

# MEETING MINUTES



**MEETING** City of Guelph Waste Resource Innovation Centre Public Liaison Committee Meeting #19

**DATE** Thursday September 24, 2015

**LOCATION** Administration Boardroom, Waste Resource Innovation Centre 110 Dunlop Drive, Guelph, Ontario

**TIME** 6:40 p.m. to 7.59 p.m.

**PRESENT** Committee Members:  
Karyn Hogan, (MWA and City of Guelph resident), Donna Sunter, (City of Guelph resident), Ken Spira, (City of Guelph resident) Larry Conrad, (City of Guelph resident)

City of Guelph: Dean Wyman, Catherine McCausland, David Gordon

Mark Jared (Wellington Organix)

Guests present in the public gallery

**REGRETS ABSENT** Brajesh Dubey (University of Guelph), Kevin Noll (MOECC), Tim Fisher, (City of Guelph resident), Elected Chair Michael Fortin,(City of Guelph resident)

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<b>Disclosure of Pecuniary Interest:</b> No disclosures of Pecuniary Interest.
2	<b>Approval of Agenda</b> Agenda was approved and accepted by the committee.
3	<b>Approval of June 25<sup>th</sup> 2015 minutes</b> Accepted by the committee.

4	<p><b>Review of Action Items from Previous Meeting:</b></p> <p>No action items from the previous meeting</p>
5	<p><b>Delegations wishing to be heard regarding matters on the agenda:</b></p> <p>None</p>
6	<p><b>Matters arising from the Delegations:</b></p> <p>None</p>
7	<p><b>New Business:</b></p> <p><b>a) Organics Facility update on operations.</b></p> <p>From Monday 22nd June 2015 until Friday the 18<sup>th</sup> September 2015 the plant has processed 4876.803 tonnes of Source Separated organics.</p> <p>The facility has shipped out 1312.42 tonnes of finished compost in this time.</p> <p>The amount of screening waste from the plastics bin leaving the facility in this time frame is as follows:</p> <p>Screening waste- plastics bin- 70.39 tonnes</p> <p>Screening waste plastics bin as a percentage of incoming source separated organics is 1.44%.</p> <p>There have been two rejected loads in this time period. Contaminated with blue box material</p> <p>Facility has been running taking waste from the City of Guelph and the Region of Waterloo in this 3 month timeframe.</p> <p><b>b) Overview of odour complaints since 25<sup>th</sup> June 2015 meeting</b></p> <p>There have been 35 odour complaints on 25 days since the last plc meeting. The City confirmed odours on 9 of these days.</p> <p>The City has recognised there have been odours emitted from the site and has worked with our partners to reduce the odour emissions.</p> <p>The City apologised on behalf of the City and Wellington Organix for the odours that had been emitted in the summer months.</p> <p>Ken Spira asked that there would be more open and transparent information dissemination between the City and residents and that there be more specific information on remedial actions undertaken.</p>

	<p><b>Total incoming material to site</b></p> <p>The total incoming material to the site in the time period 20<sup>th</sup> June 2015 to the 18<sup>th</sup> September 2015 was 39025.12 tonnes, the outbound material from the site was 32349.06 tonnes. Taken from Geoware on 23<sup>rd</sup> September 2015.</p> <p><b>Spills on site</b></p> <p>No spills on site in the last 3 months</p>
8	<p><b>Items raised via email from Ken Spira:</b></p> <p>Waste Water bin The discussion was around that if the City thinks there has been a site issue when an odour complaint comes in, then it should be reported back to the resident. The City will look at providing more information</p> <p>Ontario Fire Code as it relates to the SUBBOR building The City informed the Plc that the building had not been moth balled and that it was inspected annually as per regulations</p> <p>Contact information for On call and Solid Waste Resources Site 49 letters had been delivered out on the 28<sup>th</sup> July 2015 to houses on Watson, Stone, Glenholm and Cook Mill. Ken Spira asked if the City would deliver out letters to airport road, the City agreed to do this. New signage will be done for the site when the new public drop off opens The City will look at the numbers placed on the website.</p> <p>Review Fugitive Odour emissions plan as it relates to Site activities The current document is very specific to the organics plant. A motion was made by the committee for the City to review the document. The City agreed to review it as it pertains to the whole site.</p> <p>Use of Old organics building for Storage The City is currently not using this building for the storage of blue box recyclable materials.</p> <p>PDO project update Construction is underway and it is expected the new PDO will open in November</p> <p>Soil pile storage update Some of the soil will be used for the berm in the PDO project. For further information, the engineering dept. will need to be contacted.</p> <p>Abatement letter dated 9<sup>th</sup> July 2015 and Guelph Mercury Article dated 17<sup>th</sup> Aug 2015 Article in the Mercury had upset some of the local residents, the City said some of the information had been taken out of context and there had been a delay between an interview given and the publishing of the article. The City had admitted there were odours and had emailed both the plc and council on the 24<sup>th</sup> July to this point.</p>

<b>9</b>	<p><b>Update on annual report questions:</b></p> <p>The hydro geologist was unavailable for this meeting and would be invited into the next meeting to give some non-technical background information to the committee.</p>
<b>10</b>	<p><b>Any other business</b></p> <p>Solid waste master plan</p> <p>Ken Spira asked for an update on this. The City will provide information to him on the matter.</p>
<b>10</b>	<p><b>Next meeting date's</b></p> <p>Will either be <b>Thursday 7<sup>th</sup> January 2016 or Thursday 14<sup>th</sup> January 2016 at 630pm.</b></p> <p>The City will email plc members to confirm a date.</p>
<b>10</b>	<p><b>Adjournment</b></p> <p>Accepted by the committee.</p> <p>Meeting adjourned at 7.59 p.m.</p>

## ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
<b>1</b>	City of Guelph	Next meeting	Invite attendance of hydro geologist.
<b>2</b>	City of Guelph	Next meeting	Deliver Contact information letters out to airport road
<b>3</b>	City of Guelph	Next meeting	Review fugitive odour emissions plan
<b>4</b>	City of Guelph	Next meeting	Provide information on solid waste master plan
<b>5</b>			