR: Councillors Billings, Burcher, Downer, Ferraro, Hamtak, Kovach, and Laidlaw (7)

VOTING AGAINST: Councillors Birtwistle, Furfaro, Moziar and Schnurr (4)

The motion was carried.

9. Moved by Councillor Hamtak
Seconded by Councillor Moziar

THAT the matter of the Baker Street Parking Garage be referred back to staff until scenarios for estimates of costs for user pay increases and special services levy on the area currently covered by the Downtown Board of Management Improvement Area to pay for the additional \$500,000 in costs per year are brought to Council.

A recorded vote was requested, which resulted as follows:

VOTING IN FAVOUR: Councillors Birtwistle, Hamtak, Kovach and Moziar (4)

VOTING AGAINST: Councillors Billings, Burcher, Downer, Ferraro, Furfaro, Laidlaw and Schnurr (7)

The motion was defeated.

10. Moved by Councillor Birtwistle
Seconded by Councillor Downer

Mr. D. McCaughan
the
Ms. L.E. Payne
design-build
Mr. D.A. Kennedy

THAT staff proceed with the preparation and tendering of construction of the Baker Street Parking Garage on a basis;

AND THAT the consideration be given to the Baker Street Parking Garage design to provide for the opportunity to adopt the parking structure for commercial use on the ground floor.

AND THAT the Baker Street Parking Garage design be consistent with the City of Guelph Urban Design

Guidelines and guidelines for façade development articulated in the Downtown Guelph Private Realm Plan;

AND THAT staff proceed to complete the Environmental Assessment requirements with respect to the creation of the new portion of laneway and with the necessary public process to effect the permanent closure of parts of Chapel and Park Lanes to accommodate the Baker Street Parking Garage once the affected lands have been identified through detailed design.

A recorded vote was requested, which resulted as follows:

VOTING IN FAVOUR: Councillors Billings, Burcher, Downer, Ferraro, Furfaro, Hamtak and Schnurr (7)

VOTING AGAINST: Councillors Birtwistle, Kovach, Laidlaw and Moziar (4)

The motion was carried.

11. Moved by Councillor Birtwistle

Seconded by Councillor Downer

THAT staff negotiate, and the Mayor and Clerk execute, agreements for additional temporary parking in order to

impacts on the downtown during the construction period of the Baker Street Parking Garage subject to the form and content of

such agreements being acceptable to the Director of Operations and the City Solicitor.

Carried

12. Moved by Councillor Birtwistle

Seconded by Councillor Downer

THAT staff report back on user pay fee increases or special services levy on the area currently covered by the

Board of Management Improvement, to pay for the additional \$500,000 dollars in costs per year;

AND THAT downtown Business Improvement Area Board

Mr. D. McCaughan
Ms. L.E. Payne
mitigate
Mr. D.A. Kennedy

Mr. D. McCaughan
Ms. L.E. Payne
Downtown
Mr. D.A. Kennedy

be consulted;

AND THAT scenarios for estimates of costs for user pay increases and levy increases be brought forward to Planning, Environment and Transportation Committee in one month.

A recorded vote was requested, which resulted as follows:

VOTING IN FAVOUR: Councillors Billings, Birtwistle, Burcher, Downer, Ferraro, Furfaro, Hamtak, Kovach, Moziar and Schnurr (10)

VOTING AGAINST: Councillor Laidlaw (1)

The motion was carried.

13 Moved by Councillor Furfaro
Seconded by Councillor Billings
THAT Council now go into the Committee of the Whole to consider reports and correspondence.

Carried

Councillor Birtwistle presented the balance of the FOURTH REPORT of the Planning, Environment & Transportation Committee.

Mr. J. Riddell
as
Mr. B. Poole

14. Moved by Councillor Birtwistle
Seconded by Councillor Furfaro
THAT the requirements in Sign By-law No. (1996)-15245,
amended, relating to LED signs be confirmed;

AND THAT City initiated requests for LED signs follow the same variance process as other LED sign requests and become part of the urban design guidelines.

Carried

Mr. J. Riddell
Mr. B. Poole

15. Moved by Councillor Birtwistle
Seconded by Councillor Furfaro
THAT the request for a variance from the Sign By-law for Registered Plan 661, Lot 4, known as 925 Woodlawn Road West, to permit a freestanding sign to have an LED changeable message

board with a sign area of 1.7 square metres, for Royal Distributing, be refused.

Carried

CONSENT AGENDA

The following item #B-1 was extracted from the Consent Agenda to be voted on separately.

16. Moved by Councillor Moziar
Seconded by Councillor Birtwistle
THAT the balance of the April 3, 2006 Consent Agenda as identified below, be adopted:

a) **Sign By-law variance for Balnar Management Ltd. at 255-265 Westwood Road**

Mr. J. Riddell
law for
Mr. B. Poole

THAT the request for a variance from the Sign By-law for Registered Plan 615, Block O, known as 255-265 Westwood Road (see Schedule A location map), to permit a separation distance of 60.0 metres between two freestanding signs on the same property, for the Balnar Management Ltd., be approved.

b) **Proposed demolition of a detached dwelling known municipally as 19 Hearn Avenue**

Mr. J. Riddell

Mr. B. Poole

THAT the application to demolish the detached dwelling known municipally as 19 Hearn Avenue, be approved.

c) **Concession Holdings – proposed Residential Draft Plan of Subdivision, Zoning Amendment, and Plan of Condominium (File 23T-05502, ZC0510, 23CDM05507)**

Mr. J. Riddell
Robinson and
Dr. J.L. Laird
Inc. for a
Mr. D.A. Kennedy
Plan of

THAT the application by Black, Shoemaker, Donaldson Ltd on behalf of Concession Holdings Draft Plan of Residential Subdivision and Draft

Mr. G.W. Stahlmann
terminus of
Ms. L.E. Payne

Condominium on .88 ha of land located at the
Joseph Street, legally described as Part of Lots 16,
17, 18, 21 and 22, Registered Plan 230, City of
Guelph be approved subjection to the conditions in
Schedule 1 attached hereto;

AND THAT the Zoning By-law amendment
application be approved and that City staff be
instructed to prepare the necessary amendment to
Zoning By-law Number (1995)-14864, as amended,
to transfer portions of the subject lands from the
current R.1B (Residential Single Detached) Zone

to the Specialized R.1C-? (Residential Single
Detached) Zone.

d) **Debenture Issue**

Mr. D.A. Kennedy

THAT the City Treasurer be authorized to proceed
with the marketing through the City's fiscal agent, a
debenture issue in the aggregate amount of
\$6,000,000 dated April 4, 2006 for a term not
exceeding five years

Carried

Mayor Quarrie
the
Counc. L Baily
Ms. M. Walker

17. Moved by Councillor Furfaro
Seconded by Councillor Billings
THAT Mayor Quarrie replace Councillor Laura Baily as
Council representative to the St. Joseph's Hospital Board.

Carried

18. Moved by Councillor Hamtak
Seconded by Councillor Ferraro
THAT the Committee rise with leave to sit again.

Carried

19. Moved by Councillor Kovach
Seconded by Councillor Downer

THAT the action taken in Committee of the Whole in considering reports and correspondence, be confirmed by this Council.

Carried

BY-LAWS

20. Moved by Councillor Laidlaw
Seconded by Councillor Burcher
THAT leave be now granted to introduce and read a first and second time By-laws Numbered (2006)-17985 to (2006)-17996, inclusive.

Carried

The By-laws were read a first and second time at 8:56 o'clock p.m.

Council went into Committee of the Whole on By-laws Numbers (2006)-17985 to (2006)-17996, inclusive.

Acting Mayor Schnurr in the Chair.

At 8:58 o'clock p.m., the Committee rose and reported By-laws Numbered (2006)-17985 to (2006)-17996, inclusive, passed in Committee without amendment.

21. Moved by Councillor Laidlaw
Seconded by Councillor Ferraro
THAT By-law Number (2006)-17991 be referred back to staff.

Carried

22. Moved by Councillor Moziar
Seconded by Councillor Furfaro
THAT By-laws Numbered (2006)-17985 to (2006)-17995, inclusive, be read a third time and passed.

Carried

The By-laws were read a third time and passed at 9:00 o'clock p.m.

QUESTIONS

Councillor Birtwistle questioned staff in response to a letter received from area physicians with respect to the status of the pesticide by-law, the Pesticide Advisory Group and the public educational program.

In response to questions by Councillor Kovach, Councillor Furfaro provided a status update with respect to the appointments to the Guelph Junction Railway. In response to questions, the City Solicitor advised that she would review the Shareholder Declaration with respect to the Nominating Committee.

In response to questions by Councillor Kovach, the Chief Administrative Officer advised that he would report back on the financial implications of the restructuring and hirings.

In response to questions by Councillor Laidlaw with respect to the pesticide by-law, the Director of Community Services advised that staff can provide an update on the status of the by-law, but that Council did not approve funding in the budget for the educational component. The Director of Environmental Services advised that

they have contacted the Grand River Conservation Authority with respect to surface water monitoring and are awaiting a reply.

In response to questions by Councillor Moziar, the Director of Community Services advised that they will contact Sackville, New Brunswick to obtain a copy of their pesticide by-law.

In response to questions by Councillor Birtwistle, the City Clerk/Manager of Council Administrative Services advised that the matter of the events calendar on the City's website is being looked into and will be corrected.

Councillor Downer suggested that it would be helpful for when the Chief Administrative Officer reports back on the realignment update to have the 2006 goals/objectives.

MAYOR'S ANNOUNCEMENTS

NOTICE OF MOTION

Councillor Kovach advised that she will be bring forward to a future Council meeting, if necessary, motions with respect to:

impacts

- Guelph Junction Railway
- Update of the realignment and the budget/financial
- Goals and objectives.

ADJOURNMENT

The meeting adjourned at 9:25 o'clock p.m.

Minutes read and confirmed April 18, 2006.

.....
Acting Mayor

.....
Clerk

April 3, 2006

Schedule 1

Regulations and Conditions

PART A

THAT the application by Black, Shoemaker, Robinson and Donaldson Ltd on behalf of Concession Holdings Inc. for a Draft Plan of Residential Subdivision and Draft Plan of Condominium on .88 ha of land located at the terminus of Joseph Street, legally described as

Part of Lots 16, 17, 18, 21 and 22, Registered Plan 230, City of Guelph be approved, subject to the following conditions:

1. That this subdivision approval applies only to a draft plan of subdivision prepared by Black, Shoemaker, Robinson and Donaldson Ltd dated February 2, 2006 (project No. 05-5985-29)
2. That this Draft Plan Approval shall lapse at the expiration of 3 years from the date of issuance of Draft Plan Approval.

Conditions to be met prior to grading or site alteration

3. That the Developer agrees to stabilize all disturbed soil within 90 days of being disturbed, control all noxious weeds and keep ground cover to a maximum height of 150 mm (6 inches) until the release of the development agreement on the block/lot so disturbed.
4. That the Developer agrees to direct construction traffic to and from the subject site for all phases of servicing and building construction via a specified route to the satisfaction of the City Engineer. Any damage or maintenance required to surrounding streets as a result of such traffic shall be at the Developers cost.
5. That the Developer agrees that no work, including, but not limited to grading or filling, will occur on the lands until such time as the Developer has obtained written permission from the City Engineer or has entered into a Development Agreement with the City.
6. That the Developer prepare an overall site drainage and grading plan, satisfactory to the City Engineer, prior to any grading or construction on the site. Such a plan will be used as the basis for a detailed lot grading plan to be submitted prior to the issuance of any building permit within the development.
7. That the Developer constructs, installs and maintains erosion and sediment control facilities, satisfactory to the City Engineer, prior to any grading or construction on the lands in accordance with a plan that has been submitted to and approved by the City Engineer.

Conditions to be met prior to execution of development agreement

8. That the Developer is responsible for the total cost of the design and construction of all municipal services required to service the lands within and external to the limits of the plan of subdivision including roadworks, and sanitary, storm and water facilities. Municipal services external to the plan include, but are not limited to, the construction of a connection to the existing watermain and an extension of a 150mm diameter watermain and roadworks on Joseph Street including all appurtenances and restoration. All costs related to the construction of the 150mm diameter watermain within Parts 1 and 2 of Reference Plan 61R-xxxx will be borne by the City of Guelph upon completion of the works to the satisfaction of the City Engineer. Such costs to include construction administration and on-site inspection.
9. That the Developer shall have engineering servicing drawings prepared for the approval of the City Engineer for all internal and external municipal services, grading and drainage. These drawings must reflect the recommendations of all approved reports and studies prepared in support of this application.
10. That the Developer agrees to design and construct entrance features within Block 14 of the proposed plan of condominium to delineate the transition from the Joseph Street right-of-way to the private road.
11. That the Developer pay a share of the cost of all existing municipal services within and abutting the proposed subdivision, as determined by the City Engineer.

Conditions to be met prior to registration of the plan

12. That prior to the registration of the plan, the approval of the City must be obtained with respect to the availability of adequate water supply and sewage treatment capacity.
13. That prior to final approval of the plan, the Developer enters into a Development Agreement, to be registered on title, satisfactory to the City Solicitor, which includes all requirements, financial and otherwise to the satisfaction of the City of Guelph. Such an agreement will also require that the developer, or subsequent owners of the common elements within the plan, provide perpetual maintenance of all such common elements.
14. That any domestic wells and boreholes drilled for hydrogeological or geotechnical investigations be properly abandoned in accordance with the Ministry of Environment Regulations and Guidelines to the satisfaction of the Director of Planning and Development Services.

15. That the developer shall erect signs at the entrances to the subdivision showing the proposed land uses and zoning of all lots and blocks within the proposed subdivision and predominantly place on such signs the wording "For the zoning of all lands abutting the subdivision, inquiries should be directed to Planning and Development Services, City Hall".
16. That all easements, blocks and rights-of-way required within or adjacent to the proposed plan of condominium be granted free and clear of encumbrance to the satisfaction of the City of Guelph, Guelph Hydro Electric Systems Inc. and other Guelph utilities.
17. That the Developer shall pay any outstanding debts owed to the City, prior to the registration of the proposed plan of condominium.
18. That all telephone service and cable TV service in the plan be underground and the Developer shall enter into a servicing agreement with Bell Canada providing for the installation of underground telephone service prior to registration of the plan of condominium.
19. That street lighting and underground wiring shall be provided throughout the common-element condominium at the Developer's expense and in accordance with the policies of the City of Guelph and Guelph Hydro Electric Systems Inc.
20. Prior to the registration of the subdivision plan or any part thereof, the owner shall pay to the City, the City's total cost of reproduction and distribution of the Guelph Residents' Environmental Handbook, to all future homeowners or households within the plan, with such payment based on a cost of one handbook per residential dwelling unit, as determined by the City.
21. The developer acknowledges that the provision of municipal waste collection will be reviewed at the time of final engineering design for the extension of Joseph Street (private street). The road geometrics must be designed to accommodate municipal waste collection vehicles to the satisfaction of the City Engineer, in order for municipal waste collection to be provided with terms acceptable to the Director of Environmental Services. The Development Agreement, specified in Condition 13, will also stipulate that residential waste will be collected curb side at each individual property and the provision of the waste collection service is the responsibility of the Condominium Corporation.

Conditions to be met prior to the issuance of a building permit

22. That the Developer pay development charges to the City in accordance with By-law Number (2004) - 17361, as amended from time to time, or any successor thereof and in accordance with the Education Development Charges By-laws of the Upper Grand District School Board (Wellington County) and the Wellington Catholic District School Board as amended from time to time, or any successor by-laws thereto.

23. That the developer agrees to provide written certification from a licensed professional engineer that all municipal services internal and external to the lands have been constructed in accordance with City standards, the approved engineering servicing drawings and are available for their intended use to the satisfaction of the City Engineer.
24. That the developer agrees to provide written certification from a licensed professional engineer that the grading of the lot for which a building permit has been requested has been completed in accordance with City standards, the approved overall site drainage and grading plan to the satisfaction of the City Engineer.
25. That site plans for all corner building lots shall be submitted to the City Engineer for approval of driveway location.
26. The Developer shall submit a report prepared by a Professional Engineer to the satisfaction of the Chief Building Official certifying all fill placed below proposed building locations. All fill placed within the allowable zoning by-law envelope for building construction shall be certified to a maximum distance of 30 metres from the street line. This report shall include the following information: lot number, depth of fill, top elevation of fill and the area approved for building construction from the street line.
27. The Developer shall submit a report prepared by a Professional Engineer to the satisfaction of the Chief Building Official providing an opinion on the presence of soil gases (radon and methane) in the plan of subdivision in accordance with applicable provisions contained in the Ontario Building Code.
28. That the developer shall be responsible for paying cash-in-lieu of parkland for the entire development, in accordance with the City of Guelph By-law (1989)-13410, as amended by By-law (1990)-13545, or any successor thereof, prior to the issuance of any building permits.

Agency Conditions

29. The Owner is required to engage a consultant to undertake an analysis of noise and vibration in order to recommend abatement measures necessary to achieve the maximum level limits set by the Ministry of Environment and Canadian National Railway prior to registration of the plan. Upon review and approval of the noise and vibration reports, all recommendations provided should be included in the Subdivision Agreement.
30. The Owner shall agree in the Subdivision Agreement, in wording satisfactory to CN, to the following:

- (a) Construct and maintain an earthen berm a minimum of 2.0 metres above grade at the property line, having side slopes not steeper than 2.5 to 1, adjoining and parallel to the railway right-of-way with returns at the ends.
 - (b) Construct and maintain an acoustic barrier along the top of the berm of a minimum combined height of 5.0 metres above top-of-rail. The acoustic fence to be constructed without openings and of a durable material weighing not less than 20 kg. per square metre of surface area. The Railway may consider other measures, subject to the review of the noise report.
 - (c) Install and maintain a chain link fence of minimum 1.83 metre height along the mutual property line.
 - (d) That any proposed alterations to the existing drainage pattern affecting Railway property must receive prior concurrence from the Railway and be substantiated by a drainage report to the satisfaction of the Railway.
31. The following warning clause shall be included in the Subdivision Agreement, Condominium Agreement, Condominium Declaration and inserted in all Agreements of Purchase and Sale or Lease for each dwelling unit:
- "Warning: Canadian National Railway Company or its assigns or successors in interest has or have a right-of-way within 300 metres from the land the subject hereof. There may be alterations to or expansions of the rail facilities on such right-of-way in the future including the possibility that the railway or its assigns or successors as aforesaid may expand its operations, which expansion may affect the living environment of the residents in the vicinity, notwithstanding the inclusion of any noise and vibration attenuating measures in the design of the development and individual dwelling(s). CN will not be responsible for any complaints or claims arising from use of such facilities and/or operations on, over or under the aforesaid right-of-way."
32. The Owner shall through restrictive covenants to be registered on title and all agreements of purchase and sale or lease provide notice to the public that the safety berm, fencing and vibration isolation measures implemented are not to be tampered with or altered and further that the Condominium Corporation shall have sole responsibility for and shall maintain these measures to the satisfaction of CN.
33. The Owner enter into an Agreement with CN, stipulating how CN's concerns will be resolved and will pay CN's reasonable costs in preparing and negotiating the agreement prior to registration of the plan.

34. That the developer agrees to provide the Upper Grand District School Board with a digital file of the plan of subdivision in either ARC/INFO export or DXF format containing the following information: parcel fabric and street network.

Part B

“That the Zoning By-law amendment application be approved and that City Staff be instructed to prepare the necessary amendment to Zoning By-law Number (1995)-14864, as amended, to transfer portions of the subject lands from the current R.1B (Residential Single Detached) Zone to the Specialized R.1C-? (Residential Single Detached) Zone as follows:

Regulations

This zoning amendment is for property located at the terminus of Joseph Street, legally described as Part of Lots 16, 17, 18, 21 and 22, Registered Plan 230, City of Guelph.

The following zoning is proposed:

Specialized R.1C (Residential Single Detached)

Permitted Uses

In accordance with the provisions of Section 5.1.1 of Zoning By-law (1995) – 14864, as amended.

Regulations

In accordance with Section 5.1 of Zoning By-law (1995) – 14864, as amended, with the following exceptions:

Frontage on a Street

Despite Section 4.1 of the Zoning By-law (1995) – 14864, as amended, development may occur on a privately owned *Street*.

Minimum Front Yard

The Minimum *Front Yard* shall be 3 metres for the *Dwelling* and 6 metres for the *Garage* from the private *Street*.

Minimum Exterior Side Yard

1.5 metres

Minimum Separation from Railway Right-of-Way

30 metres

**REPORT OF THE FINANCE, ADMINISTRATION AND COMMUNITY
SERVICES COMMITTEE**

April 18, 2006

Her Worship the Mayor and
Councillors of the City of Guelph

Your Finance, Administration and Community Services Committee beg leave to present this their THIRD REPORT as recommended at its meeting of April 12, 2006;

- CLAUSE 1 THAT the third annual report of the Locomotive 6167 Restoration Committee be received.
- CLAUSE 2 THAT the City of Guelph execute a Letter of Intent to explore a twinning relationship with the Province of Treviso; and
- AND THAT Staff and the Guelph Twinning Committee report back to Guelph City Council within 12 months with recommendations regarding the entering into a formal twinning relationship with the Province of Treviso”.
- CLAUSE 3 THAT the Guelph Rowing Club Lake Recreation Centre at the Guelph Lake Conservation area be supported by the City of Guelph;
- AND THAT an annual contribution of \$25,000 be made for four years, beginning in 2007, from the annual special events grant program.
- CLAUSE 4 THAT a permanent easement in the lands described as Part of Block 108, Registered Plan 61M-108, City of Guelph designated as Part 1 on Reference Plan 61R-10120 be declared as being surplus to the needs of the City;
- AND FURTHER THAT a permanent easement in the lands described as Part of Block 108, Registered Plan 61M-108, City of Guelph designated as Part 1 on Reference Plan 61R-10120 be granted to Bell Canada for \$2,00;
- AND FURTHER THAT, the City Solicitor be directed to complete the transaction including the execution of all Affidavits, Statutory Declarations and Undertakings required.
- CLAUSE 5 THAT the Mayor and Clerk be authorized to execute on behalf of the Corporation of the City of Guelph an Agreement with Rogers Home

Phone Inc. to facilitate access to the E9-1-1 Calling Service for local Rogers wireline subscribers.

CLAUSE 6 THAT the City of Guelph participates in the Federation of Canadian Municipalities (FCM) partnership inception mission in Mozambique as outlined in report of the Acting Director of Community Services, dated April 12, 2006;

AND THAT the Councillor to participate in the inception mission (plus one alternate) be selected by a draw of names from those who have expressed an interest in participation.

AND THAT a subsequent report will be submitted to Council for future participation.

CLAUSE 7 THAT staff be authorized to proceed with the replacement of the existing Vertical Chiller at the Guelph Sports and Entertainment Centre and that the funding for the project, estimated at \$150,000, come from the Capital Taxation Reserve.

CLAUSE 8 THAT expenditure from the River Run Centre's Capital Reserve Fund to complete Phase 3 of the Canada Company Hall renovation project for \$65,000 is approved.

CLAUSE 9 THAT the report of the Finance Department with respect to the 2006 Tax Policy be approved.

All of which is respectfully submitted.

Councillor Gloria Kovach, Chair
Finance, Administration & Community
Services Committee



Report:

OPERATIONS

TO: Finance, Administration and Community Services Committee

DATE: February 15, 2006

SUBJECT: LOCOMOTIVE 6167 RESTORATION COMMITTEE

RECOMMENDATION:

"THAT the third annual report of the Locomotive 6167 Restoration Committee be received."

SUMMARY:

This past year, the Committee has concentrated on fundraising. To date, \$20,000 towards their goal of \$125,000 has been raised from the sale of prints and buttons. The painting from which the prints were made was purchased through a donation to the fundraising. The original painting will be sold. Grants to raise additional funds for restoration are being investigated.

An asbestos abatement program was initiated to control the leakage of asbestos from the locomotive. This is a short term solution to asbestos removal.

BACKGROUND:

The mandate of the Locomotive 6167 Restoration Committee is to perform an accurate restoration of CN Locomotive 6167 as a static display for the citizens of Guelph, the wider community and future generations. To foster an appreciation of 6167, to promote its history and the significance of Canadian railroading to the development of Guelph.

REPORT:

The Committee has been short one member since the resignation of one member in the summer of 2005. Although advertising has taken place, no new applicants have come forward. Advertising for new committee members is not scheduled until June of 2006.

\$250,000 has been identified in the 2007 and 2008 capital budget for restoration. This will not cover the anticipated costs and the Committee has entered into an ambitious fundraising program to obtain enough funds to complete the restoration. This fundraising has raised the profile of the restoration project and has attracted interest in the City from residents and business people as well as beyond the City.

The asbestos needs to be removed from the locomotive. The abatement program initiated in the spring of 2005 is a temporary measure.

The Transportation Centre planned for Carden Street will require the moving of the locomotive from its current site to one located nearby. These costs have been budgeted for in the transportation budget.

CORPORATE STRATEGIC PLAN:

The goal to “support our natural, cultural and architectural heritage” will have the outcome of preserving a historical feature and developing a museum program according to the Committee’s mandate.

The goal “to have exemplary management practices” will have the outcome of a life-cycle strategy to restore and the Locomotive.

FINANCIAL IMPLICATIONS:

\$250,000 has been identified in the 2007 and 2008 capital budget and \$125,000 will be raised by the Committee for the restoration.

DEPARTMENTAL CONSULTATION/CONCURRENCE:

This report has been reviewed by the Director of Museums who is also staff liaison with the Committee.

COMMUNICATIONS:

N/A

ATTACHMENTS:

The third annual report summary of activity is attached

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Approved for Presentation:
Larry Kotseff
Chief Administrative Officer



COMMUNITY SERVICES

Report:

TO: Finance, Administration & Community Services Committee

DATE: 2006/04/12

SUBJECT: GUELPH ROWING CLUB GUELPH LAKE RECREATION CENTRE - REQUEST FOR FUNDING

RECOMMENDATION:

"THAT the Guelph Rowing Club Guelph Lake Recreation Centre at the Guelph Lake Conservation area be supported by the City of Guelph,

AND THAT an annual contribution of \$25,000 be made for four years, beginning in 2007, from the annual special events grant program, these costs represent a pre-budget commitment and will be included as part of future budgets."

BACKGROUND:

The Guelph Rowing Club (GRC) was founded and incorporated in 1999 by a group of volunteers that had worked on the 1998 Ontario Summer Games. Guelph Lake is considered one of the best rowing sites in Ontario. Membership continues to grow each year with members from 13 to 71 years of age who participate in a wide range of programs including local high school, University of Guelph learn to row and varsity, recreational, competitive and learn to row programs through the Heart and Stroke Foundation. The GRC is the sixth largest in Ontario with a fleet of sixty rowing shells and five coach boats. These shells and boats are stored outside during the season where they are exposed to theft, vandalism and the elements and are moved off site into storage for the winter at a substantial cost each year...

In 2004, GRC made a presentation to the Community Services Committee and was asked to report on the location, costs and funding sources for the facility. In 2005, a visioning exercise was held with the GRC, senior staff from the Grand River Conservation Authority (GRCA) and senior staff from the Community Services Group. The proposal was developed from this visioning and supports sports tourism through bringing rowing events to the City. A delegation from the GRC will make a presentation to the Finance, Administration & Community Services Committee.

The club is a non-profit non-share capital corporation. It is incorporated through Letters Patent under the Corporations Act (Ontario).

REPORT:

One of the goals of the GRC is to develop a rowing centre of excellence for Central Ontario at Guelph Lake. This could attract provincial, national and international regattas. The Guelph Lake Recreation Centre (Centre) will consist of two buildings built in two phases. Phase one is a boathouse to house and protect the boats, provide inclement weather protection for new programs which could include adaptive rowing, youth at risk, youth camp and corporate team building. During this phase, the GRC will use the existing GRCA buildings which house showers and washrooms. Phase two is a community meeting centre, classrooms, showers and washrooms.

CORPORATE STRATEGIC PLAN:

Our goals are to strengthen our economic base, enhance community wellness and to have exemplary management practices. A partnership with the GRC to provide the Guelph Lake Recreation Centre at the Guelph Lake Conservation Area will increase sport tourism by bring events to the City, provide clean safe and accessible facilities and establish Guelph as a rowing centre of excellence.

FINANCIAL IMPLICATIONS:

\$25,000 is being requested in the years 2007 to 2010 from the annual special events grant program to support the fundraising for this community facility. This yearly commitment would represent 33% of the special events yearly budget allocation.

Other special events and projects have used a similar funding strategy to support the project. Recent events include funding to support the 2006 National Girls Softball Championship (funded over two years) and the Guelph Lake Band shell (funded over two years).

DEPARTMENTAL CONSULTATION/CONCURRENCE:

This project has been communicated to the Community Services, Finance, Operations and Planning and Development Services Departments.

COMMUNICATIONS:

The Manager of Conservation Areas Operations of the GRCA has advised that an agreement will be presented to the GRCA General Membership early in 2006.

ATTACHMENTS:

A package including information about the GRC, their programs, their proposal, marketing and fundraising plans for the Guelph Lake Recreation Centre and an audited statement for 2005 is attached. The letter from the Manager of Conservation Areas Operations of the GRCA is also attached.

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Recommended By:
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Approved for Presentation:
Larry Kotseff
Chief Administrative Officer



Report:

PLANNING AND DEVELOPMENT SERVICES

TO: *Finance, Administration & Community Services*

DATE: April 12, 2006

SUBJECT: Proposed Twinning with the Province of Treviso, Italy

RECOMMENDATION:

"That the City of Guelph execute a Letter of Intent to explore a twinning relationship with the Province of Treviso; and

"That Staff and the Guelph Twinning Committee report back to Guelph City Council within 12 months with recommendations regarding the entering into a formal twinning relationship with the Province of Treviso".

BACKGROUND:

The City of Guelph annually receives numerous municipal twinning requests from around the world. In 2005 the City was approached by six municipalities proposing twinning relationships. In 2002 the City established an evaluation criteria and process (*Reference: Attachment # 1*) to sort out those proposals that are not serious or desirable. Guelph City Council also established the Guelph Municipal Twinning Committee (GMTC) to evaluate such proposals and provide recommendations to staff and Guelph City Council.

The basic premise for a twinning proposal to be recommended is that there needs to exist strong economic development potential for the City of Guelph. Once this has been established proposals that also include any combination of cultural, sport, arts, tourism and/or education benefits are deemed by the Committee as being desirable.

At the November 16, 2005 meeting of the Guelph Municipal Twinning Committee a proposal for the City of Guelph to twin with the Province of Treviso was reviewed.

In summary, the proposal put forward by Mr. John Ostetto, President of Fostet Manufacturing and Board member of the Italian Canadian Club and Sandra Pobega, President of the Trevisani Nel Mondo Association suggests that there are numerous economic benefits within the Agri-food, Life-sciences, and Advanced Manufacturing sectors to warrant a twinning relationship. In addition the proponents highlighted the cultural and tourism benefits for Guelph and 15 municipalities within the Province of Treviso to enter into a formal twinning relationship.

The Committee members were of the opinion that this proposal warranted further investigation and requested additional information which has recently been received and reviewed (*Reference: Attachment # 2*). The Committee passed the following motion:

1. *“That a twinning agreement with the Province of Treviso be formally explored and a letter of intent developed” and*
2. *“That the Guelph Twinning Committee seeks endorsement from Guelph City Council to formally pursue twinning relations with the Province of Treviso and endorsement of the letter of intent”*

REPORT:

The Province of Treviso is located in central Italy. Its territory extends over 2,476 square kilometers, with a total of 95 municipalities and a population (as of December 2000) of 793,559. The Province is similar to a multi-tiered municipal government similar to the Region of Waterloo.

Like Guelph, Treviso's economic base is quite diverse and stable. The main economic generators include the Textile and Clothing, Industrial Machinery, Furniture Manufacturing, Home Appliances sectors and an emerging Agri-food/Life-sciences cluster. The manufacturing sector represents 50% of the Province's economic activities while the Agri-food sector represents approximately 30%. It is the economic development opportunities within these two sectors, along with the emerging Life-sciences cluster that are of significant interest for further exploration to staff and the GMTCC. With respect to the Life-sciences cluster it should be noted that the University of Guelph is also exploring relationships within this region of Italy.

In addition, there also appears that there could be strong cultural, sporting, and educational benefits derived from a twinning relationship.

Before committing to a formal twinning relationship there needs to be further investigation by staff to substantiate the benefits of entering into a twinning agreement. This is done through the signing of a Letter of Intent between the twinning partners. Typically a Letter Of Intent outlines the goals, objectives, and overall intention of a future twinning relationship. It should be stressed that the signing of a letter of intent is the initial stage in the City's process to explore a twinning relationship and does not commit either partner to a formal twinning relationship.

Once the Letter of Intent is signed both communities will further define the mutual economic development benefits through the exchange of further information which would include details on local business and investment opportunities. This would be done through the communication of the twinning proposal to local business and trade associations (example – local Chambers of Commerce), academic institutions (example – University of Guelph) and local businesses. It could also include the possible hosting of delegations by each municipality.

It should be noted that in 2002 the City of Guelph entered into a formal twinning relationship with the City of Loria, which is located within the Province of Treviso. This relationship is primarily of a cultural nature and was established prior to the establishment of the current evaluation criteria, process and the Guelph Twinning Committee. Pursuing a twinning relationship with the Province of Treviso will possibly allow Guelph to expand the scope of its current twinning relationship with the City of Loria. Staff understands that the City of Loria is supportive of the Treviso initiative.

CORPORATE STRATEGIC PLAN:

- **Goal 2 - To Strengthen Our Economic Base**
 - Explore economic development opportunities
- **Goal 3 – To support Our Natural, Cultural and Architectural Heritage**
 - Support and promote the multicultural fabric of our City

FINANCIAL IMPLICATIONS:

Costs to enter into a Letter of Intent are not expected to exceed \$5,000, which will be funded through the City's approved 2006 Economic Development Services budget.

DEPARTMENTAL CONSULTATION/CONCURRENCE:

N/A

COMMUNICATIONS:

N/A

ATTACHMENTS:

Attachment # 1 – Guelph Twinning Committee – Twinned City Selection Criteria & Process

Attachment # 2 – Province of Treviso Background Information



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Approved for Presentation:
Larry Kotseff
Chief Administrative Officer



TWINNED CITY SELECTION CRITERIA

In order for a City, domestic or international, to be considered as a potential candidate for a twinning relationship with the City of Guelph, it is preferable that **all** criteria contained within the following two categories be met: (1) Economic Development and (2) General. Both categories of criteria are listed below. Complementary criteria that should be considered but not mandatory are also presented.

It should be noted that a potential twinned city should offer the possibility of developing a wide range of activities involving the following areas: culture, sport, arts, tourism, and education. However, all of these areas do not have to be present in order to form a twinning relationship with Guelph. However, a City **must** have an economic development component in order to be considered for a twinning relationship with the City of Guelph. Without the economic development aspect, twinning discussions will end – a relationship will not exist.

Note: the criteria described in this document does not however preclude City departments participating in international programs, in particular, programs like and similar to, the Federation of Canadian Municipalities Partnership Program.

Economic Development Criteria

- The identified City must have the potential of developing economic development activities such as trade, investment opportunities, business alliances, business development and promotion in order to be considered for a twinning relationship.
- The identified City should be economically comparable with Guelph so as to provide possible opportunities for trade and business exchange.
- The identified City should have a stable political and economic environment.
- The identified City should have complementary industrial base/sectors.
- The identified City should have complementary economic development goals and visions.
- The identified City should have business associations that are able to assist with the coordinating of economic missions on trade and commercial exchanges.
- The identified City should provide a range of potential opportunities for the development of relationships with small to large scale Guelph businesses.



General Criteria

Both Cities Should:

- benefit from the twinning relationship.
- have a clear understanding of the purpose and objectives of the twinning relationship.
- have access to the appropriate funds in order to meet the goals and objectives of the twinning relationship.
- have the existence of core groups of individuals that are committed to providing the necessary resources to ensure a long-term and successful relationship.
- depending on the purpose(s) of the twinning relationship, have special interest groups and private enterprise willing to support and participate in developing and promoting the twinning agreement.
- be able to communicate effectively with one another.
- be able to promote good-will and provide potential opportunities for learning.
- be willing to take part in the promotion of the twinning relationship.
- have complementary community visions.

Complementary criteria (to be considered but not mandatory)

Both Cities May:

- be of similar population size.
- share historical significance/ties.
- have similar infrastructure and amenities (i.e. University).
- have the presence of existing community strengths which will facilitate cultural, civic, educational, technical, economic and business exchanges on a continuous basis.



Process for the Selection and Development of a Twinning Relationship

Identification of City

- Request is received from (or conveyed to) another city/municipality regarding a potential twinning relationship with the City of Guelph (twinning relationships should involve balanced representation from domestic and international geographical locations).

Evaluation

- Economic Development staff and the Guelph Twinning Committee undertake research to assess the expression of interest based on Guelph's twinning criteria.
- Review of information obtained from the completed "Guelph Twinning Questionnaire" by the identified city.
- Review of the benefits and challenges of establishing a relationship and anticipated community interest for such a relationship.
- Report results/recommendations to Community Services Committee/City Council.

Letter of Intent

- Development of Letter of Intent outlining the goals, objectives, and overall intention of a future twinning relationship.
- Signing of Letter of Intent by respective Mayors.

Communication Strategy

- Development and implementation of communication plan.
- Plan will provide strategy for informing of local organizations and public of the development of the potential twinning relationship.

Implementing Letter of Intent (up to 12 month development period)

- Both communities will work together in order to explore the economic development component that is required for the formation of an official twinning relationship (trade alliances, investment, business promotion etc.)
- Other areas to be explored and developed include: culture, arts, tourism, sport, education, etc.
- Both communities will take this time period to develop mutual understanding, friendly relations, and cooperation.



Formation of Twinning Agreement

- With the economic development component being developed and other areas of interest explored, the formation of a formal twinning agreement is initiated. If economic development initiatives are not possible after the development period (12 month maximum), then, the relationship ends.
- Signing of Twinning Agreement by respective Mayors.

Implementation and Promotion of Twinning Agreement

- Economic Development staff and the Guelph Twinning Committee to coordinate and manage the agreement.

Review

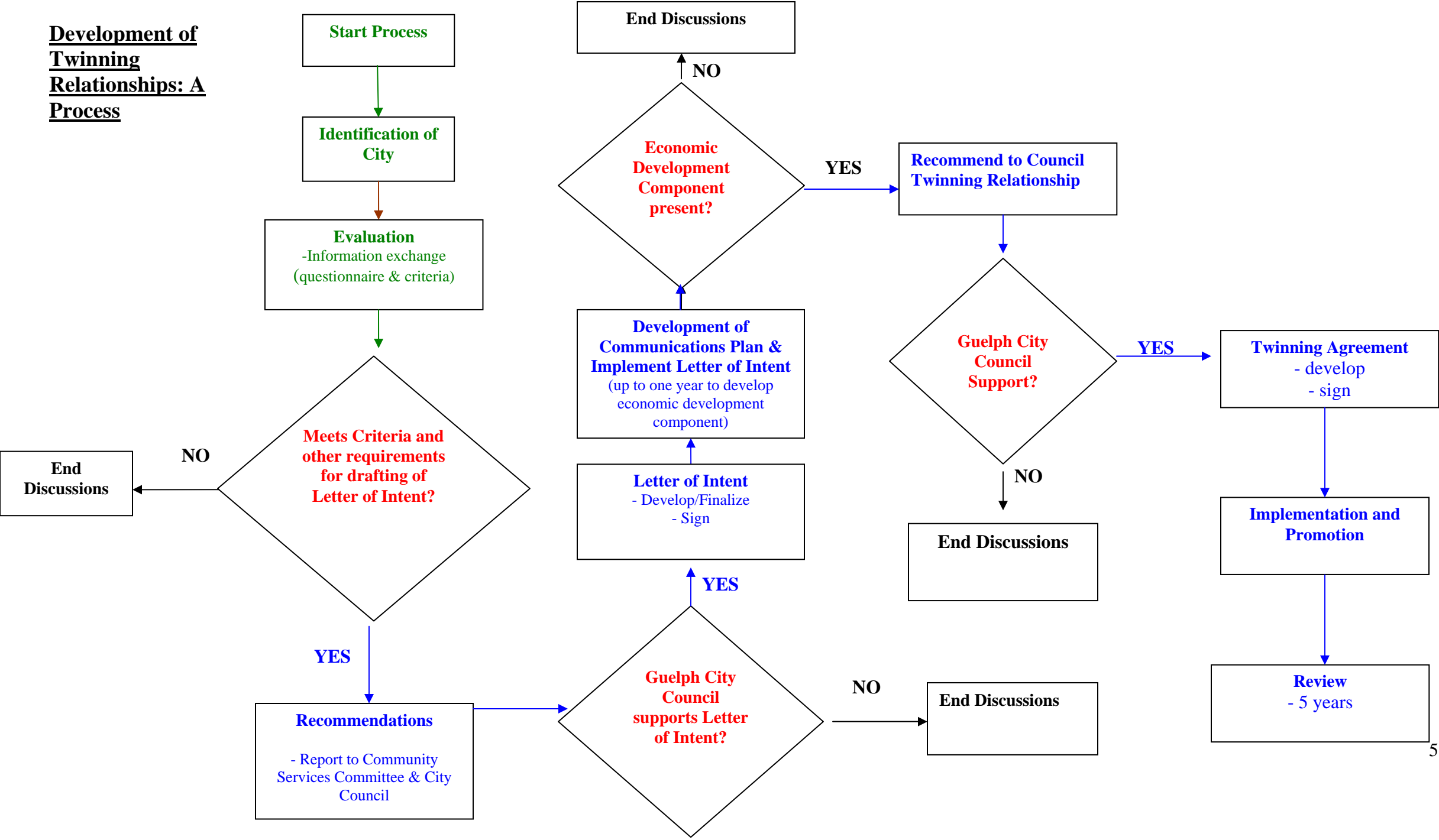
- Annual discussions of the twinning relationship will form a basis for a formal review of the agreement within five years of the signing date (events may require an earlier review).

(Note: For a diagrammatical presentation see flowchart below)

Financial

Budgetary requirements are to be based on current and future activities associated with a twinning agreement. A roll-over account should be established given the nature of municipal twinning (i.e. timing/scheduling issues with twinned community may necessitate the accumulation of funds).

**Development of
Twinning
Relationships: A
Process**



Mr. John Ostetto
60 Regal Rd.,
GUELPH, On. N1K 5B5

January 24, 2005

Mr. Alan Smith
Economic Development Officer,
City of Guelph,
City Hall, 59 Carden Street,
GUELPH, On. N1H 3A1

Re: TREVISO – GUELPH TRADE MISSION

Dear Alan:

Enclosed you will find the completed transcript, Community questionnaire, as requested by the Guelph Twinning Committee.

The purpose of this proposal, is to establish a Trade Delegation from the City of Guelph to the Province of Treviso with the expressed intention of initiating a series of reciprocal economic, institutional and cultural activities.

For the purpose of this proposal, the term " community " , will be used interchangeably and designate a special geographic region.

I have appended a Map of the Province of Treviso outlining the geographic region. Details of products/businesses will follow.

Please review the attached proposal/questionnaire, and do not hesitate to contact me if you have any questions. Your comments/suggestions and guidance are gladly appreciated.

Regards,



John Ostetto
Project Co-ordinator

POPULATION AND TERRITORY

The province of Treviso extends itself over a territorial surface of 2,476.68 sq km, for a total of 95 municipalities. The censused population at 31st December 2000 was 793,559, of which 389,485 males and 404,074 females. This data, referred to the whole territory of the province, results in a population density of 320 inhab./sq km, against the national average of 191 inhab./sq km and the regional average of 245 inhab./sq km. The natural demographic increase (obtained from the natural balance on the average population in the year 2000) equals 1.5 newborns per 1,000 inhabitants, whereas the net migration rate of growth equals 10.5 immigrants per 1,000 inhabitants and is seven times as much as the natural increase rate.

As far as territorial areas are concerned, the natural increase rate is negative in the area of Vittorio Veneto (-3,2); similarly, very low increase rates are registered in Quartier del Piave (0,5). However, these data are compensated for by substantial migration rates (13,9 in the area of Vittorio Veneto and 11,0 in Quartier del Piave), which can partly be linked with the labour request in the industry sector, as well as in the Opitergino-Mottense area, with a migration increase of 11.4 immigrants per 1,000 inhabitants.

As far as the Asolo and Castelfranco areas are concerned, the natural increase rate here equals 0.41 percent and 0.38 percent respectively, thus reaching the highest levels in the Province. As far as the area of Treviso is concerned, net migration here equals 12.1 immigrants per 1,000 inhabitants; this is due to the fact that the chief town is always an attraction point, both for employment and for services. As far as the single towns are concerned, it can be observed that the highest migration rates concern small towns around Treviso, as well as small towns around Asolo and Conegliano. This phenomenon can be associated with the housing and living choices made by young couples.

PRODUCED INCOME

In 2004, the gross domestic product (GDP) in the province of Treviso amounted to over 16.526.620.770 Euro, i.e. 18% of the regional GDP and 1.7% of Italy's GDP, so that Treviso ranks in the 14th place in the place-list of the 103 Italian provinces based on per capita produced income. The three main sectors of Treviso's economy are manufacturing activities, (accounting for almost 5.681.025.889 Euro of produced income, i.e. 34% of the total GDP in the province), services for the companies and the people (3.615.198.293 Euro), representing 22%, commercial and business activities (2.892.158.634 Euro, representing 18%).

The analysis of the macroeconomic sectors highlights Treviso's vocation for the industry with respect both to the Veneto region in general and, more significantly, to Italy: the global industrial sector (manufacturing, energy, building) in the "Marca" namely accounts for 40% of the GDP, against 34% in Veneto and 28% in Italy.

Nonetheless Treviso's economic structure has evolved over the last few years. Taking the Nineties as a starting point, the following changes can be observed: the considerable growth of sales related services (the so-called "advanced tertiary"), in terms of percentage with respect to the province's GDP, to the extent that the produced income share increases from 16% to 22%; the Civil Service dropping 12% to 8%, and commercial activities increasing from 15% to 18%.

Within this evolving context, also the constant presence of the manufacturing sector is worth mentioning, as it steadily covers one third of the province's GDP for the whole decade examined. As far as conjuncture trends are concerned, the latest performances have been highly gratifying for Treviso: in 2004, the global increase of produced income with respect to the previous year registered +3.6%, i.e. more than the increase rates in Veneto (+3.3%) and in Italy (+2.9); these differences are even clearer with specific reference to the industrial sector, which increased by +3.7% in the province of Treviso, in terms of GDP, against +2.4% in Veneto and +1.8% in Italy.

AGRICULTURE

Agriculture in the province of Treviso went through changes which saw the union of small plots of land and the choice of specific crops to select quality production. Today the primary sector in this province has solid roots which can stand possible economic negative trends and the weather tantrums.

With respect to the whole Veneto region, the province has acquired more and more importance, so that it ranks second only behind Verona. The gross agricultural, forestry and livestock production at local level amounts to 738.016.908 Euro and corresponds to 17% of the total regional figure.

Herbaceous cultivations, mainly cereals, account for 33.3% of the province's total production.

This specific sector saw the gradual extension, to the detriment of other crops, of maize-cultivated surfaces characterized by higher yield and quality for supplying the livestock establishments.

As far as vegetables are concerned, special mention must be made of the famous red Treviso and Castelfranco radicchio varieties and the white asparagus.

As far as the wine growing and producing sector is concerned, the gross production in Treviso accounts for 31% of the total Veneto production. The Marca area is famous indeed for its highly appreciated wines, particularly Prosecco from Conegliano and Valdobbiadene, as well as wines from Piave such as Cabernet and Merlot.

It is also worth mentioning the cherry and kiwi fruit orchards, as well as the more recent olive-growing, much appreciated also for the role in enhancing the landscape and highlighting the environmental priorities.

As far as farming is concerned, it represents 38.7% of the total production in the province (14% of the Veneto production), and meat production is considerable. Despite the fact that cattle farms in the province of Treviso comply with all safety and approval requirements, the recent BSE case in Europe has seen customers falling back on alternative meat types. A reduction of milk production has also ensued, and it can be attributed to the European milk-quota-based policy.

FIRMS BASED IN THE PROVINCE OF TREVISO

The firms based in the province of Treviso and registered in the archives of the Chamber of Commerce at 31st December 2000, including agricultural concerns, result to be 83,635, to which another 11,384 local branches need to be added, for a total of 95,019 firms. The primary sector (agriculture and fishery) has 24,592 concerns, i.e. 29.3% of all economic activities, so that Treviso ranks 5th in Italy as for the number of agricultural-concerns.

Let's now analyse the other economic sectors and their importance, excluding agriculture

The industrial sector counts 23,955 firms and covers nearly 50% in terms of employed persons. Manufacturing activities emerge as the driving force of Treviso economy, with a total of 13,576 concerns, of which 67.6% small enterprises, and 97.6% being companies with fewer than 50 employees. Within the manufacturing sector, the mechanical sector ranks first, and includes metalworking, carpentry, machinery production for the industry and electrical appliances, with 5,152 concerns (37.9% of the total manufacturing sector); the second place is occupied by the wood processing and furnishing sector: woodworking, furniture production, especially kitchens, living rooms, bedrooms, rush and wicker products, panels and doors, with 3,247 concerns (23.9% of the total manufacturing sector); the fashion industry ranks third and includes textile-knitwear, sportswear and footwear, with a total of 2,395 concerns (12.2% of the total manufacturing sector). The construction sector is also a massive one, with 10,327 concerns, 81.4% of which are small enterprises.

The tertiary sector can be subdivided into trade and commercial business activities on the one hand, and services on the other. The first tertiary sector has 20,656 concerns, out of which 17,734 are business firms and 2,922 are commercial business activities. The service sector, with 14,320 concerns, includes services mainly targeted to firms, i.e. real estate, information technology and research activities, transport and communication, brokerage (11,365 concerns in total), and services for individuals (public, social and personal services, education and health) with 2,955 concerns. The transport sector, 2,778 firms, has the highest percentage of one-man businesses: 81.3%.

The prevailing juridical form for firms in the province of Treviso is the one-man business (57%, excluding agriculture), followed by the general partnership (27%) and the joint-stock company (15%); these latter two juridical forms have been considerably increasing for the last few years, thus showing a positive evolutionary structure of ownership patterns in the province of Treviso.

FOREIGN TRADE

Treviso ranks in a top position in the place-list related to the value of goods sold abroad, after Milan, Turin, Vicenza and Bergamo.

Taking the early Nineties as a point of reference, Treviso exports have increased threefold over ten years: this data gives the measure of the strong tendency of Treviso economy towards commercial internationalisation; over the past few years there have also been clear signs of a production internationalisation.

In terms of balance, Treviso ranks first in Veneto and second in Italy, only preceded by Modena. This balance corresponds to 50% of the trade surplus in the region, and is more than three times the surplus of Italy's balance of trade for the year 2003.

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The main commodity items on the list of strong points for "made in Treviso" production are: o textile products, clothing, footwear, corresponding to more than 30% of Treviso exports; specializations known all over the world concern in particular knitwear, sports footwear, active sportswear in general, but also tailor-made products by qualified workshops; o machinery for industry and agriculture, nearly 25% of all Treviso exports, with an increase of +9,7% if compared to 1999, and with demand currently sustained by 5 countries in particular (Germany, France, United Kingdom, Spain and United States), but also increasingly from industrializing countries; o the third important commodity sector is wood and furniture: kitchens, living rooms, bedrooms, office furniture, rush furniture items, and +16,8% growth with respect to 2003. Over the past few years, this sector has been acquiring a substantial market share, not only within the European Union, but also in the United States where, from 1998 to 2000, the value of exported products has nearly doubled.

Stronger import dynamics in the same period 1998/2000 by country of origin draw an accurate picture of Treviso's strategic position in an economy characterized by global interdependence: the ever increasing business relations with China stand out, as well as the increased work outsourcing at international level, especially towards Eastern Europe (to Romania and other countries); Vietnam appears on the scene as an emerging partner among the old "Asian tigers"; Morocco and Turkey draw the attention to the Mediterranean area, characterized by an ancient and now renewed commercial and productive exchange.

TOURISM

The territory of the province of Treviso greatly benefits from the proximity of Venice as a tourist attraction, as well as of Veneto's seaside resorts, without forgetting Abano's spa area; as a consequence, tourism in Treviso is characterized by short-term movement, i.e. of a few hours or a few days. In general, the purpose of the tourist journey is mainly related to business. As far as the monthly visitors movement is concerned, the maximum arrivals and total days are concentrated in June, July and September, for both Italian and foreign tourists (total days are meant as the number of consecutive nights spent by the customer in the same tourist accommodation establishment, and arrival is every time the customer takes accommodation in the establishment); vice versa, the least intense months for tourism are December and January. Looking at detailed figures, the total number of nights in the province at 31st December 2000 was 1,280,977 (of which 723,800 by Italians and 557,231 by foreign tourists), total arrivals were 519,582 (of which 294,816 by Italians and 224,766 by foreign tourists).

Regarding the number of tourist accommodation establishments, at 31st December 2000 there were 304 licensed hotels and other tourist accommodation establishments in the whole province. The most prevailing type of establishment is the medium class hotel; on the contrary, camping sites account for only 0.6%.

Italian and foreign tourists mainly select four-star or three-star hotels, and the average length of stay is 2,19 days (foreigners stay longer), whereas the average length of stay in other types of tourist accommodation establishments is 10 days.

The nationality or part of the country where tourist come from varies: Italian tourists mainly come from the northern regions, with an average length of stay of two or three days, whereas for foreign tourists, in addition to the regular Germans, Americans, Austrians, French and British, also Chinese tourists are increasing.

An interesting development in the province is undoubtedly the farm holiday, which focuses on wine and natural produce. Farm holiday establishments in the province of Treviso make up 20.49% of the total in Veneto, testifying to the strong food-and-wine tasting tradition in the province.

EMPLOYMENT

According to the official data collected by the Italian Bureau of Statistics (ISTAT) and processed again at provincial level, at 31st December 2000 there were 344,000 employed persons, both salary earners (249,000) and self-employed (95,000). Unemployed persons looking for work amounted to 9,000, corresponding to an unemployment rate of 2.6%, i.e. much below the normal threshold.

By comparison, the unemployment rate in Veneto is 3.7%, and that of Italy reaches 10.6%, owing to the different social and economic situation in Southern Italy. The "work participation rate", i.e. technically speaking the employment rate, obtained by dividing the total number of employed persons by the population number of 15 years of age and over, reaches 51.5% in the province of Treviso, against 43% at national level. Of the total number of employed persons, 50% work in the industrial sector, this percentage exceeds the regional rate already by 10 percentage points, and by nearly 20 percentage points if compared to the national figure. Excelsior Information System, developed by the Association of the Chambers of Commerce (Unioncamere) and by the Ministry of Labour to monitor the companies' staff requirements, is a further statistical source of employment figures. Excelsior draws information from a representative sample of companies, excluding those activities which are connected with the Civil Service.

If, on the one hand, the total employed figure does not correspond to ISTAT's official data, on the other hand this survey allows a cross-reference of the employment figures with further detailed variables such as company sectors and sizes. From this point of view, the predominance of the engineering industry clearly emerges in the provincial context, in terms of employed persons: if we namely consider together upstream metal processing industries, machinery and electrical appliance sectors, structural work industries, means of transport and precision instruments, the percentage of employed persons reaches 23% out of the total figure estimated by Excelsior for industry and services in the year 2000 (nearly 46,000 employed out of 201,776). 63% of employed persons in the machinery and electrical appliance sectors are concentrated in companies with more than 50 employees.

The second most important sector in the province of Treviso, in terms of number of employed persons, is the textile, clothing and footwear sector or, more briefly, the fashion compartment: over 26,000 operators, i.e. 13% of the total employed figure surveyed by Excelsior; of these 26,000 employed persons, 7,200 work in big companies with over 250 employees. Considering 100 as the total number of persons in the province working in companies with over 250 employees, the Fashion sector accounts for over 20%. Only the service sector for companies (mainly credit institutions) covers a higher share of employees in this specific bracket. With 12.8% of employed persons, woodworking and furniture companies follow immediately, with 41% (25,700 employed persons) falling within the 10-49 employees segment.

Commerce and commercial business activities altogether exceed 27,000 employed persons (with a share of 13.5% on the total figure); there follows the building sector, with 14,000 employed persons. Regarding these latter two sectors, building and commercial business activities, more than half of the employed persons work in companies with fewer than 10 employees: 44% of the employed figure falls within this latter category specifically for the commerce sector. Finally, the advanced tertiary sector (credit, insurance companies, advanced services for companies, services for the individuals) is gradually absorbing an important share of the labour market in the province of Treviso, though this market is still revolving around the manufacturing industry.

With 27,500 employed persons the advanced tertiary sector represents 13.7% of the total employed figure surveyed by Excelsior. Looking at professional and skills requirements, the highest employment growth rates can indeed be found in these sectors, with almost 6% including out movements, against 3.6%-3.9% in the manufacturing sector.

TREVISO – GUELPH TRADE MISSION

Economic Development

Demographic Information

Q 1. The province of TREVISO is situated in the N.E. section of Italy near Venice. It consists of approximately 2,500 sq. km. with a population of approximately 824,000, with the targeted group of 125,000 in an area of approximately 600 sq. km. The diversity of the population in terms of ethnic groups is similar to Guelph. The growth rate for 2004 (latest statistics) is 8.5%, and is anticipated to reach 10% for 2005.

Employment

According to statistics (Italian Bureau of Statistics – December 31, 2003), there were 344,000 employed persons, both salary (244,000) and self-employed (95,000). There were (9,000) unemployed persons corresponding to an unemployment rate of 2.6% compared to 3.7% for the Veneto region and 10.6% for Italy. Of the total number of employed persons, 50% work in the industrial sector (manufacturing) once again above the regional and national rate of (10%) and 20%) respectively. Those statistics indicate a very skilled labour market to address all areas of employment.

Number of Business within the Community

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Governance

Government stability is established in this region, and is similar to the City of Guelph.

Economics of the Region

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Emerging Sectors

Q. 3 Despite the fact that the dimensions and pace of living are still on human scale, for the advantage of the quality of life, the province of Treviso is known to the world for the industriousness of the entrepreneurial class and of its people, i.e. for that “Veneto model” which has deep roots in this territory and has led to the creation of innumerable small and large enterprises. The province’s economy is mainly pulled along by the manufacturing sector, food processing (services for companies and individual).

As far as agriculture is concerned, modern technology applied to a fertile land bears its fruits; suffice it to think of vegetable produce, wine growing and producing. These products have become famous all over Italy and the world (radicchio, white asparagus, wines from Piave and Prosecco). Mention must also be made of craftsmanship, which is in great demand in our days, but unfortunately too little passed on to the new generations. The province of Treviso is lucky to still have a few representatives of ancient trades and processing techniques for rush and wicker, as well as artistic furniture in the Conegliano area, but also wrought iron and copper in various parts of the province, artistic fabric and embroidery in Asolo, bell casting in the Vittorio Veneto area, and pottery and crystal in the Treviso area.

Strategic Priorities

Q. 4 To Coordinate and Develop the existing commercial activities, industrial, agricultural, handicrafts, tourism and culture, so that we can confront the competition of costs with regard to production.

- Continuous training and research of human Resources in the necessary sectors, with an emphasis on environmental health protection.
- Create an incentive to stimulate the Economic Development by supporting and developing small and large business.
- Develop new initiatives by investing and expanding outside our community into an international market.

What’s Marketed to Guelph? to Canada?

Q. 5 Companies that are currently being marketed in Canada:

- Pivato SAS – fastenings, doors, windows, shutters
- GLOBAL GARDEN – small gardening tractors, lawn tractors, trimmers, shearers
- FABBIAN ILLUMINATION – lighting fixtures, industrial, commercial, residential
- GEOX – Footwear
- NORDICA – Ski Footwear
- DE LONGHI – air conditioning – small appliances
- FRACCARO - Food Processing
- CONSORZIO RADICCHIO – Horticulture – Radicchio/Asparagus
- SISLEY – Fashion Design
- ASTER S.R.L. – Fashion Design
- BENETTON – fashion design
- VELO S.P.A - Wine Making equipment

- MASCHIO BENIAMINO S.R.L. – Distillery
- INCOS S.R.L. – Tool and Die
- A.L.F. UNO – Wood Furniture
- DOIMO SALOTTI – Wood Furniture
- CMZ SISTEMI ELETTRONICI S.R.L. – brushless motors

Present Twinning

Q. 6 The City of Treviso is twinned with Timisoara (Romania). For the purpose of this project, we intend to assume in principle, the initiatives which have proven the previous twinning successful.

Presently some municipalities do have twinning agreements, however, they have been limited to cultural and sporting exchanges only. They are looking to establish economic ties and exchanges. Some municipalities attend trade shows to attract business and encourage further economic development.

Community Businesses Interested in Twinning

Q. 7 from a survey it has shown that many businesses have a presence in the European Market and are interested in being involved with a Twinning relationship with Guelph.

On a previous visit to Guelph, it was noted that in the field of construction, residential and commercial, we would be most interested in an exchange of information with an eventual import of finished products for the development of the technology, that in your territory is very advanced, rendering a vast development with lower costs.

- Biotechnology – application of the Biotech in the Province
- production in the agroindustrial sector
- Production in the sector of precision machining, and advance manufacturing (auto industry).
- industrial carpentry structures steel fabricating
- agriculture
- construction
- furniture
- Footwear (ski boots etc.)
- textile clothing
- horticulture (radicchio, asparagus)
- food processing technology
- banking and credit systems – “ Credito Trevigiano
- Universities

“Business/Investment Opportunities for Twinning

Q. 8 Business and investment opportunities in the area of agriculture, advance manufacturing, textile, construction and Biotechnology will certainly benefit both communities. Educational exchanges, University of Treviso, and the possibility of foreign students in both communities will further enhance the twinning.

Q. 9 Business Associations and Chambers of Commerce are ready and poised to assist the communities in solidifying a productive relationship, which would be beneficial for all involved. The Italian Chamber of Commerce in Toronto is also another ally in securing the success of this proposed relationship.

Economic Benefits

Q. 10 the reciprocal benefits for both communities will give an opportunity for commercial exchanges, participation at trade shows and trade and economic missions.

- Establish rapport of collaboration, which will give us the opportunity of import-export of finished products.
- Knowledge exchange: production processes, governance, land development/use
- the role of small business in society
- The research of new markets and the consolidation of existing commercial channels, provide some of the key reasons that have motivated the communities to make a proposal for an economic relationship.

Education

Q. 1 Educational Facilities are available in the community serving all levels of education from K to University. Academic institutions include elementary, secondary schools, Universities as well as business, hospitality, tourism, agricultural, social services, technical, architectural and industrial manufacturing schools. (Names and address available upon request.)

Q. 2 our communities would be interested in exchanges within the established reciprocal parameters. Suggestions include foreign students, exchange students in different faculties not available in local education institutions. (e.g. Biotech, agriculture)

Sport

Q. 1 Sport facilities are available in all areas. Specific and multi purpose playing fields are found throughout the community. Indoor facilities such as pools, tennis courts, gymnasiums and arenas are also available. Professional level teams (soccer, basketball, volleyball, rugby) are also present/available to the two communities.

Q. 2 A friendly exchange for all sports is desirable. Some already exist and more are encouraged. One suggestion could be to use available models that already exist in the region.

Arts & Culture

Q.1 Treviso and its province have always been a preferential crossroads and junction spot between the Adriatic coastline and the northeast mountainous routes. Since the prehistoric times, the province of Treviso has been the cradle for outstanding ancient Veneto communities, then since the 2nd century BC, the Roman presence increased the importance of that territory crossed by several consular roads,

After the barbarian invasions, the creation of municipalities favoured the gradual development and reorganization of citizen's life. Nevertheless, it was a hard period under the rule of Ezzelini, Caminesi, Scaligeri and Carraresi in succession, ending with the Venetian domination until 1897.

During the hegemony of the Venetian Republic, the province of Treviso became "Venice's garden" thanks to the pleasant resorts and the abundance in agricultural products such as wheat, vegetable, grapes and forestry (Montello and Cansiglio woods).

The reunion with the Italian Kingdom in 1866, after the periods under the French and the Austrian rule, would soon tie the province's destiny with the future of the nation, with the involvement in the two World Wars.

A history full of events has necessarily left artistic remains everywhere. The deep intertwining between art and culture can be perceived in the various folklore events taking place in historical and natural settings. Cultural and sports events are organized all the year round and, in all seasons, music and literary festivals, food-and-wine displays, as well as fairs attract visitors from all over the province and from other areas. The beauties of nature constitute a remarkable resource: the abundance in waterways (for which Treviso deserved the reputation of "water town"), in vegetation, as well as the picturesque and varies landscape of the hills and at the foot of the mountains, make up a territory that is unique under several aspects.

Q. 2 Community assets abound in the area. There are many special interest groups (cultural, historical etc.) in the region. The area also boasts some outstanding museums for different interests, as well as many geographical and historical sites. e.g. Villas.

Q. 3 A large number of our immigrants (approximately 30,000) are located in Guelph. As a result, some of our cultural/historical traditions are still celebrated in the Guelph area..

Q. 4 we would be very receptive to cultural exchanges. One of our aims in establishing a relationship is to stimulate knowledge and appreciation of both the communities' cultural identities, and intensify, with all forms of communication (sport, music, art, the performing arts, publishing etc.), history, culture and the languages of the two communities.

General

Q. 1 Opening to social community, economical and cultural, and increase of economic and commercial relations.

Criteria - continuity – development of relations in well defined sectors of reciprocal interest, (formation, scientific research, commercial exchanges, and cultural exchanges).

- Organization of an intensive language course (English in Guelph, Italian in our Community) with a recognized diploma.
- An opportunity for youth to communicate with people of another country in terms of: economics, culture and social exchange.

Q. 2 the respective organizations involved in this process will select their respective representatives for the committees. Representation will come from the broad community and will be led by representatives from the municipal government.

PROJECT CONTACTS

Canada

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Business

Paolo Quaggiotto, Mayor
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VEDELAGO, Treviso,
Italy
Tel:

Institutional

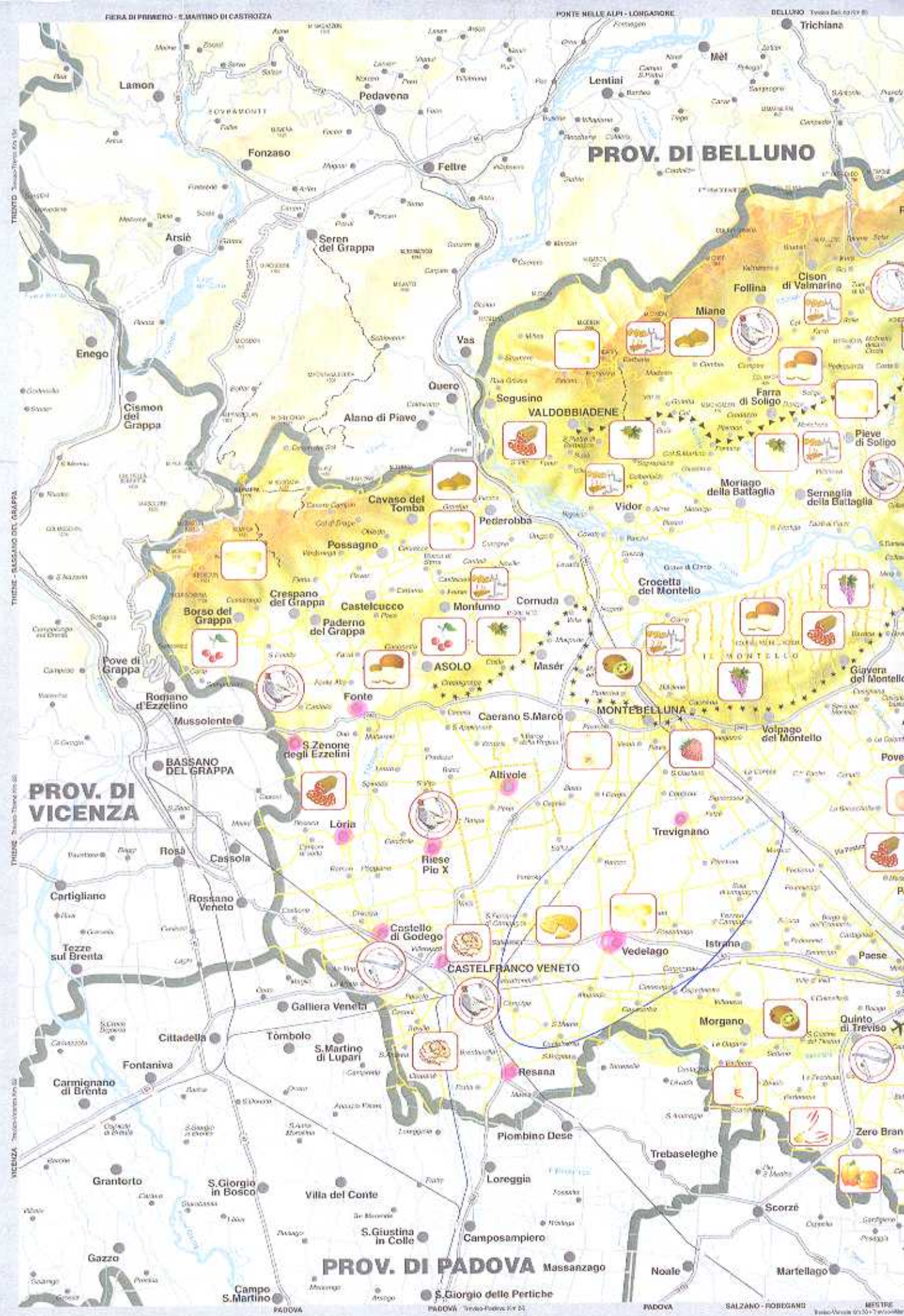
Q. 4 Our community certainly has the financial capacity to participate as outlined in the previous responses. Our economy would certainly provide the financial means to realize these initiatives. Some money has already been budgeted for these purposes. Presently there is approximately \$30,000 Canadian available to support this project. In future, there will be additional and proportional funds available to promote the program and its projects.

Appendix

A – Map of Area
B -

22 January, 2006

TARGETED
6-RODP





Report:

PLANNING & DEVELOPMENT SERVICES

TO: Finance, Administration & Community Services Committee

DATE: April 12, 2006

SUBJECT: DISPOSITION OF PERMANENT EASEMENT TO BELL CANADA

RECOMMENDATION:

THAT a permanent easement in the lands described as Part of Block 108, Registered Plan 61M-108, City of Guelph designated as Part 1 on Reference Plan 61R-10120 be declared as being surplus to the needs of the City;

AND FURTHER THAT a permanent easement in the lands designated as Part of Block 108, Registered Plan 61M-108, City of Guelph designated as Part 1 on Reference Plan 61R-10120 be granted to Bell Canada for \$2.00;

AND FURTHER THAT, the City Solicitor be directed to complete the transaction including the execution of all Affidavits, Statutory Declarations and Undertakings required.

REPORT:

With the Victoria Gardens Subdivision, Phase 2A, certain lands were conveyed to the City, including Block 108, on 61M-108, which is for stormwater management purposes. As a result of an oversight by the developer, a permanent easement that was to be conveyed as a condition of subdivision approval was not conveyed to Bell Canada prior to registration of the plan.

Staff are recommending that a permanent easement be conveyed to Bell Canada to resolve this error. The developer Victoria Wood, is agreeable to bearing all costs associated with the conveyance.

CORPORATE STRATEGIC PLAN:

This initiative supports the following Strategic Directions:

1. To manage growth in a balanced, sustainable manner

FINANCIAL IMPLICATIONS:

All costs relating to the transaction will be borne by Bell Canada.

DEPARTMENTAL CONSULTATION/CONCURRENCE:

Legal and Planning & Development Services consulted and concur with this recommendation.

COMMUNICATIONS:

In accordance with the Surplus Property By-law (1995-14835), it is necessary that this property interest be declared surplus to the needs of the City and 30 days notice be provided in the public register maintained by the Clerk prior to the sale.

ATTACHMENTS:**Appendix 1 - sketch of permanent easement**

Prepared By:
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Recommended By:
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Recommended By:
Jim Riddell
Director of Planning & Development Services
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jim.riddell@guelph.ca

Approved for Presentation:
Larry Kotseff
Chief Administrative Officer



Report:

TO: Finance, Administration & Community Services Committee

DATE: April 12, 2006

SUBJECT: ROGERS 911 AGREEMENT

RECOMMENDATION:

"THAT the Mayor and Clerk be authorized to execute on behalf of the Corporation of the City of Guelph an Agreement with Rogers Home Phone Inc. to facilitate access to the E9-1-1 Calling Service for local Rogers wireline subscribers.

BACKGROUND:

Rogers Home Phone Inc. is preparing to launch local wireline phone service within the City of Guelph. The Canadian Radio-Television and Telecommunications Commission ("CRTC") requires that in order to provide such service, Rogers must enter into an agreement both with the incumbent local exchange carrier (Bell Canada) and the municipality to ensure access to the local 911 service for its subscribers. Rogers has entered into an Agreement dated December 19, 2003 with Bell Canada, which provides Rogers with access to the Bell Canada 911 service and permits Rogers to enter customer information into the 911 database maintained by Bell Canada. The City is not a party to this Agreement. The primary role of the municipality in entering into an agreement with Rogers will be to provide the dispatch service for 911 calls and to provide geographical information to Rogers regarding new streets and address numbering.

REPORT:

The City currently has an Agreement dated May 6, 1998 with Bell Canada to provide 911 service to the municipality. Under this Agreement, the City is required to operate a Public Service Answering Point ("PSAP") which is responsible for answering 911 calls and coordinating participation of emergency services (ie. fire, police or ambulance). The PSAP is currently operated by the Guelph Police Services. The PSAP receives 911 calls directed by Bell Canada and coordinates with appropriate dispatch services (ie. fire, police or ambulance) for response.

The proposed Agreement with Rogers is a standard format approved by the CRTC, with some minor amendments as requested by the City. The City has a similar Agreement with Telus Communications Inc.

The proposed Agreement would require that the City continue to operate the PSAP and be responsible for the response of emergency agencies (ie. fire, police and ambulance). This would be done using existing facilities.

The City would also be required to provide updates to Rogers regarding new geographical information (ie. new street names, numbering, etc.). The City would continue to provide such updates to Bell Canada and Telus in accordance with the existing Agreements. This information is required to update the information databases for routing of 911 calls. The Planning Department currently carries out this function.

The Agreement is also subject to such additional terms that may be imposed by the regulating body, the CRTC, throughout the term of the Agreement.

The initial term of the agreement with Rogers would be a five year term. The Agreement provides that it shall be automatically renewed for successive five year periods unless one party gives to the other at least 6 months written notice of termination prior to the end of the term.

CORPORATE STRATEGIC PLAN:

To manage growth in a balance, sustainable manner
To enhance community wellness

FINANCIAL IMPLICATIONS:

n/a

DEPARTMENTAL CONSULTATION/CONCURRENCE:

Guelph Police Service, Legal Department

COMMUNICATIONS:

n/a

ATTACHMENTS:

n/a

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Chief Administrative Officer



COMMUNITY SERVICES

Report:

TO: Finance, Administration & Community Services Committee

DATE: 2006/04/12

SUBJECT: FEDERATION OF CANADIAN MUNICIPALITIES (FCM) PARTNERSHIP OPPORTUNITIES WITH TWO MUNICIPALITIES IN MOZAMBIQUE, REQUEST FROM FCM TO PARTICIPATE

RECOMMENDATION:

THAT the City of Guelph participates in the Federation of Canadian Municipalities (FCM) partnership inception mission in Mozambique as outlined in Report of the Acting Director of Community Services, dated April 12, 2006.

AND THAT Council appoint Councillor _____ to participate in the inception mission. And that; a subsequent report will be submitted to Council for future participation.

BACKGROUND:

The International Centre for Municipal Development (ICMD) represents FCM internationally. It works to help local governments around the world develop their capacity to deliver basic services, promote economic growth and encourage the participation of their citizens.

Since 1987, FCM-ICMD has involved more than 200 Canadian municipalities and 1500 municipal experts in municipal development programming with funding from the Canadian International Development Agency (CIDA). FCM has supported initiatives to strengthen local governments and municipal capacity building in approximately 20 countries in Asia, Africa and Latin America. With CIDA support, FCM-ICMD has implemented capacity building programs to support decentralizations processes, foster governance and strengthen municipal management. (sited from www.fcm.ca)

FCM (staff in the African Local Governance Program) contacted the City in late 2005, and requested that the City host a delegation from two municipalities in Mozambique.

Guelph was targeted by FCM due to its single tier government structure and the City's involvement in past FCM projects which have given the city international recognition.

Past successful partnerships have taken place in Jinja, Uganda, the Czech Republic and El Salvador. Community partners and service clubs were engaged in supporting specific initiatives within the partnerships such as women's leadership and small business programs, building a community centre for youth, refurbishing a school for elementary children, technical skill building workshops for municipal staff and community tree / garden programs. It would be the intent of this initiative to again approach those same community partners and service clubs with an expression of interest for Mozambique.

REPORT:

FCM's International Centre for Municipal Development has a strong mandate to connect best practices in Canadian municipalities with developing countries.

The Mozambique delegation met with the Mayor, CAO, community members and staff to understand local governance structures, the functions and responsibilities between the levels of government and best practices for community development programs and services. City representatives also listened to presentations related to their present structure governance from the Mayors of the two municipalities. Decentralization of services is currently an agenda of the central Mozambican government.

The Mozambique delegation consisting of Mayors from two cities (Xai-Xai and Moatize) and senior municipal officers met with city staff and citizens and were extremely impressed with our municipality.

The past efforts and contributions from our local Guelph partners were also profiled during our discussions such as; service clubs, University of Guelph and neighbourhoods. Staff would look again to these local partners for participation.

A few of the broader themes of issues that were discussed focused on; programs and services for children and youth (leadership and skill building), service centres such as Shelldale Community Centre where people can access all types of clinical services; and creating women employment opportunities. There were also sanitation, soil erosion and public participation issues raised.

The next step in the FCM process would be to have a delegation consisting of one City Councillor, the local coordinator who is the Community Development Manager and the Director of Community Service or his delegate; travel to Mozambique to meet with leaders and communities in both municipalities. The FCM guidelines set out the delegation representation for these visits as one Councillor, the local program coordinator and a senior management team member from the partnering municipality. It is anticipated that the trip will be 10 days in duration in late May or June. Staff workload and resources will be reallocated to existing team members within Community Services as has occurred in the past. During the meetings and workshops, there would be further exploring and refining of past discussions to determine the scope of a potential partnership project. There is a wide variety of areas where the Guelph community can provide advice and guidance to the Mozambique communities.

As with all FCM missions, every due diligence and precaution is taken by staff to minimize any risk factors and; to ensure a full understanding and scope of responsibility to the corporation is taken.

There would be many benefits realized by the City and Corporation from this partnership. These would include; further international recognition, extending community pride, community building and sharing of knowledge related to programs, services and small economic development projects. Cross cultural learning opportunities also become important in mission exchanges.

Should the partnership project be found to be suitable for Guelph and to the cities in Mozambique the next steps would be to draft a report with recommendations that would be forwarded to City Council and FCM for their respective approvals.

Should the partnership project not be suitable, the City of Guelph is under no obligations to continue.

In order to deal with similar requests in the future, staff will be developing criteria and an evaluation process so that appropriate priorities can be addressed corporately.

CORPORATE STRATEGIC PLAN:

To enhance community wellness (Strategic Direction 4)

To have exemplary management practices (Strategic Direction 6)

FINANCIAL IMPLICATIONS:

Program funded by FCM.

The City's contribution is the time of City representation.

DEPARTMENTAL CONSULTATION/CONCURRENCE:

None required at this time.

COMMUNICATIONS:

None required at this time.

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Approved for Presentation:
Larry Kotseff
Chief Administrative Officer



COMMUNITY SERVICES

Report:

TO: Finance, Administration & Community Services Committee

DATE: 2006/04/12

SUBJECT: GUELPH SPORTS & ENTERTAINMENT CENTRE (GSEC)- CHILLER REPLACEMENT

RECOMMENDATION:

That staff be authorized to proceed with the replacement of the existing Vertical Chiller at the Guelph Sports and Entertainment Centre and that the funding for the project, estimated at \$150,000, come from the Capital Taxation Reserve, these costs represent a pre-budget commitment and will be included as part of future budgets.

SUMMARY:

The existing vertical chiller is the source of many ongoing problems. These problems include an approximate 25% reduction in refrigeration capacity, increased maintenance costs to other portions of the system and an inefficiency in power consumption. All of which result in a poor quality playing surface.

BACKGROUND:

The vertical chiller was part of the initial installation of the refrigeration system at the GSEC by the Guelph Centre Partnerships (GCP). The companies who designed and installed the chiller have since ceased operation. The vertical chiller was a new design and one of approximately four similar installations in other ice facilities. When contacted, the other facilities were experiencing similar concerns as ours. We believe that the two main selling features of this type of vertical chiller were the reduced space required to house the unit and the relatively small ammonia charge required for the unit to function.

User groups including the Storm Hockey Club have expressed concern relative to ice conditions for many years. The source of these concerns has been traced to the refrigeration system - specifically the vertical chiller. Over the years a substantial amount of maintenance and trouble shooting have been done by staff and various contractors to address the problems. These corrective measures have cost in excess of \$110,000. All to no avail, the situation still exists. In 2002 GCP commissioned a study to evaluate the refrigeration system which was under taken by RRMK Associates of Brantford. The entire refrigeration system was reviewed and points to the vertical chiller as a restriction in the system. It is this restriction that inhibits the refrigeration system from operating at an optimum level which would allow for the production of a quality sheet of ice.

In February of this year City staff contracted Jet Ice to review our ice conditions. Their report also points to the vertical chiller as an area of concern. The operation of the refrigeration plant in this facility is very "hands on" and requires constant monitoring. Equipment failures have resulted in numerous after hour call-ins and on more than one occasion the facility has been close to losing the ice.

This chiller replacement was not included in the capital budget submissions for a number of reasons. The City had only operated the GSEC for a couple of months when capital budget submissions were being requested by Finance and only recently has the GSEC attained full staff compliment to help evaluate the existing operations. . Also, we were in the process of monitoring the facility operation, establishing priorities, and we did not expect to have to address this replacement so quickly based on the age of the facility.

In order to have the refrigeration plant ready to put in ice this August we need to proceed with a tender and installation of the chiller replacement immediately. Assuming 3 weeks to prepare the tender and specifications, 3 weeks for the tender to be out, and 4-6 weeks for the equipment to be delivered it is imperative that we move forward with this in order to allow installation this July and early August.

REPORT:

The only alternative to not replacing the vertical chiller would be to continue to incur expenses to maintain the existing unit. Maintaining the vertical chiller in its current condition will not improve ice conditions. Not improving ice conditions exposes the facility to public criticism and to potential liability for injuries sustained on the ice surface because of poor ice conditions. Virtually every avenue to correct the chiller problem has been explored. The current unit simply does not function properly and does not allow us to provide a proper playing surface for user groups.

CORPORATE STRATEGIC PLAN:

To enhance Community Wellness

- ensure the accessibility and safety of facilities, services, and programs in Guelph

To have exemplary Management practices

- Build on relationships and partnerships with stakeholders to enhance service provisions

FINANCIAL IMPLICATIONS:

As this project was not previously included in a capital budget and due to the necessary timing of the replacement in 2006, funding will come from the Capital Taxation Reserve. It is our strategy to repay the \$150,000 to the capital reserve through transfers from the operating budget in the amount of \$50,000 over the period of 2006-2009. Should the GSEC operations have a surplus over the period 2006 – 2009, repayment will be accelerated. Staff will be working at developing a long term Capital Replacement Reserve for the GSEC to accommodate this type of future replacement.

DEPARTMENTAL CONSULTATION/CONCURRENCE:

Recreation staff have consulted with Finance staff on this equipment replacement need. Finance staff have recommended the funding strategy to allow for this emergency replacement.

ATTACHMENTS:

Schedule A – Jet Ice Report

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Approved for Presentation:
Larry Kotseff
Chief Administrative Officer



Report:

CULTURE

TO: Finance, Administration & Community Services Committee

DATE: 2006/03/07

SUBJECT: RIVER RUN CAPITAL RESERVE FUND EXPENDITURES

RECOMMENDATION:

That expenditure from River Run Centre's Capital Reserve Fund to complete Phase 3 of the Canada Company Hall renovation project for \$65,000 is approved.

SUMMARY:

N/A

BACKGROUND:

In 2003 City Council authorized the establishment of a River Run Centre Capital Reserve Fund (CRF) for the purpose of augmenting monies available from the Capital Budget for capital acquisitions, replacements and enhancement projects on an ongoing basis. \$1 from every ticket sold at the River Run Centre Box Office is allocated to the CRF. To date, monies accumulated in the CRF have been used to complete Phases 1 and 2 of the Canada Company Hall renovation plan.

REPORT:

River Run Centre proposes to complete the following project in 2006 with monies from the Capital Reserve Fund:

Canada Company Hall Renovations – Phase 3

Replace carpet	\$37,000
Signage	\$2,000
Showcase Cabinets	\$7,300
Stackable Bistro Chairs	\$15,700
Light fixtures and electrical	<u>\$3,000</u>

\$65,000

CORPORATE STRATEGIC PLAN:

The project is operational in nature.

FINANCIAL IMPLICATIONS:

The Capital Reserve Fund is the sole funding source and funds are in place to support the project.

DEPARTMENTAL CONSULTATION/CONCURRENCE:

N/A

COMMUNICATIONS:

N/A

ATTACHMENTS:

N/A

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Approved for Presentation:
Larry Kotseff
Chief Administrative Officer

CONSENT AGENDA

April 18, 2006

Her Worship the Mayor
and
Members of Guelph City Council.

SUMMARY OF REPORTS:

The following resolutions have been prepared to facilitate Council's consideration of the various matters and are suggested for consideration. If Council wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with immediately. The balance of the Consent Agenda will be approved in one resolution.

A Reports from Administrative Staff

REPORT	DIRECTION
<p>A-1) AGREEMENTS WITH MUNICIPAL PROPERTY ASSESSMENT CORPORATION AND TERANET ENTERPROSES INC.</p> <p>THAT the Mayor and Clerk be authorized to execute license agreements outlined in the April 3, 2006 Information and Technology Services report, between the Corporation of the City of Guelph and the Municipal Property Assessment Corporation and Teranet Enterprises Inc. in respect of property and ownership data, information and mapping.</p>	Approve
<p>A-2) BAKER STREET PARKING GARAGE – FUNDING OPTIONS</p> <p>THAT the funding scenario #1 presented in the Director of Operations' Council Report of April 18th, 2006 <u>Baker Street Parking Garage – Funding Options</u> be approved for implementation as of January 2007.</p>	Approve
<p>A-3) SPEEDVALE AVENUE AND VICTORIA ROAD INTERSECTION REALIGNMENT, CONTRACT NO. 2-0602</p> <p>THAT the tender of Drexler Construction Ltd. be accepted and that the Mayor and Clerk be authorized to sign the agreement for Contract 2-0602 for the Speedvale Avenue and Victoria Road Intersection Realignment for a total tendered price of \$2,000,093.63 with actual payment to be made in accordance with the terms of the contract.</p>	Approve

B ITEMS FOR DIRECTION OF COUNCIL

C ITEMS FOR INFORMATION OF COUNCIL
attach.



City
of Guelph

Report

CORPORATE SERVICES Information and Technology Services

TO: Council

DATE: April 18, 2006

SUBJECT: Agreements with Municipal Property Assessment Corporation and Teranet Enterprises Inc.

RECOMMENDATION:

THAT the Mayor and Clerk be authorized to execute the license agreements outlined in the April 18, 2006 Information and Technology Services report, between the Corporation of the City of Guelph and the Municipal Property Assessment Corporation and Teranet Enterprises Inc. in respect of property and ownership data, information and mapping.

BACKGROUND:

The Ontario Parcel, an initiative which began in 2002 by the Ontario Government to create a province wide standardized digital database for its approximately four million land parcels provides municipalities with a one-stop source of maintained and integrated assessment and ownership information. This information includes: property boundary mapping, legal description, assigned civic addresses and unique identifiers such as assessment roll numbers, property identification numbers which can be linked to ownership and assessment value information with the ability to integrate with other land related sources of information.

As part of the City of Guelph's plan to implement a corporate wide Geographical Information System (GIS) and supported through the findings of Prior and Prior Associates "*Report for a GIS Strategic Plan*" completed in February 2004 the need for easy and comprehensive access to property and ownership information is very important in order that city staff can make effective decisions and effectively perform their day to day work.

Property and ownership information is used when notifying Guelph residents of road closures, future capital projects, service disruptions, land use and zone changes, and emergency events to name a few. Properties in tax arrears can be identified and notification sent to current owners. During election time this information is used to modify and update ward and polling boundaries and determine voting station locations.

Much of the property and ownership information currently used by City staff from existing sources is not updated in a timely manner and is not always reliable for notifications and other uses.

After evaluating the information available through the Province via MPAC and Teranet, staff have concluded that it would enhance and improve the City's current property and ownership information which serves as the foundation of the corporate GIS system.

The four agreements are:

- 1) OPMA General Municipal License Agreement
Agreement with MPAC to access the "Municipal Connect" online assessment information data and GIS viewer
- 2) OPMA Products Delivery Agreement
Agreement with Teranet outlining delivery details for the ownership and assessment products to be received by the City of Guelph
- 3) End User Data License Agreement
Agreement with Teranet to receive digital transfer reports which provide tabular access to ownership records
- 4) OPMA General Municipal License Agreement
Agreement with Teranet outlining the specific details for the digital property mapping and associated ownership information

CORPORATE STRATEGIC PLAN:

To support the corporate strategic vision of an effective organization as one that is integrated, versatile, flexible and responsive to changing needs by centralizing access and availability of property and ownership information.

FINANCIAL IMPLICATIONS:

- 1) OPMA General Municipal License Agreement
No cost
- 2) OPMA Products Delivery Agreement
No cost
- 3) End User Data License Agreement
Cost is \$4220 per year for a 5 year term for license fees and \$3700 per year for a 5 year term for delivery and support fees
- 4) OPMA General Municipal License Agreement
Cost is \$2900 per year for a 5 year term

Funds for this project are budgeted in the following business units 704-0375.3526, 704-0350.3526 and 704-0384.3501.

DEPARTMENTAL CONSULTATION/CONCURRENCE:

Discussions with internal City staff who utilize property and ownership information have been carried out with the various city departments.
Consultation with other local municipalities: City of Cambridge, City of Kitchener, City of Waterloo and Region of Waterloo.

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City of Guelph

Report:

OPERATIONS

TO: Council

DATE: 2006/04/18

SUBJECT: BAKER STREET PARKING GARAGE - FUNDING OPTIONS

RECOMMENDATION:

THAT funding scenario #1 presented in the Director of Operations' Council Report of April 18th, 2006 Baker Street Parking Garage - Funding Options be approved for implementation as of January 2007.

BACKGROUND:

At their meeting of April 3rd, 2006, Council passed the following resolution:

"THAT staff report back on user pay fee increases or special services levy on the area currently covered by the Downtown Board of Management Improvement, to pay for the additional \$500,000 dollars in costs per year"

Staff developed and considered several scenarios to provide the needed additional revenue to fund the construction of this project. Being cognizant of the sensitivity increased parking rates/fines pose, staff undertook the review with the following objectives guiding the funding proposals:

1. Identify new revenue streams first;
2. Increase rates/fines that are below comparable municipal averages;
3. Identify rates/fines most likely to receive public acceptance;
4. Derive increased revenues from the downtown and non-downtown operations.

REPORT:

To assess whether the annual carrying costs of a debenture could be reduced, staff investigated the possibility of extending the debenture for this project from the staff recommended ten year term to fifteen or twenty year terms. The attached Debenture Costing Table illustrates the financial impact of extending the debenture's term. As illustrated, while the annual carrying cost of extending the debenture is reduced in either of the longer terms, the overall carrying costs are significantly higher. For this reason, in addition to staff's opinion that the parking operation can reasonably generate the required additional revenues to fund the annual carrying costs for a ten year debenture, a longer term debenture was not considered further.

Parking Operations are, and have historically been, 'user-pay'-funded. The only dependence on the municipal tax base ends this year with the retirement of our nominal obligation to the original construction of the existing parkades. A review of the operation's financial ability to generate the required additional revenues suggests that there is not presently a compelling need at this time to move from this form of funding strategy. Of further note, parking rates and fines have not been increased since 2002.

As per Council's direction, staff have provided five different funding scenarios (attached) which incorporate a special services levy upon the downtown using a sliding scale from 0% in Scenario #1 to 100% in Scenario #5.

In light of the foregoing, staff are recommending that Scenario #1 be implemented to fund the construction of the Baker Street Parking Garage. Scenario #1 will result in the following changes to parking rates/fines as of January 2007:

1. Introduction of a flat \$2.00 entry fee on Friday from 6:00 p.m. to 6:00 a.m. Sunday (excluding Sunday days) at the Baker Street Lot, Baker Street Garage (upon completion) and both Parkades;
2. Increase of \$5.00 per month for select monthly parking permits issued at prime parking locations;
3. Reduction of parking meter courtesy time from 30 minutes to 15 minutes past expiration;
4. Installation of 21 new parking meters in non-downtown locations
5. Increase in parking meter rates from \$1.50 per hour to \$2.00 per hour in non-downtown locations;
6. Increase in select parking violation fine amounts to bring current rates more in line with comparable municipalities.

CORPORATE STRATEGIC PLAN:

To strengthen our economic base by developing and implementing a strategy for a healthy, viable downtown.

FINANCIAL IMPLICATIONS:

Parking Capital/Operating Budgets; Tax Supported Capital Budget

DEPARTMENTAL CONSULTATION/CONCURRENCE:

Consultation has occurred between the Operations and Finance Departments.

At time of this report, senior members of the Downtown Board of Management had had opportunity to review Scenario #1 and indicated their support. The Board's administrative office will survey their membership to determine their formal position prior to Council's meeting. They have also indicated their intent to appear before Council as a delegation.

COMMUNICATIONS:

The Downtown Board of Management and the Chamber of Commerce are aware this matter is before City Council.

ATTACHMENTS:

Attachment #1 - Debenture Costing Table

Attachment #2 through #7 - Funding Scenarios 1 through 5.

Attachment #8 - Monthly Permit Parking Locations and Rate Increases

Attachment #9 – Select Parking Fine Violation Increases

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Approved for Presentation:
Larry Kotseff
Chief Administrative Officer

Attachment #1 - **Debenture Costing Table**

SUMMARY OF ANNUAL DEBT PAYMENTS					
Debt Term	Estimated Annual Debt Payment	Difference From 10 Year Payment	Estimated Required Revenue Increase	Estimated Total Debt Payment	Difference From 10 Year Payment
10	\$966,000	\$0	\$500,000	\$9,656,000	\$0
15	\$752,000	(\$214,000)	\$286,000	\$11,273,000	\$1,617,000
20	\$628,000	(\$338,000)	\$162,000	\$12,566,000	\$2,910,000

Attachment #2 - Scenario 1: 100% Fares/Fines, 0% Downtown Levy

Debt Term	Total Revenue Required	Fares/Fines\$ Increase	Fares/Fines% Increase	Special Levy \$ Required	Special Levy Tax Rate Increase Required	Levy Impact on \$5000/yr tax bill
10	500,000	500,000	12%	-	0.00%	\$0

Proposed Rate/Fine Increases	Revenue Generated	% Required Revenue
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Downtown Increases

• Off Street Lots - \$2.00 Flat Fee –Fridays from 6pm until 6 a.m Sundays (excluding Sunday days)	154,000	31%
• Monthly Permits - \$5/month Increase for Baker Street and both Parkades (see report attachment #4)	43,800	9%
• Parking Meter Courtesy Time Reduction from 30 minutes to 15 minutes+	101,200	20%
Sub-total	299,000	

+ Primarily CBD

Non-Downtown Increases

• Non CBD - Parking Meter Rate Increase from \$1.50 per hour to \$2.00 per hour	29,000	6%
• Installation of 6 New Parking Meters on Delhi Street and 15 new Parking Meters on Westmount Road	20,700	4%
• Parking Violation Fine Increases* (see report attachment #5)	153,700	31%
Sub-Total	203,400	

* primarily non-downtown

Total New Revenues 502,400

Attachment #3 - Scenario 2: 75% Fares/Fines, 25% Downtown Levy

Debt Term	Total Revenue Required	Fares/Fines\$ Increase	Fares/Fines% Increase	Special Levy \$ Required	Special Levy Tax Rate Increase Required	Levy Impact on \$5000/yr tax bill
10	500,000	375,000	9%	125,000	0.14%	\$166

Proposed Rate/Fine Increases	Revenue Generated	% Required Revenue
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Downtown Increases

• Off Street Lots - \$2.00 Flat Fee –Fridays from 6pm until 6 a.m Sundays (excluding Sunday days)	154,000	41%
• Monthly Permits - \$5/month Increase for Baker Street and both Parkades (see report attachment #4)	43,800	12%
Sub-total	197,800	

Non-Downtown Increases

• Installation of 6 New Parking Meters on Delhi Street and 15 new Parking Meters on Westmount Road	20,700	6%
• Parking Violation Fine Increases* (see report attachment #5)	153,700	41%
Sub-Total	174,400	

* primarily non-downtown

Total New Revenues 372,200

Attachment #4 - Scenario 3: 50% Fares/Fines, 50% Downtown Levy

Debt Term	Total Revenue Required	Fares/Fines\$ Increase	Fares/Fines% Increase	Special Levy \$ Required	Special Levy Tax Rate Increase Required	Levy Impact on \$5000/yr tax bill
10	500,000	250,000	6%	250,000	0.28%	\$333

Proposed Rate/Fine Increases	Revenue Generated	% Required Revenue
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Downtown Increases

- Parking Meter Courtesy Time Reduction from 30 minutes to 15 minutes+ 101,200 40%

+ Primarily CBD

Non-Downtown Increases

- Parking Violation Fine Increases* (see report attachment #5) 153,700 60%

* primarily non-downtown

Total New Revenues 254,900

Attachment #5 - Scenario 4: 25% Fares/Fines, 75% Downtown Levy

Debt Term	Total Revenue Required	Fares/Fines\$ Increase	Fares/Fines% Increase	Special Levy \$ Required	Special Levy Tax Rate Increase Required	Levy Impact on \$5000/yr tax bill
10	500,000	125,000	3%	375,000	0.42%	\$499

Proposed Rate/Fine Increases	Revenue Generated	% Required Revenue
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Downtown Increases

- Parking Meter Courtesy Time Reduction from 30 minutes to 15 minutes+ 101,200 78%

+ Primarily CBD

Non-Downtown Increases

- Non CBD - Parking Meter Rate Increase from \$1.50 per hour to \$2.00 per hour 29,000 22%

Total New Revenues 130,200

Attachment #7 - Scenario 5: 0% Fares/Fines, 100% Downtown Levy

Debt Term	Total Revenue Required	Fares/Fines\$ Increase	Fares/Fines% Increase	Special Levy \$ Required	Special Levy Tax Rate Increase Required	Levy Impact on \$5000/yr tax bill
10	500,000	-	0%	500,000	0.56%	\$665

Proposed Rate/Fine Increases	Revenue Generated	% Required Revenue
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Downtown Increases

- NONE 0

Non-Downtown Increases

- NONE 0

Total New Revenues 0

ATTACHMENT # 8 – MONTHLY PERMIT PARKING LOCATIONS AND RATE INCREASES

PERMIT REVENUE LOCATION	Current 2006 permit cost	Proposed 2007 permit cost	Comparative City	Rate per month
West Parkade	\$55	\$60		
East Parkade	\$55	\$60	Cambridge	\$28.75
Baker St. (Reduced 135 in 2006)	\$60	\$65		
New Baker St. Structure	\$0	<i>\$65 in 2008</i>	Hamilton	\$31.50 - \$108
Macdonell St.	\$60	\$65		
Wilson St.	\$55	\$60	Kitchener	\$62.84 - \$113.10
Fountain St.	\$35	no change		
Neeve St. Lot	\$45	no change	London	\$32.30 - \$99.19
Norwich St.	\$20	no change		
Arthur St.	\$30	no change	Waterloo	\$47.00 - \$76.00
Cardigan St. Lot	\$25	\$30		
Cardigan St. meters	\$32	\$37		
Farquhar St. meters	\$40	\$45		
Woolwich St. meters	\$32	\$37		
Commercial St. meters	\$55	\$60		
Baker St. meters	\$60	\$65		
Carden St. meters	\$50	\$55		
Priory St. meters	\$35	\$50		
2007 net revenue increase		43,800		

ATTACHMENT # 9 - SELECT PARKING VIOLATION FINE INCREASES

Violation Type	Current fines	Average Municipal Fine Amount*	2007 Recommended Fine Amount	Anticipated 2007 Additional Revenue
PARK IN FIRE ROUTE.	\$60	\$68	\$65	\$13,520
PARKED IN "NO PARKING" ZONE.	\$20	\$25	\$25	\$44,240
STOPPED IN "NO STOPPING" ZONE.	\$40	\$45	\$45	\$6,110
PARKED ON SIDEWALK 6:00a.m. - 2:00a.m.	\$25	\$31	\$30	\$15,110
PARKED IN EXCESS OF TIME LIMIT.	\$20	\$20	\$25	\$10,890
PARK - FAIL TO PAY REQUIRED FEE.	\$12	\$19	\$20	\$13,008
PARKED ON PRIVATE PROPERTY WITHOUT CONSENT.	\$20	\$26	\$25	\$61,930
PARKED ON HIGHWAY WITHOUT CURRENT VALIDATION STICKER	\$25	\$32	\$30	\$4,750
PARK IN DISABLED PARKING SPACE PERMIT NOT DISPLAYED	\$300	75*	\$350	\$10,200
HIGHWAY - STOPPED ON GRASS SURFACE	\$20	\$25	\$25	\$2,730
PARKED ON SIDEWALK 2:00a.m. - 6:00a.m.	\$20	\$25	\$25	\$4,680
PARKED WITHIN 1M OF DRIVEWAY.	\$20	\$33	\$30	\$2,450
PARKED ON DRIVEWAY IN A ROAD ALLOWANCE.	\$20	\$25	\$25	\$2,550
			New revenue	\$192,168
			Assume 80% Collection	\$153,734

*



Report:

**PLANNING AND DEVELOPMENT SERVICES
ENGINEERING SERVICES**

TO: COUNCIL

DATE: April 18, 2006

SUBJECT: SPEEDVALE AVENUE AND VICTORIA ROAD INTERSECTION
REALIGNMENT, CONTRACT NO. 2-0602

RECOMMENDATION:

"That the tender of Drexler Construction Ltd. be accepted and that the Mayor and Clerk be authorized to sign the agreement for Contract 2-0602 for the Speedvale Avenue and Victoria Road Intersection Realignment for a total tendered price of \$2,000,093.63 with actual payment to be made in accordance with the terms of the contract."

BACKGROUND:

The contract work entails the realignment of the Speedvale Avenue and Victoria Road intersection, as indicated on the attached sketch. The existing sanitary sewers and watermains at this intersection are in poor condition and will be replaced as part of the contract work, including replacement of the sewer and water services from the main to the property line. The intersection is significantly skewed and the horizontal alignment on Speedvale Avenue has insufficient turning radii for the movement of large trucks and emergency vehicles. The proposed realignment will allow the turning movements for trucks and emergency vehicles on Speedvale Avenue.

The proposed work will require lane shifts and lane reductions throughout the duration of construction. The contractor will be required to maintain one lane of through traffic in each direction through Speedvale Avenue and Victoria Road intersection, and left turn movements will be permitted from Speedvale Avenue onto Victoria Road. Left turns from Victoria Road onto Speedvale Avenue, however, will not be permitted for the duration of construction which will take approximately 7 months.

REPORT:

Tenders for the above mentioned project were received on Thursday, March 23, 2006, as follows (prices include 7% GST):

- 1) Drexler Construction Ltd., Rockwood \$2,000,093.63
- 2) Network Site Services Ltd., Cambridge...\$2,680,698.94

The tenders were checked for legal and mathematical accuracy and mathematical errors were found in both tenders. The totals listed above are the corrected numbers. The order of the tenders was not affected by the errors.

Drexler Construction Ltd. has worked on subdivision and road reconstruction projects in the past for the City. We therefore recommend that the contract be awarded to this firm.

CORPORATE STRATEGIC PLAN:

This project supports:

- The City's Strategic Goal #1; "To manage growth in a balanced, sustainable manner", by ensuring the City's infrastructure is sufficient for current and anticipated growth;
- The City's Strategic Goal #5, "To be strong environmental stewards", by implementing the City's strategy to sustain its existing infrastructure.

FINANCIAL IMPLICATIONS:

Funding for this project will be from approved Capital Project Budgets as set out in the attached Budget and Financing Schedule.

DEPARTMENTAL CONSULTATION/CONCURRENCE: N/A**COMMUNICATIONS:**

The project was presented to the public at a Public Information Centre (PIC) that was held on February 2nd, 2006 at the Victoria Road Recreation Centre. The PIC was attended by approximately 75 residents. A notice of construction will be forwarded to the residents and businesses in the area of the Speedvale Avenue and Victoria Road intersection prior to construction.

ATTACHMENTS:

Budget and Financing Schedule

Prepared By:
Andrew Janes, P.Eng.
Project Engineer

Recommended By:
Rick Tolkunow, P.Eng.
City Engineer

Recommended By:
Jim Riddell
Director of Planning &
Development Services

Approved for Presentation:
Larry Kotseff
Chief Administrative Officer

- BYLAWS -

- April 18, 2006 -	
<p>By-law Number (2006)-17996 A by-law to set tax ratios and tax rate reductions for prescribed property subclasses for the Corporation of the City of Guelph for the year 2006</p>	<p>A by-law to set tax ratios and tax rate reductions</p>
<p>By-law Number (2006)-17997 A by-law to set and levy tax rates for City purposes for the year 2006 and to provide for a final tax levy and the payment of taxes</p>	<p>A by-law to set and levy taxes and provide for a final tax levy and the payment of taxes</p>
<p>By-law Number (2006)-17998 A by-law to set and levy education tax rates for the year 2006</p>	<p>A by-law to set and levy education tax rates for the year 2006</p>
<p>By-law Number (2006)-17999 A by-law to specify the claw back percentages and the capping threshold parameters for the year 2006 and to establish a fixed date as of which to calculate such claw backs for all properties in the commercial, industrial and multi-residential property classes</p>	<p>A by-law to specify claw back percentages and the capping threshold and to establish a fixed date to calculate such claw backs</p>
<p>By-law Number (2006)-18000 A by-law to authorize the issue of Debentures in the principal amount of \$6,000,000 for the purposes herein referred to.</p>	<p>A by-law to authorize the issue of Debentures</p>
<p>By-law Number (2006)-18001 A by-law to authorize the execution of an agreement between The John Hayman & Sons Company Limited and The Corporation of the City of Guelph (F.M. Woods Pumping Station Upgrades – Contract No. 05-124B)</p>	<p>A by-law to authorize the execution of an Agreement for F.M. Woods Pumping Station Upgrades</p>
<p>By-law Number (2006)-18002 A by-law to authorize the execution of the Standard New Grade Separation Agreement of the proposed grade separation structure on</p>	<p>A by-law to authorize the execution of the Standard New Grade Separation Agreement</p>

Elmira Road	
<p>By-law Number (2006)-18003</p> <p>A by-law to amend By-law Number (1995)-14864, as amended, known as the Zoning By-law.</p> <p>(for the City of Guelph as it affects property described as Part of Lots 16, 17, 18, 21 and 22, Registered Plan 230, City of Guelph.)</p>	A by-law to amend the Zoning By-law
<p>By-law Number (2006)-18004</p> <p>A By-law to authorize the execution of a General Municipal Licence Agreement between the Corporation of the City of Guelph and Municipal Property Assessment Corporation</p>	A By-law to authorize the execution of a General Municipal License Agreement.
<p>By-law Number (2006)-18005</p> <p>A By-law to authorize the execution of an OPMA Products Delivery Agreement between the Corporation of the City of Guelph and Teranet Enterprises Inc.</p>	A By-law to authorize the execution of an OPMA Products Delivery Agreement.
<p>By-law Number (2006)-18006</p> <p>A By-law to authorize the execution of an End User Data Licence Agreement between the Corporation of the City of Guelph and Teranet Enterprises Inc.</p>	A By-law to authorize the execution of an End User Data Licence Agreement.
<p>By-law Number (2006)-18007</p> <p>A By-law to authorize the execution of a General Municipal Licence Agreement between the Corporation of the City of Guelph and Teranet Enterprises Inc.</p>	A By-law to authorize the execution of a General Municipal Licence Agreement.
<p>By-law Number (2006)-18008</p> <p>A By-law to amend By-law Number (2002) – 17017 (to amend No Parking in Schedule XV, No Stopping in Schedule XVI and Restricted Parking in Schedule XVII), and adopt Municipal Code Amendment #390 (amending Schedules of Chapter 301 of the Corporation of the City of Guelph’s Municipal Code)</p>	
By-law Number (2006)-18009	A by-law to authorize the execution of an

A by-law to authorize the execution of an Agreement between Rogers Home Phone Inc. and The Corporation of the City of Guelph (with respect to E9-1-1 Calling Service)	Agreement with to E9-1-1 Calling Service