



# Solid Waste Management Master Plan Review Steering Committee Meeting #7

## MINUTES

MARCH 31, 2014 6:30 TO 9:00 P.M.

WRIC – UPPER BOARDROOM

MEETING CALLED BY	Emily Stahl
TYPE OF MEETING	Solid Waste Management Master Plan Review – Steering Committee Meeting # 7
FACILITATORS	Phil Jensen, Dianne Damman
NOTE TAKER	Jessica Taylor
ATTENDEES	Ed Martin, Dianne Damman, Phil Jensen, Janet MacInnes, Jessica Taylor, Heather Connell, Vivian De Giovanni, Emily Stahl
REGRETS	Lloyd Longfield; Domenic Sacco, Brajesh Dubey, Vicki Beard

#1

### WELCOME

DISCUSSION	General welcome and introduction to meeting agenda and meeting overview.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

#2

### DELEGATIONS

DISCUSSION	None		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

#3

### REVIEW OF MEETING NOTES– MEETING #6

DISCUSSION	Change: meeting called by Brajesh Dubey		
CONCLUSIONS	Edit to be made		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Reprint and send out Meeting #6 minutes	Jessica Taylor	Next Meeting

#4

OPEN HOUSE #2 and GROUP  
EXERCISE: SUMMARY OF  
COMMENTS RECEIVED

DISCUSSION	Steering Committee members were divided into groups to summarize specific questions from the open house comment sheets.		
See Appendix #1 for details. The groups also reviewed and summarized online comments and emails received through the SWMMP inbox.			
CONCLUSIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Project reports to be completed.		Phil Jensen	Spring 2014

#5

REPORT REVIEW and GROUP  
EXERCISE: FINALIZING REPORT  
RECOMMENDATIONS

DISCUSSION	The Summary of Potential Cost and Diverted Waste information that was presented at Open House # 2 was reviewed.		
CONCLUSIONS	A “dot exercise”, which assigned a high, moderate or low priority level to the waste reduction and diversion options, was completed by Committee members. See Appendix #2 for results.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

#6

DIVERSION TARGET and TIMELINE

DISCUSSION	<p>The following question was included on the Comment Sheet for Open House # 2:</p> <p>Five years ago the City of Guelph set a waste diversion target of 70% to be reached by 2021. Last year Guelph achieved a diversion rate of 68%. Knowing this, how strongly do you agree or disagree with the following:</p> <ul style="list-style-type: none"><li>• The waste diversion target should be greater than 70%;</li><li>• The 70% waste diversion target should be moved ahead to an earlier year.</li></ul>
	<p>The Committee discussed the above question and reviewed the results received from those who attended Open House # 2.</p>
CONCLUSIONS	<p>The Committee recommended leaving the waste diversion target at 70%, to be reached by 2021. The final SWMMP report will note maintaining the target is and provide the rationale discussed for this conclusion.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

#7

### NEXT MEETING

DISCUSSION			
April 14 <sup>th</sup> or 28 <sup>th</sup> - Draft Report Review - Steering Committee Meeting #8 June 10 <sup>th</sup> – Presentation to Planning & Building, Engineering and Environment Committee June 23 <sup>rd</sup> - Presentation to Council			
CONCLUSIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Doodle poll – possible dates for next meeting		Vivian De Giovanni	

#8

### OTHER BUSINESS

DISCUSSION	None		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

















































<b>NEXT MEETING DATE</b>	TENTATIVE
<b>SPECIAL NOTES</b>	
<b>OBSERVERS</b>	
<b>RESOURCE PERSONS</b>	Vivian De Giovanni, Phil Jensen, Dianne Damman



## **APPENDIX: 1**

**Guelph Solid Waste Management Master Plan Review Process  
Steering Committee Meeting # 7  
March 31, 2014**

### **Assigning Priorities to Waste Reduction and Diversion Options: Exercise Two Results**

	<b>H</b>	<b>M</b>	<b>L</b>	<b>Overall</b>
Adopt municipal household disposal rate target	 			
Outreach for residential waste minimization and diversion programs	  			
Explore Public-Private Partnerships (P3) to increase waste diversion		  		
Implement grass cycling program	  			
Develop waste diversion targets for municipally operated buildings		 		
Transfer responsibility for public waste collection to Solid Waste Resources	  			
Outreach for multi-residential diversion programs	  			
Expand development approval process to promote waste diversion in multi-residential properties	  			
Expand type of collection services provided to multi-residential properties	  			
Provide assistance to industrial, commercial and institutional (IC&I) establishments				
Develop a construction and demolition (C&D) waste diversion strategy	 			
Explore Pay-As-You-Throw (PAYT)	  			
Explore additional drop off centres				

H = High

M = Moderate

L = Low



## **APPENDIX: 2**

**Guelph Solid Waste Management Master Plan Review Process  
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**Summarizing Open House # 2 Comments: Exercise One Results**

### **Group One**

#### **Comment Sheet Question # 4**

**Please provide any questions or comments you have on the SWMMP Review.**

- good job engaging the community
- good job of summarizing ideas and presenting themes
- impressed with process, level of detail and public engagement

#### **E-mail Comments**

- packaging is a culprit (milk bags and plastic bags)
- may require government legislation (plastic bags)
- problem with freezing to the bottom of green bins
- thanks to Guelph staff for taking lead on 3Rs
- carts are cumbersome and difficult to store
- not sure about diversion rate
- would like to see safe incineration
- garbage trucks should slow down
- concerns about unfair taxation, especially for multi-residential
- condo owners paying twice
- waste collection and recycling for multi-residential → will taxes increase to accommodate multi-residential?
- concern that multi-residential are not recycling
- with a slight increase in property taxes, multi-residential would have an opportunity to have proper waste removal / better services for waste

## Group Two

### Comment Sheet Question # 2

Please provide any comments you have on the waste reduction and diversion Recommendations that have been presented at this Open House.

- establish recycling programs with various groups/businesses
- multi-residential diversion
- recommends recycling plastic film
- maintain twice a year yard waste collection
- ban Styrofoam
- waste reduction overall / packaging reduction
- opposition to energy from waste

### E-mail Comments

- positive and negative comments expressed regarding the cart system
- costs associated with the organic facility
- transparency associated with organic facility

## Group Three

### Comment Sheet Question # 3

Please provide any comments you have on the waste reduction and diversion Options that have been presented at this Open House.

- support for grass cycling
- multi-residential – build recycling into permitting process
- multi-residential – front end loader trucks
- educate people about the bin system for more efficient use
- allow continued use of plastic bags
- all bin sizes should be offered at same cost
- diversion of construction waste / reuse
- reuse site
- set household limit and monitor

### E-mail Comments

- interest in recycling polystyrene, plastic bags and film
- operational complaint regarding replacement process for green bins

- confusion regarding school programs, limitations and cost; would like organic collection at schools (City)
- support user pay; wants construction and demolition waste diversion mandated through permitting
- improve City web site to help people locate alternatives