

MEETING MINUTES



MEETING DATE	River Systems Advisory Committee June 19, 2013
LOCATION TIME	City Hall - Meeting Room "B" 4:00 – 6:00 p.m.
MEMBERS PRESENT	Jeremy Shute (Chair), Eric Wilson, Mariette Pushkar, Sara Ashpole, Ian McCormick
STAFF PRESENT	Adele Labbé, April Nix, Stephen Robinson, David DeGroot
MEMBERS ABSENT	Stan Kozak, Nicola Lower, Jo-Anne McDermott, Karen Chisholme

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<p>Welcome:</p> <ul style="list-style-type: none"> ▪ Roll call and certification of quorum ▪ Declaration of pecuniary interest or conflict of interest – None ▪ Review of agenda <ul style="list-style-type: none"> ▪ Add "Speedvale Bridge"
2	<p>Agenda:</p> <p>1. Heritage Conservation District – Update led by Stephen Robinson and April Nix</p> <p>Stephen Robinson, Senior Heritage Planner with the City of Guelph provided a brief update on the Heritage Conservation District and advised that Council has approved the HCD boundary. Stephen also noted:</p> <ul style="list-style-type: none"> • Wellington Street Dam is outside of the HCD boundary • The River is within the boundary. It has both natural and cultural heritage value. <p>Phase Two of the Study is commencing. This will involve:</p> <ul style="list-style-type: none"> • Phase 2 – Creation of HCD Plan and Design Guidelines • Phase 2 - Call for a Community Working Group: <ul style="list-style-type: none"> ○ Property Owners (including OURA), ○ Heritage Guelph, ○ Ward 5 Councillors, ○ RSAC Member <p>Start-up meeting: 1st or 2nd week of July. There will be approximately 3-4 1 hour meetings within the process.</p> <p>ACTION: Jeremy to seek a volunteer to engage on the Committee.</p> <p>ACTION: Stephen to provide RSAC with the web link to the HCD Study report.</p>

April Nix, Environmental Planner with the City of Guelph, noted there are implications to areas adjacent to the HCD.

Also noted was that the Wellington Street Dam will be subject to an EA. The GRCA manages it but the City owns it.

Heritage value of the river and water levels is in scope, but the project won't dictate whether the Dam stays or goes.

Stephen added that an EA may use the HCD Study as background.

2. Introduction to the Downtown Public Realm Manual – Presentation by David DeGroot

David DeGroot, Senior Urban Designer with the City of Guelph gave a presentation on the Downtown Public Realm Manual.

Three components to the project include:

- Streetscape Manual
- Built Form Standards
- St. George's Square Revitalization

A Public Meeting is scheduled for June 27, 2013.

Report to go to Council end of 2013 or early 2014.

General discussion took place and the following was noted by RSAC:

- Walking streets – (no curbs)
- Reduce run off
- Infiltration
- Permeable pavers
- CVC LID Manual: vegetation
- Trees for shades and to receive water
- Standards for street trees
- More green
- Green roof technologies
- Urban gardens
- Use Zoning By-law as a tool for design standards
- Like the flexibility of bollards being moveable
- Include patios

It was noted that David will come back to the Committee when the draft manual has been prepared.

	<p>3. York Truck Sewer EA – Detailed Design Update</p> <p>Adele Labbé, Environmental Planner with the City of Guelph provided a brief overview of the where the detailed design is at (30%).</p> <p>It was reported that efforts are being put toward tree protection and that staff are encouraged by the attention that has been paid to this matter.</p> <p>General discussion took place and RSAC noted that the culvert under Wellington Road conveying Pond Creek should be kept open.</p> <p>Adele advised that is item will come back to RSAC in the fall with a 60% detailed design.</p> <p>4. Final RSAC 2013 Workplan and Agenda Format</p> <p>Adèle Labbé, Environmental Planner with the City of Guelph provided a high level overview of the 2013 Workplan and noted some of the timing has been moved to 2014.</p> <p>General Discussion took place and there was dialog of a possible joint tour with EAC and RSCA members.</p> <p>5. Finalize the 2012 Summary of Activities</p> <p>Jeremy Shute drafted a cover letter for the Annual Report for the Summary of 2012 RSAC Activities to send to Council. Jeremy will circulate to RSAC members for review and comment. Adele noted that this report will be sent as an information report to Council.</p>
<p>3</p>	<p>Adoption of March 20, 2013 Meeting Minutes:</p> <p>Moved by Mariette Pushkar and seconded by Sara Ashpole “To accept the minutes as printed.”</p> <p style="text-align: right;">Motion Carried -Unanimous-</p> <p>Adoption of May 15, 2013 Meeting Minutes:</p> <p>Moved by Ian McCormick and seconded by Mariette Pushkar “To accept the minutes as amended. Under agenda item 3, Item #1 - Committee Updates/Other Business: Replace paragraph to read as follows.....</p> <p><u>1. Flood Control Structures – Alan Mill’s Pond</u> Stan Kozak advised that the water levels at the Alan’s millpond were not raised in April as per normal practice due to contrition challenges associated with replacing the water control structure. This has caused concern in the neighbourhood since there is significant participation there in an annual toad rescue to get the migrating adults across the road to breed in the pond but without the pond no breeding is taking place. The neighbourhood is looking for an update from the City on the status of the work</p>

being done. Adele Labbé advised that there will be a public meeting coming up and that notice will be going out shortly. ”

Motion Carried
-Unanimous-

4

Committee Updates/Other Business:

1. Circulate 5 Arthur Street Proposal

Adele distributed the application to RSAC. Complete information is available on the City web site.

2. Other

Jeremy advised he will sit on the 5 year Water Supply Master Plan Committee.

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1.	RSAC	2013	<ul style="list-style-type: none">▪ Field trip along the River Systems in the City.
2.	Jeremy/Karen/Eric	Ongoing	<ul style="list-style-type: none">▪ Identification of restoration priorities along the River System and ideas for restoration within these locations.
3.	Jeremy/Karen	Ongoing	<ul style="list-style-type: none">▪ Development of potential road signage for the identification of rivers and tributaries within the City.