

THE CORPORATION OF THE CITY OF GUELPH

By-law Number (2017)-20224

A By-law to impose water and wastewater fees and charges in the City of Guelph, to set billing schedules and to repeal By-law Number (2016) – 20106.

WHEREAS Section 391 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, allows municipalities to pass by-laws imposing fees or charges for services, activities, costs and uses of property of the municipality;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF GUELPH ENACTS AS FOLLOWS:

1. The rates and charges for water supplied and the rates and charges for sewage service in the City of Guelph shall be as set out in Schedule "A" of this By-law.
2. In accordance with agreements made from time to time between Guelph Hydro and The Corporation of the City of Guelph, water meters shall be read by Guelph Hydro on the same meter reading schedule as is the case for hydro meters and Guelph Hydro shall carry out the billing of such water use with industrial and commercial meters being read and billed on the same schedule as hydro billing.
3. By-law Numbers (2016)-20106 are hereby repealed.
4. Clause 2 of this By-law shall come into effect at 12:01 a.m. on the first day of December, 2015.
5. The rates shall come into effect at 12:01 a.m. on the first day of January, 2018.

PASSED this SECOND day of NOVEMBER, 2017.



A handwritten signature in black ink, appearing to read "Cam Guthrie", written over a horizontal line.

CAM GUTHRIE – MAYOR

A handwritten signature in black ink, appearing to read "Stephen O'Brien", written over a horizontal line.

STEPHEN O'BRIEN – CLERK

SCHEDULE "A"
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1. Water and Wastewater Daily Basic Service Charges

Table A
Water and Wastewater Daily Basic Service Charges

Water Meter Size		Water Daily Basic Service Charges	Wastewater Daily Basic Service Charges
Inches	Millimetres		
5/8	15	\$0.26	\$0.32
3/4	20	\$0.26	\$0.32
1	25	\$0.35	\$0.52
1 ½	40	\$0.91	\$1.37
2	50	\$1.99	\$3.09
3	75	\$4.21	\$6.27
4	100	\$7.26	\$11.22
6	150	\$13.61	\$21.08
8	200	\$23.71	\$37.13
10	250	\$39.14	\$61.87

2. Water and Wastewater Volume Charges

Water Volume Charge \$1.72 per cubic metre
Wastewater Volume Charge \$1.84 per cubic metre

In the event that a billing period commences before and ends after the day that this Schedule comes into effect, the water and wastewater volume charges for that period shall be assessed proportionately, based on the number of days water was supplied before and after the day that this Schedule came into effect.

3. Water Meter Connection Charges

Table B
Water Meter Connection Charges

Water Meter Size		Charge
Inches	Millimetres	
5/8 x 1/2	15 mm	\$316
5/8 x 3/4	15 mm	\$317
3/4	20 mm	\$333
3/4 x 1	20 mm	\$342
1	25 mm	\$406
1 ½	40 mm	\$790
2	50 mm	\$1,054
3	75 mm	Set by Water Services
4	100 mm	Set by Water Services
6	150 mm	Set by Water Services
8	200 mm	Set by Water Services
10	250 mm	Set by Water Services

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Water Meter connection charges are payable prior to the issuance of a building permit or, where applicable, payable on invoice provided after the installation of the water meter by Water Services staff. Meter types are chosen by Water Services to ensure accurate customer metering and billing. Water meters 3(three) inch through 10(ten) inch must be approved by Water Services to ensure appropriate sizing. Water Services will set the Meter Connection Charge for water meters of these sizes at time of approval.

4. Bulk Water Rate Charge and Key Deposit Charges

The charge for all bulk water sales by the City from the municipal water supply, including bulk water sold from City of Guelph filling stations or from City of Guelph fire hydrants, shall be at the rate of \$3.31 per cubic metre of water supplied.

All City of Guelph bulk water filling station customers are to provide a deposit by cheque or cash equal to \$250.00 for the first key and \$100.00 for each additional key at the time of account application or request. The deposit will be returned to the customer when the key is returned to Water Services, minus final invoicing on the account. If final invoicing is less than the deposit, the balance of the deposit will be returned.

Should the key not be returned or should the key be lost, stolen or damaged, or if the key-control box is damaged, the deposit shall be forfeited to the City. A key that has been lost, stolen or damaged will be replaced and the customer must pay the above deposit for the re-issued key.

5. Water Meter Related Charges

- i. The charge for replacing or repairing a frozen water meter, or a water meter damaged by a customer, is based on the meter size to be replaced or repaired, and shall be at a rate equal to the corresponding Water Meter Connection Charge listed in Table B.
- ii. Any water customer having doubts as to the accuracy of the water meter installed on the water customer’s premises may request that the meter be tested by entering into a meter testing agreement as outlined in the Customer Accounts Water and Wastewater Bylaw, and shall be at a rate equal to the corresponding Water Meter Testing Charges listed in Table C.

**Table C
Water Meter Testing Charges**

Water Meter Size		Charge
Inches	Millimetres	
5/8 x 1/2	15 mm	\$272
5/8 x 3/4	15 mm	\$272
3/4	20 mm	\$284
3/4 x 1	20 mm	\$284
1	25 mm	\$291
1 ½	40 mm	\$310

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2	50 mm	\$366
3	75 mm	Set by Water Services
4	100 mm	Set by Water Services
6	150 mm	Set by Water Services
8	200 mm	Set by Water Services
10	250 mm	Set by Water Services

6. Fire Hydrant Related Charges

- i. Fire Hydrant Meter and Backflow Preventer Installation, Rental and Water Supply Charges
 - a. The charge for a Fire Hydrant Meter Installation and Rental is based on actual labour costs, payroll burden costs, overhead and administration costs, vehicle, equipment, materials, and all property restoration costs.
 - b. The monthly rental charge for each fire hydrant meter and backflow preventer combination is \$175.00.
 - c. The volume charge is billed at the Bulk Water Rate set out in this Schedule "A".
- ii. Fire Hydrant Meter and/or Backflow Preventor Repair/Replacement
 The charge to repair or replace a lost or damaged fire hydrant meter or backflow preventor is based on actual labour costs, payroll burden costs, overhead and administration costs, vehicle, equipment, materials, and all property restoration costs.
- iii. Fire Hydrant Relocation
 Every customer-requested fire hydrant relocation requires a written agreement between the requesting customer and Water Services. The charge for relocation of a fire hydrant as requested by a customer is based on actual labour costs, payroll burden costs, overhead and administration costs, vehicle, equipment, materials, and all property restoration costs. As the relocation of an existing fire hydrant may result in loss of fire protection for existing customers, the related costs of maintaining fire protection to these affected customers will be borne by the customer requesting and paying for the fire hydrant relocation.
- iv. Fire Hydrant Damage Repair
 The charge to repair a damaged fire hydrant is based on actual labour costs, payroll burden costs, overhead and administration costs, vehicle, equipment, materials, and all property restoration costs.

7. Charges for Distribution System Infrastructure Installation and Maintenance

During regular business hours of Monday to Friday, 8:00 a.m. to 4:00 p.m., excluding statutory holidays observed by the City, the following services are charged based on actual labour costs, payroll burden costs, overhead and administration costs, vehicle, equipment, materials, and all property restoration costs:

- i. Watermain tapping services;
- ii. Water service replacements;

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- iii. New subdivision connections, inspections, shutdowns, and bacteriological testing;
- iv. Thawing frozen water pipes on private property;
- v. Locating and/or leak detecting private services on private property; and
- vi. Supervision of the private repair of water services and watermains;

Outside regular business hours, being Monday to Friday, 4:00 p.m. to 8:00 a.m., weekends, and all statutory holidays observed by the City:

- i. Water service turn off and water service turn on requests will be charged at a rate of \$193: and
- ii. All other services will be charged a minimum 2 hour fee based on actual labour costs, payroll burden costs, overhead and administration costs, vehicle, equipment, materials, and all property restoration costs.

8. Fees for Storm, Sanitary, and Water Service Installation

All customers applying for storm, sanitary, and water service installations are to provide, at the time of application for a building permit, a deposit as set out in the following Table D, Deposit Fees for Sanitary, Storm, and Water Service Installations. Customers agree and acknowledge that this is a deposit only and that they will be fully responsible for payment of all progress and/or final invoices issued by the City. If the actual costs of installation are less than the deposit, the balance of the deposit will be returned to the customer after completion of the work.

All progress invoices and/or final invoices are charged based on actual installation costs, which, in turn, are based on actual labour costs, payroll burden costs, overhead and administration costs, vehicle, equipment, materials, tendered contracts and all property restoration costs. Costs may vary depending on factors like traffic control, weather conditions, local underground conditions, depth of frost, need for dewatering, and soil disposal requirements.

Table D
Deposit Fees for Sanitary, Storm, and Water Service Installations

Size and Type of Connection		Type of Connection	Deposit Fee
In Inches	In Millimetres		
4	100	Sanitary	\$ 10,000.00
6	150	Sanitary	\$ 10,500.00
8	200	Sanitary	\$ 11,000.00
6	150	Storm	\$ 10,000.00
8	200	Storm	\$ 11,000.00
10	250	Storm	\$ 11,500.00
12	300	Storm	\$ 12,000.00
15	375	Storm	\$ 13,000.00
18	450	Storm	\$ 14,000.00
21	525	Storm	\$ 15,000.00
24	600	Storm	\$ 16,000.00
27	675	Storm	\$ 17,500.00
30	750	Storm	\$ 19,500.00

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1	25	Water	\$ 10,500.00
2	50	Water	\$ 11,000.00
6	150	Water	\$ 15,000.00
8	200	Water	\$ 16,500.00
10	250	Water	\$ 18,000.00
12	300	Water	\$ 20,000.00

9. Wastewater Overstrength Surcharge Agreement Fees

The City's Sewer Use By-law provides for Overstrength Surcharge Agreements, which in turn provide for the payment of certain Overstrength Surcharge fees. These fees are calculated using the formula provided in that by-law. That formula includes the operating cost of the City's Wastewater Treatment Plant, which is hereby established as \$0.371 per 1,000 Litres of wastewater.

10. Late Payment Charges

All rates, fees and charges payable are subject to a late payment charge if they are not paid in full on or before the due date. Late payment charges for overdue amounts may be adjusted from time to time, but in any event, the amount charged shall be in accordance with the City's current late penalty rates.