

STREET OCCUPANCY PERMIT



PERMIT # PERMIT FEE: \$75.00(PERMIT)+\$25.00(ADMIN)=\$100.00

Work Occupies: Roadway Sidewalk Boulevard Shoulder Other _____

JOB INFORMATION - Fill out the following where applicable:

Proposed Start Date: _____ Duration: _____

Work Description: _____

Work Address and Location Description: _____

Property Owner Name: _____ Phone: _____

Property Owner Mailing Address: _____

Contractor Name _____ Phone: _____

Contractor Mailing Address: _____

On-Site Contact Name: _____ Phone: _____

APPLICANT INFORMATION:

Applicant Name: _____ Phone: _____

Applicant Mailing Address: _____ Email: _____

THIS PERMIT FOR WORK WITHIN THE PUBLIC ROAD ALLOWANCE IS ISSUED BY THE CITY OF GUELPH AND THE APPLICANT AGREES TO THE FOLLOWING CONDITIONS:

- 1) Prior to the start of work, the Applicant agrees to comply with the requirements of the current edition of the "Ontario Traffic Manual" (Book 7) to the satisfaction of the Traffic Investigation Division, Operations Department. Streets/lanes should not be reduced or closed to traffic without authorization and reasonable local access routes shall be provided and maintained for all property owners or occupants whose access may be affected by the proposed works.
- 2) The undersigned Applicant hereby agrees to indemnify and save harmless the City of Guelph from all damages, claims, demands, expenses and costs of every nature and kind arising from or incidental to the work done under this permit.
- 3) The Applicant shall obtain and maintain in force a certificate of liability insurance in the amount of \$5,000,000.00 (five million dollars); the policy shall name the City as the certificate holder (additional insured) with respect to liability arising out of the operations/negligence of the Named Insured. This policy shall remain in place for the duration of the project. The applicant shall provide evidence of such coverage to the City before starting work.
- 4) This permit must be kept on the job at all times.
- 5) The contractor, applicant or homeowner shall obtain locates prior to digging or excavating. The City of Guelph shall not be held responsible.
- 6) Mud tracking or dust nuisance shall not be allowed. Any mud accumulation must be cleaned from the road and/or shoulders immediately. If at any point City staff deems that mud tracking or dust nuisance is excessive, an order to suspend work may be issued.
- 7) A damage deposit as assessed by the City Engineering department will be held for the project duration. The Applicant shall be responsible for all damages to all existing infrastructures when such damages arise out of the work undertaken by the Applicant.
- 8) The City Engineer will arrange for the permanent restoration of the asphalt and concrete curbs and sidewalks to be completed as soon as possible. If permanent restoration by City forces is not possible due to winter conditions, the Applicant shall maintain the excavated area until such time as permanent restoration is possible. Upon the completion of the permanent restoration works, the City shall invoice the Applicant for actual costs of restoration and the Applicant shall reimburse the City within thirty (30) days of receiving any invoice from the City. If payment is in arrears, the deposit shall be drawn upon and future applications will not be considered.

Signature of Applicant: _____ Date: _____

Approved by City (Engineering): _____ Date: _____

Traffic Plan Reviewed by: _____ Date: _____

Parking Payment: _____ Paid for Date: _____

Permit Notes: _____

PERMIT EXPIRY DATE: _____

Permit Fee: \$75.00	Date Deposited:	Account: 720-0125.9204
Building Administration Fee: \$25.00	Date Deposited:	Account: 713-0900.9286
Damage Deposit:	Date Deposited	Account: 1.0802.SITE