

CITY COUNCIL MEETING AS STRIKING COMMITTEE AGENDA



Council Chambers, Guelph City Hall, 1 Carden Street

DATE Monday, December 8, 2014 5:30 p.m.

Please turn off or place on non-audible all cell phones, PDAs, Blackberrys and pagers during the meeting.

Disclosure of Pecuniary Interest and General Nature Thereof

Realignment/Composition of Standing Committees to Council, Approval of 2015 Council/Committee Calendar, and 2014-2015 Appointment of Standing Committee Chairs

CLOSED MEETING

That Council as the Striking Committee now hold a meeting that is closed to the public with respect to:

STR-C-2014.01 2015 Citizen Appointments to Various Advisory Boards & Committees
S. 239 (2) (b) of the *Municipal Act* – personal matters about identifiable individuals

OPEN MEETING

Consent Report from:

Council Striking Committee			
Item	City Presentation	Delegations	To be Extracted
STR-2014.01 2015 Citizen Appointments to Various Advisory Boards and Committees			

ADJOURNMENT

STAFF REPORT



TO City Council as Striking Committee

SERVICE AREA Corporate Services – City Clerk’s Department

DATE December 8, 2014

SUBJECT **Realignment/Composition of Standing Committees to Council, Approval of 2015 Council/Committee Calendar, and 2014-2015 Appointment of Standing Committee Chairs**

REPORT NUMBER CHR-2014-66

EXECUTIVE SUMMARY

PURPOSE OF REPORT

To realign the Standing Committees of Council with the City’s newly established organizational structure and service areas. To approve a revised 2015 calendar of dates and times for Council and its Standing Committees. To appoint members of Council as Chairs to the Standing Committees in order to convene a meeting of the Nominating Committee to select the composition of the Standing Committees.

KEY FINDINGS

Council establishes its Standing Committees bi-annually and following an election appoints chairs to the Standing Committees so that the Nominating Committee can recommend the membership of the standing committees to Council. As a result of an organizational structure change to the City’s service areas it is expedient and necessary to realign the Standing Committees with the service areas and establish an annual calendar for 2015.

FINANCIAL IMPLICATIONS

None

ACTION REQUIRED

That Council approve the establishment of three (3) Standing Committees aligned with the new service areas. That each Standing Committee, including Governance and Audit, be comprised of five (5) members of Council, that an updated 2015 council/committee calendar be adopted accordingly, and, that the Chairs of the Standing Committees be appointed.

STAFF REPORT

RECOMMENDATION

1. a) That the following standing committees be established, comprised of five (5) members of Council , one of which will be the Mayor:

Corporate Services Committee
Infrastructure, Development and Enterprise Committee
Public Services Committee

-
- b) That the Audit Committee be comprised of five (5) members of Council, one of which will be the Mayor.

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- c) That the following Standing Committees be comprised of the Chairs of the Audit Committee, the Corporate Services Committee, the Infrastructure, Development and Enterprise Committee, the Public Services Committee and the Mayor, and be chaired by the Mayor:

Governance
Nominating

-
-
-
- d) That the City's Procedural by-law, the Standing Committee Terms of Reference, and any other documents referring to the City's standing committees be amended accordingly.

2. That the 2015 Council and Standing Committee calendar of meetings be approved.

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3. a) That Councillor _____ be appointed as Chair of the Audit Committee for a term ending November 30, 2016.

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- b) That Councillor _____ be appointed as Chair of the Corporate Services Committee for a term ending November 30, 2016.

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-
-
- c) That Councillor _____ be appointed as Chair of the Infrastructure, Development and Enterprise Committee for a term ending November 30, 2016.

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-
-
-
- d) That Councillor _____ be appointed as Chair of the Public Services Committee for a term ending November 30, 2016.

BACKGROUND & REPORT

In November 2014, the City's functional Service Areas were streamlined to improve service to citizens by making the City better able to respond to community priorities and more readily understandable from a citizen perspective. The functional re-

STAFF REPORT



alignment created the following service areas: Corporate Services; Infrastructure, Development and Enterprise Services; and, Public Services.

The City's governance and decision-making structure is based on a standing committee model. As a result, it is expedient and necessary to align the Standing Committee structure with the City's new Service Areas. It is proposed that the City now maintain six (6) Standing Committees as noted below:

- Corporate Services Committee
- Infrastructure, Development and Enterprise Services Committee
- Public Services Committee
- Audit Committee
- Governance Committee
- Nominating Committee.

It is proposed that each Committee will be made up of five (5) members of Council, including the Mayor.

Should the reconfiguration of the Standing Committees be approved, it is recommended that Council approve the amendments to the City's Procedural by-law, the Standing Committee Terms of Reference, and any other documents having reference to the City's standing committees in order to harmonise with the new Council/Committee governance structure.

As the realignment of the Standing Committees necessitates a redraft of the Council and Standing Committee calendar for 2015, a revised calendar reflecting the revised Standing Committees of Council is attached for consideration and approval.

Following a Municipal Election, the Chairs of each standing committees must be selected in order to convene as the Nominating Committee for the purpose of choosing the members of the Standing Committees.

It is proposed that the Nominating Committee meet in closed session on December 15th to determine the composition of the Standing Committees. The Nominating Committee will report to Council at the public meeting immediately thereafter.

The City's Procedural Bylaw states that the Vice-Chairs are to be determined by the Standing Committee members at the first meeting of the Standing Committee.

Council members are also appointed to act in Place of the Mayor for one month a year. with the order of service determined in alphabetical order by last name. Their role is to chair meetings, attend ceremonial events, and/or sign documents as Acting Mayor.

STAFF REPORT

CORPORATE STRATEGIC PLAN

This report supports the following strategic directions:

- 1.3 Build robust systems, structures, and frameworks aligned to strategy.
- 2.3 Ensure accountability, transparency and engagement.

DEPARTMENTAL CONSULTATION

CAO's Office.

FINANCIAL IMPLICATIONS

None

COMMUNICATIONS

Once established, Standing Committee composition and responsibilities will be posted on the City website.

ATTACHMENT

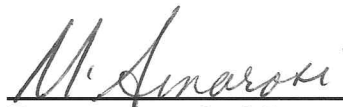
2015 Council and Standing Committee calendar

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2015 COUNCIL AND COMMITTEE MEETING SCHEDULE



AUD - Audit Committee
CS - Corporate Services Committee
GOV - Governance Committee

IDE - Infrastructure Development & Enterprise Committee
PS - Public Services Committee

JANUARY					
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday Sunday
			1 New Year's Day	2	3 4
5	6	7	8	9	10 11
12	13	14	15	16	17 18
19 Introduction to Budget (6:00 p.m.) (focused/strategic orientation)	20	21 Tentative Council-Budget (6:00 pm) Presentation of Non-Tax Supported Budgets	22	23	24 25
26 Tentative Council -Budget (6:00 pm) Presentation of Tax Supported Capital Budget/Public Delegations	27	28 Tentative Council-Budget (6:00 pm) Approval of Non-Tax Supported Budgets	29	30	31

FEBRUARY					
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday Sunday
					1 7 8
2 CS (2:00 pm) PS (5:00 pm)	3 AUD (3:00 pm) IDE (5:00 pm)	4	5	6	
9 Council Planning (7:00 pm)	10	11	12	13	14 15
16 Family Day	17	18 Council - Internal Audit & Risk Management (6:00 pm) (focused/strategic orientation)	19	20	21 22
23 Council (7:00 pm)	24	25 Tentative Council-Budget (6:00 pm) Presentation of Tax Supported Operating Budget	26 Tentative Council-Budget (6:00 pm) Presentation of Local Boards & Shared Services	27	28

2015 COUNCIL AND COMMITTEE MEETING SCHEDULE



AUD - Audit Committee
CS - Corporate Services Committee
GOV - Governance Committee

IDE - Infrastructure Development & Enterprise Committee
PS - Public Services Committee

MARCH					
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday Sunday
					1
2 CS (2:00 pm) PS (5:00 pm)	3 GOV (3:00 pm) IDE (5:00 pm)	4	5 Tentative Council- Budget (6:00 pm) Delegations	6	7 8
9 Council Planning (7:00 pm)	10	11 Tentative Council – Budget Night (6:00 pm)	12 Tentative Council – Budget Night continuation if required (6:00 pm)	13	14 15
16	17	18 March Break	19	20	21 22
23 Council (7:00 pm)	24	25 Council- COLDP Placeholder (6:00 pm)	26	27	28 29
30 Council – COLDP Placeholder (6:00 pm)	31				

APRIL					
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday Sunday
		1	2	3 Good Friday	4 5 Easter
6 Easter Monday	7 CS (2:00 pm) PS (5:00 pm)	8 AUD (3:00 pm) IDE (5:00 pm)	9	10	11 12
13 Council Planning (7:00 pm)	14	15	16	17	18 19
20 Council Placeholder (6:00 pm)	21	22 Council Placeholder (6:00 pm)	23	24	25 26
27 Council (7:00 pm)	28	29	30		

2015 COUNCIL AND COMMITTEE MEETING SCHEDULE



AUD - Audit Committee
CS - Corporate Services Committee
GOV - Governance Committee

IDE - Infrastructure Development & Enterprise Committee
PS - Public Services Committee

MAY					
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday Sunday
				1	2
					3
4 CS (2:00 pm) PS (5:00 pm)	5 GOV (3:00 p.m.) IDE (5:00 pm)	6	7	8	9
					10
11 Council Planning (7:00 pm)	12	13	14	15	16
					17
18 Victoria Day	19	20 Council Placeholder (6:00 pm)	21	22	23
					24
25 Council (7:00 pm)	26	27 Council Placeholder (6:00 pm)	28	29	30
					31

June					
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday Sunday
1 CS (2:00 pm) PS (5:00 pm)	2 AUD (3:00 pm) IDE (5:00 pm)	3	4	5 FCM Conference	6
					7
8 FCM Conference Council Planning (7:00 pm)	9	10	11	12	13
					14
15 Council Placeholder (6:00 pm)	16	17	18	19	20
					21
22 Council (7:00 pm)	23	24	25	26	27
					28
29 Council Placeholder (6:00 pm)	30				

2015 COUNCIL AND COMMITTEE MEETING SCHEDULE



AUD - Audit Committee
CS - Corporate Services Committee
GOV - Governance Committee

IDE - Infrastructure Development & Enterprise Committee
PS - Public Services Committee

JULY					
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday Sunday
		1 Canada Day	2	3	4 5
6 CS (2:00 pm) PS (5:00 pm)	7 GOV (3:00 pm) IDE (5:00 pm)	8	9	10	11 12
13 Council Planning (7:00 pm)	14 Council Placeholder (6:00 pm)	15	16	17	18 19
20 Council (7:00 pm)	21	22	23	24	25 26
27	28	29	30	31	

AUGUST					
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday Sunday
					1 2
3 John Galt Day / Civic Holiday	4	5	6	7	8 9
10	11	12	13	14	15 16 AMO Conference
17	18	19	20	21	22 23 AMO Conference (dates to be confirmed)
24	25	26	27	28	29 30
31					

2015 COUNCIL AND COMMITTEE MEETING SCHEDULE



AUD - Audit Committee
CS - Corporate Services Committee
GOV - Governance Committee

IDE - Infrastructure Development & Enterprise Committee
PS - Public Services Committee

SEPTEMBER					
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday Sunday
	1	2	3	4	5 6
7 Labour Day	8 AUD (3:00 pm) IDE (5:00 pm)	9 CS (2:00 pm) PS (5:00 pm)	10	11	12 13
14 Council Planning (7:00 pm)	15	16	17	18	19 20
21 Council Placeholder (6:00 pm)	22	23 Council Placeholder (6:00 pm)	24	25	26 27
28 Council (7:00 pm)	29	30			

OCTOBER					
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday Sunday
			1	2	3 4
5 CS (2:00 pm) PS (5:00 pm)	6 GOV (3:00 pm) IDE (5:00 pm)	7	8	9	10 11
12 Thanksgiving Day	13 Council Planning (7:00 pm)	14	15	16	17 18
19 Council Place Holder (6:00 pm)	20	21 Council Placeholder (6:00 pm)	22	23	24 25
26 Council (7:00 pm)	27	28	29	30	31

NOVEMBER

2015 COUNCIL AND COMMITTEE MEETING SCHEDULE



AUD - Audit Committee
CS - Corporate Services Committee
GOV - Governance Committee

IDE - Infrastructure Development & Enterprise Committee
PS - Public Services Committee

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday Sunday
					1
2 CS (2:00 pm) PS (5:00 pm)	3 AUD (3:00 pm) IDE (5:00 pm)	4	5	6	7 8
9 Striking Committee (5:00 pm potentially) Council Planning (7:00 pm)	10	11 Remembrance Day	12	13	14 15
16 Council Placeholder (6:00 pm)	17	18	19	20	21 22
23 Council (7:00 pm)	24	25	26	27	28 29
30 Council Placeholder (6:00 pm)					

DECEMBER

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday Sunday
	1 CS (2:00 pm) PS (5:00 pm)	2	3 Council Placeholder (6:00 pm)	4	5 6
7 Council Planning (7:00 pm)	8 GOV (3:00 pm) IDE (5:00 pm)	9	10	11	12 13
14 Council (7:00 pm)	15	16	17	18	19 20
21	22	23	24	25 Christmas Day	26 Boxing Day 27
28	29	30			

**CONSENT REPORT OF THE
STRIKING COMMITTEE**

December 8, 2014

His Worship the Mayor and
Councillors of the City of Guelph.

Your Striking Committee beg leave to present their FIRST CONSENT REPORT
as recommended at its meeting of December 8, 2014.

*If Council wishes to address a specific report in isolation please identify
the item. The item will be extracted and dealt with immediately. The
balance of the Consent Report of the Striking Committee will be
approved in one resolution.*

**STR-2014.01 2015 CITIZEN APPOINTMENTS TO VARIOUS ADVISORY
BOARDS & COMMITTEES**

Accessibility Advisory Committee

1. That _____, _____, _____ and _____ be reappointed to the Accessibility Advisory Committee for a term ending November 30, 2015 or until such time as successors are appointed.
2. That _____ and _____ be reappointed to the Accessibility Advisory Committee for a term ending November 30, 2017 or until such time as successors are appointed.
3. That _____, _____, _____ and _____ be reappointed to the Accessibility Advisory Committee for a term ending November 30, 2018 or until such time as successors are appointed.
4. That _____, _____, _____, _____ and _____ be appointed to the Accessibility Advisory Committee for a term ending November 30, 2015 or until such time as successors are appointed.

Committee of Adjustment

5. That _____ and _____ be reappointed to the Committee of Adjustment for a term ending November 30, 2018 or until such time as successors are appointed.
6. That _____, _____, _____, _____ and _____ be appointed to the Committee of Adjustment for a term ending November 30, 2015 or until such time as successors are appointed.

Downtown Advisory Committee

7. That _____, _____, _____, _____, _____ and _____ be reappointed to the Downtown Advisory Committee for a term ending November 30, 2018 or until such time as successors are appointed.

8. That _____, _____, _____ and _____ be appointed to the Downtown Advisory Committee for a term ending November 30, 2015 or until such time as successors are appointed.

Downtown Guelph Business Association

9. That _____, _____, _____, _____ and _____ be reappointed to the Downtown Guelph Business Association Board of Management for a term ending November 30, 2018 or until such time as successors are appointed.

10. That _____ and _____ be appointed to the Downtown Guelph Business Association Board of Management for a term ending November 30, 2018 or until such time as successors are appointed.

Economic Development Advisory Committee

11. That _____, _____, _____, _____ and _____ be reappointed to the Economic Development Advisory Committee for a term ending November 30, 2018 or until such time as successors are appointed.

12. That _____, _____ and _____ be appointed to the Economic Development Advisory Committee for a term ending November 30, 2015 or until such time as successors are appointed.

Board of Trustees of the Elliott Community

13. That _____ and _____ be reappointed to the Elliott Board of Trustees for a term ending November 30, 2017 or until such time as successors are appointed.

Environmental Advisory Committee

14. That _____ and _____ be reappointed to the Environmental Advisory Committee for a term ending November 30, 2018 or until such time as successors are appointed.

15. That _____, _____, _____, _____, _____ and _____ be appointed to the Environmental Advisory Committee for a term ending November 30, 2015 or until such time as successors are appointed.

Guelph Museums Advisory Committee

16. That _____, _____, _____, _____ and _____ be reappointed to the Guelph Museums Advisory Committee for a term ending November 30, 2018 or until such time as successors are appointed.

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Striking Committee
First Consent Report

17. That _____ and _____ be appointed to the Guelph Museums Advisory Committee for a term ending November 30, 2015 or until such time as successors are appointed.

Guelph Police Services Board

18. That _____ be reappointed to the Guelph Police Services Board for a term ending November 30, 2018 or until such time as a successor is appointed.

Guelph Public Library Board

19. That _____ be reappointed to the Guelph Public Library Board of Directors for a term ending November 30, 2016 or until such time as a successor is appointed.

20. That _____, _____, _____, _____, _____ and _____ be reappointed to the Guelph Public Library Board of Directors for a term ending November 30, 2018 or until such time as successors are appointed.

21. That _____, _____ and _____ be appointed to the Guelph Public Library Board for a term ending November 30, 2018 or until such time as successors are appointed.

Guelph Sports Hall of Fame Board of Directors

22. That _____ be reappointed to the Guelph Sports Hall of Fame Board of Directors for a term ending November 30, 2015 or until such time as a successor is appointed.

23. That _____ be reappointed to the Guelph Sports Hall of Fame Board of Directors for a term ending November 30, 2017 or until such time as successors are appointed.

24. That _____, _____, _____ and _____ be reappointed to the Guelph Sports Hall of Fame Board of Directors for a term ending November 30, 2018 or until such time as successors are appointed.

25. That _____ be appointed to the Guelph Sports Hall of Fame Board of Directors for a term ending November 30, 2015 or until such time as a successor is appointed.

Heritage Guelph

26. That _____ be reappointed to Heritage Guelph for a term ending November 30, 2017 or until such time as successors are appointed.

27. That _____, _____, _____ and _____ be reappointed to Heritage Guelph for a term ending November 30, 2018 or until such time as successors are appointed.

28. That _____, _____, _____,
_____ and
_____ be appointed to Heritage Guelph for a term ending
November 30, 2015 or until such time as successors are appointed.

Macdonald Stewart Art Centre Board of Directors

29. That _____ be reappointed to the MacDonald Stewart Art Centre
Board of Directors for a term ending November 30, 2016 or until such time as
a successor is appointed.
30. That _____ be appointed to the Mac Donald Stewart Art Centre
Board of Directors for a term ending November 30, 2016 or until such time as
a successor is appointed.

Municipal Property & Building Commemorative Naming Committee

31. That _____ and _____ be reappointed to the
Municipal Property & Building Commemorative Naming Committee for a term
ending November 30, 2018 or until such time as a successor is appointed.

Organic Waste Processing Facility Public Liaison Committee

32. That _____,
_____ and _____ be
reappointed to the Organic Waste Processing Facility Public Liaison Committee
for a term ending November 30, 2018 or until such time as successors are
appointed.
33. That _____ be appointed to the Organic Waste Processing Facility
Public Liaison Committee for a term ending November 30, 2015 or until such
time as a successor is appointed.

Property Standards/Fence Viewers Committee

34. That _____ and _____ be
reappointed to the Property Standards/Fence Viewers Committee for a term
ending November 30, 2018 or until such time as successors are appointed.
35. That _____ and _____ be appointed to the Property
Standards/Fence Viewers Committee for a term ending November 30, 2015
or until such time as successors are appointed.

Public Art Advisory Committee

36. That _____,
_____ and _____ be appointed to the Public Art Advisory Committee for
a term ending November 30, 2015 or until such time as successors are
appointed.

River Systems Advisory Committee

37. That _____ be reappointed to the River Systems Advisory Committee for a term ending November 30, 2016 or until such time as successors are appointed.
38. That _____, _____, _____, _____ and _____ be reappointed to the River Systems Advisory Committee for a term ending November 30, 2018 or until such time as successors are appointed.
39. That _____ be appointed to the River Systems Advisory Committee for a term ending November 30, 2015 or until such time as a successor is appointed.

Transit Advisory Committee

40. That _____ and _____ be reappointed to the Transit Advisory Committee for a term ending November 30, 2018 or until such time as successors are appointed.
41. That _____, _____, _____, _____ and _____ be appointed to the Transit Advisory Committee for a term ending November 30, 2015 or until such time as successors are appointed.

Water Conservation and Efficiency Public Advisory Committee

42. That _____, _____, _____ and _____ be reappointed to the Water Conservation and Efficiency Public Advisory Committee for a term ending November 30, 2018 or until such time as successors are appointed.
43. That _____ and _____ be appointed to the Water Conservation and Efficiency Public Advisory Committee for a term ending November 30, 2015 or until such time as successors are appointed.

Grant Wellbeing Panel

44. That _____ and _____ be appointed to the Grant Wellbeing Panel for a term ending November 30, 2016 or until such time as successors are appointed.

Staff Direction

45. That staff be directed to further recruit applicants to serve on the Economic Development Advisory Committee, Environmental Advisory Committee, Guelph Museums Advisory Committee, River Systems Advisory Committee, Tourism Advisory Committee, Transit Advisory Committee and the Grant Wellbeing Panel.

All of which is respectfully submitted.