

COMMITTEE AGENDA



TO **Infrastructure, Development & Enterprise Committee**

DATE Tuesday, April 5, 2016

LOCATION Council Chambers, Guelph City Hall, 1 Carden Street

TIME 5:00 p.m.

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

CONFIRMATION OF MINUTES – March 1, 2016 Open Meeting Minutes

PRESENTATIONS (Items with no accompanying report)

- a) Emile Campion, Wellington Water Watchers - The Greenbelt in Wellington County

CONSENT AGENDA

The following resolutions have been prepared to facilitate the Committee's consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with separately. The balance of the Infrastructure, Development & Enterprise Committee Consent Agenda will be approved in one resolution.

ITEM	CITY PRESENTATION	DELEGATIONS	TO BE EXTRACTED
IDE-2016.8 Sign By-Law Variances 197 Hanlon Creek Boulevard			
IDE-2016.9 2015 Delegation of Authority Report (IDE)			
IDE-2016.10 Essex Street On-Street Parking Pilot: Six-Month Update			
IDE-2016.11 Climate Change – Funding and Consultation Opportunities			

Resolution to adopt the balance of the Infrastructure, Development & Enterprise Committee Consent Agenda.

ITEMS EXTRACTED FROM CONSENT AGENDA

Once extracted items are identified, they will be dealt with in the following order:

- 1) delegations (may include presentations)
- 2) staff presentations only
- 3) all others.

OPEN MEETING

STAFF UPDATES AND ANNOUNCEMENTS

ADJOURNMENT

NEXT MEETING – May 3, 2016

**Infrastructure, Development & Enterprise Committee
Held in the Council Chambers, Guelph City Hall
Tuesday, March 1, 2016 at 5:00 p.m.**

Attendance

Members: Chair B. Bell Councillor L. Piper
 Mayor C. Guthrie Councillor M. Salisbury
 Councillor D. Gibson

Councillors: Councillor A. Van Hellemond

Staff: Mr. S. Stewart, Deputy CAO – Infrastructure, Development & Enterprise
 Mr. T. Salter, General Manager, Planning, Urban Design & Building Services
 Mr. B. Bond, Zoning Inspector III/Senior By-law Administrator
 Ms. D. Black, Council Committee Coordinator

Call to Order (5:00 p.m.)

Chair Bell called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Mayor Guthrie
Seconded by Councillor Gibson

That the open meeting minutes of the Infrastructure, Development & Enterprise Committee held on February 2, 2016 be confirmed as recorded.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Gibson, Piper and Salisbury (5)

VOTING AGAINST: (0)

CARRIED

Consent Agenda

The following items were extracted from the February 2, 2016 Consent Agenda to be voted on separately:

IDE-2016.3	Backflow Prevention By-Law
IDE-2016.5	Sign By-Law Variances - 299 Scottsdale Drive
IDE-2016.7	Heritage Redevelopment Reserve Grant Application For 15 Wyndham Street North (Petrie Building)

Balance of Consent Items

2. Moved by Mayor Guthrie
Seconded by Councillor Salisbury

That the balance of the March 1 2016 Infrastructure, Development & Enterprise Committee Consent Agenda, as identified below, be adopted:

IDE-2016.4 2015 Annual And Summary Water Services Report (Compliance)

1. That the 2015 Annual and Summary Water Services Report (compliance) be received.

IDE-2016.6 Sign By-Law Variances - 102 Wyndham Street North

1. That Report 16-13 from Infrastructure, Development and Enterprise dated March 1, 2016 regarding sign by-law variances for 102 Wyndham Street North, be received.
2. That the request for variances from the Sign By-law to permit one (1) double faced sign with a sign face area of 0.74m² to be located perpendicular to the building on the second storey of 102 Wyndham Street North, be approved.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Gibson, Piper and Salisbury (5)

VOTING AGAINST: (0)

CARRIED

Extracted Consent Items

IDE-2016.3 Backflow Prevention By-Law

Rob Reynen, Chief Building Official summarized the Backflow Prevention By-law.

3. Moved by Councillor Gibson
Seconded by Councillor Piper
1. That Report 16-09 from Infrastructure, Development and Enterprise dated March 1, 2016 regarding the Backflow Prevention By-law, be received.
2. That a new, stand-alone, Backflow Prevention By-law, included as Attachment 2 to Report 16-09, be enacted.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Gibson, Piper and Salisbury (5)

VOTING AGAINST: (0)

CARRIED

IDE-2016.5 Sign By-Law Variances - 299 Scottsdale Drive

Bill Bond, Zoning Inspector III/Senior By-law Administrator explained the rationale for permitting the variance.

4. Moved by Councillor Salisbury
Seconded by Mayor Guthrie

1. That Report 16-12 from Infrastructure, Development and Enterprise dated March 1, 2016 regarding sign by-law variances for 299 Scottsdale Drive, be received.
2. That the request for variances from the Sign By-law for 299 Scottsdale Drive to permit one (1) illuminated freestanding sign with an area of 7.4m² and a height of 2.7m above the adjacent road, be approved.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Gibson, Piper and Salisbury (5)

VOTING AGAINST: (0)

CARRIED

IDE-2016.7 Heritage Redevelopment Reserve Grant Application For 15 Wyndham Street North (Petrie Building)

Mr. Kirk Roberts, Tyrcathlen Partners Ltd., provided information regarding the restoration and leasing plans for the building.

5. Moved by Councillor Piper
Seconded by Councillor Salisbury
1. That Report 16-10 regarding the proposed Heritage Redevelopment Reserve grant application for 15 Wyndham Street North (Petrie Building) from Infrastructure, Development and Enterprise dated March 1, 2016, be received.
2. That the Heritage Redevelopment Reserve grant application for 15 Wyndham Street North (Petrie Building) be approved in principle as per the Heritage Redevelopment Reserve Policy with an upset maximum total grant payment limit of \$91,000 (or a lesser amount if the actual calculated property tax increase created by the commercial development of the subject property is less than estimated). Installments would be payable annually (approximately \$9,100 per year) over a maximum of 10 years.
3. That the City Solicitor be directed to prepare a comprehensive Tax Increment-based Grant Financial Assistance Agreement between the owner and the City of Guelph to the satisfaction of the General Manager of Finance generally in accordance with provisions outlined in Report 16-10.
4. That the City and owner enter into a Heritage Conservation Easement Agreement involving the Petrie Building at 15 Wyndham Street North to the satisfaction of the General Manager of Planning, Urban Design and Building Services and the City Solicitor prior to any grant payments being issued to the owner.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Gibson, Piper and Salisbury (5)

VOTING AGAINST: (0)

CARRIED

Staff Updates and Announcements

There were no staff updates or announcements.

Adjournment (5:40 p.m.)

6. Moved by Councillor Gibson
Seconded by Councillor Piper

That the meeting be adjourned.

CARRIED

Dolores Black
Council Committee Coordinator

**INFRASTRUCTURE, DEVELOPMENT & ENTERPRISE COMMITTEE
CONSENT AGENDA**

April 5, 2016

Members of the Infrastructure, Development & Enterprise Committee.

SUMMARY OF REPORTS:

The following resolutions have been prepared to facilitate the Committee's consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with immediately. The balance of the Infrastructure, Development & Enterprise Committee Consent Agenda will be approved in one resolution.

A Reports from Administrative Staff

REPORT	DIRECTION
IDE-2016.8 SIGN BY-LAW VARIANCES - 197 HANLON CREEK BOULEVARD 1. That Report 16-26 from Infrastructure, Development and Enterprise dated April 5, 2016 regarding sign by-law variances for 197 Hanlon Creek Boulevard, be received. 2. That the request for variances from the City of Guelph Sign By-law to permit one (1) sign with an area of 10.96m ² to be located on the second storey of a building face fronting an adjacent property at 197 Hanlon Creek Boulevard, be approved.	Approve
IDE-2016.9 2015 DELEGATION OF AUTHORITY REPORT (IDE) 1. That the report dated April 5, 2016 entitled "2015 Delegation of Authority Report (IDE)", with respect to delegated authority under the purview of the Infrastructure , Development and Enterprise Committee be received.	Receive
IDE-2016.10 ESSEX STREET ON-STREET PARKING PILOT: SIX-MONTH UPDATE 1. That Report IDE-BDE-1603 titled "Essex Street On-Street Parking Pilot: Six-month Update", dated April 5, 2016 be received.	Receive

**IDE-2016.11 CLIMATE CHANGE – FUNDING AND
CONSULTATION OPPORTUNITIES**

Receive

1. That the April 5, 2016 report entitled "Climate Change – Funding and Consultation Opportunities" be received for information.

attach.

STAFF REPORT

TO Infrastructure, Development and Enterprise Committee

SERVICE AREA Infrastructure, Development and Enterprise

DATE April 5, 2016

SUBJECT **SIGN BY-LAW VARIANCES**
[197 Hanlon Creek Boulevard](#)

REPORT NUMBER 16-26

EXECUTIVE SUMMARY

PURPOSE OF REPORT

To advise Council of sign by-law variance requests for 197 Hanlon Creek Boulevard.

Location: [197 Hanlon Creek Boulevard](#)

KEY FINDINGS

The City of Guelph Sign By-law Number (1996)-15245, as amended, restricts signage fronting an adjacent property to the first storey of a building face and to a maximum sign face of 10m² in an Industrial Zone.

Lovett Signs & Neon Inc. has submitted a sign by-law variance application on behalf of RLB Chartered Accountants to permit one (1) sign with an area of 10.96m² to be located on the second storey of a building face fronting an adjacent property.

The requested variance from the sign by-law is recommended for approval for the following reasons:

- The request is reasonable given the surrounding area and the size of building;
- The proposed signage will not face a residential zone;
- The proposed location on the second storey will not detract from the appearance of the building; and
- The proposed sign will not have a negative impact on the streetscape or surrounding area.

FINANCIAL IMPLICATIONS

N/A

ACTION REQUIRED

To approve the requested sign by-law variances for 197 Hanlon Creek Boulevard.

STAFF REPORT

RECOMMENDATION

1. That Report 16-26 from Infrastructure, Development and Enterprise dated April 5, 2016 regarding sign by-law variances for 197 Hanlon Creek Boulevard, be received.
2. That the request for variances from the City of Guelph Sign By-law to permit one (1) sign with an area of 10.96m² to be located on the second storey of a building face fronting an adjacent property at 197 Hanlon Creek Boulevard, be approved.

BACKGROUND

Lovett Signs & Neon Inc. had submitted a sign permit application on behalf of RLB Chartered Accountants at 197 Hanlon Creek Boulevard (see "Attachment 1– Location Map"). Upon review of the application it was observed that the proposed sign has an area of 10.96m² and is to be located on the second storey of a building face fronting an adjacent property. The City of Guelph Sign By-law Number (1996)-15245, as amended, restricts signage fronting an adjacent property to the first storey of a building face and to a maximum sign face of 10m² in an Industrial Zone. For these reasons, the permit could not be issued.

REPORT

Lovett Signs & Neon Inc. has submitted a sign by-law variance application on behalf of RLB Chartered Accountants to permit one (1) sign with an area of 10.96m² to be located on the second storey of a building face fronting an adjacent property (see "Attachment 2 – Sign Variance Drawings").

The following is a summary of the reasons that have been supplied by the applicant in support of the variance requests (also see "Attachment 3 - Letter of Rationale from Applicant"):

- The sign would provide the company with clear and visible identification;
- The sign only exceeds the maximum permitted area by 0.96m²;
- RLB invests in the communities it serves and proudly supports local events every year;
- There are other locations nearby this property which have had similar variances approved;
- The design is compatible with the new development of the property;
- The signage is neither intrusive or offensive and will not be detrimental to other owners in the area; and
- The signage will not adversely affect public safety.

The requested variances are as follows:

	By-law Requirements	Request
Permitted location on a building fronting an adjacent property	1 st Storey	2 nd Storey
Maximum sign face	10m ²	10.96m ²

STAFF REPORT

The requested variance from the sign by-law is recommended for approval for the following reasons:

- The request is reasonable given the surrounding area and the size of building;
- The proposed signage will not face a residential zone;
- The proposed location on the second storey will not detract from the appearance of the building; and
- The proposed signs will not have a negative impact on the streetscape or surrounding area.

CORPORATE STRATEGIC PLAN:

3.1- Ensure a well-designed, safe, inclusive, appealing and sustainable City

FINANCIAL IMPLICATIONS:

N/A

DEPARTMENTAL CONSULTATION:

N/A

COMMUNICATIONS:

N/A

ATTACHMENTS

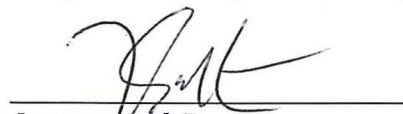
Attachment 1	Location Map
Attachment 2	Sign Variance Drawings
Attachment 3	Letter of Rationale from Applicant

Report Author:

Bill Bond
Zoning Inspector III/
Senior Bylaw Administrator

Approved By:

Patrick Sheehy
Program Manager – Zoning



Approved By

Todd Salter
General Manager
Planning, Urban Design, and
Building Services
519-837-5615, ext. 2395
todd.salter@guelph.ca

Approved By:

Rob Reynen
Chief Building Official

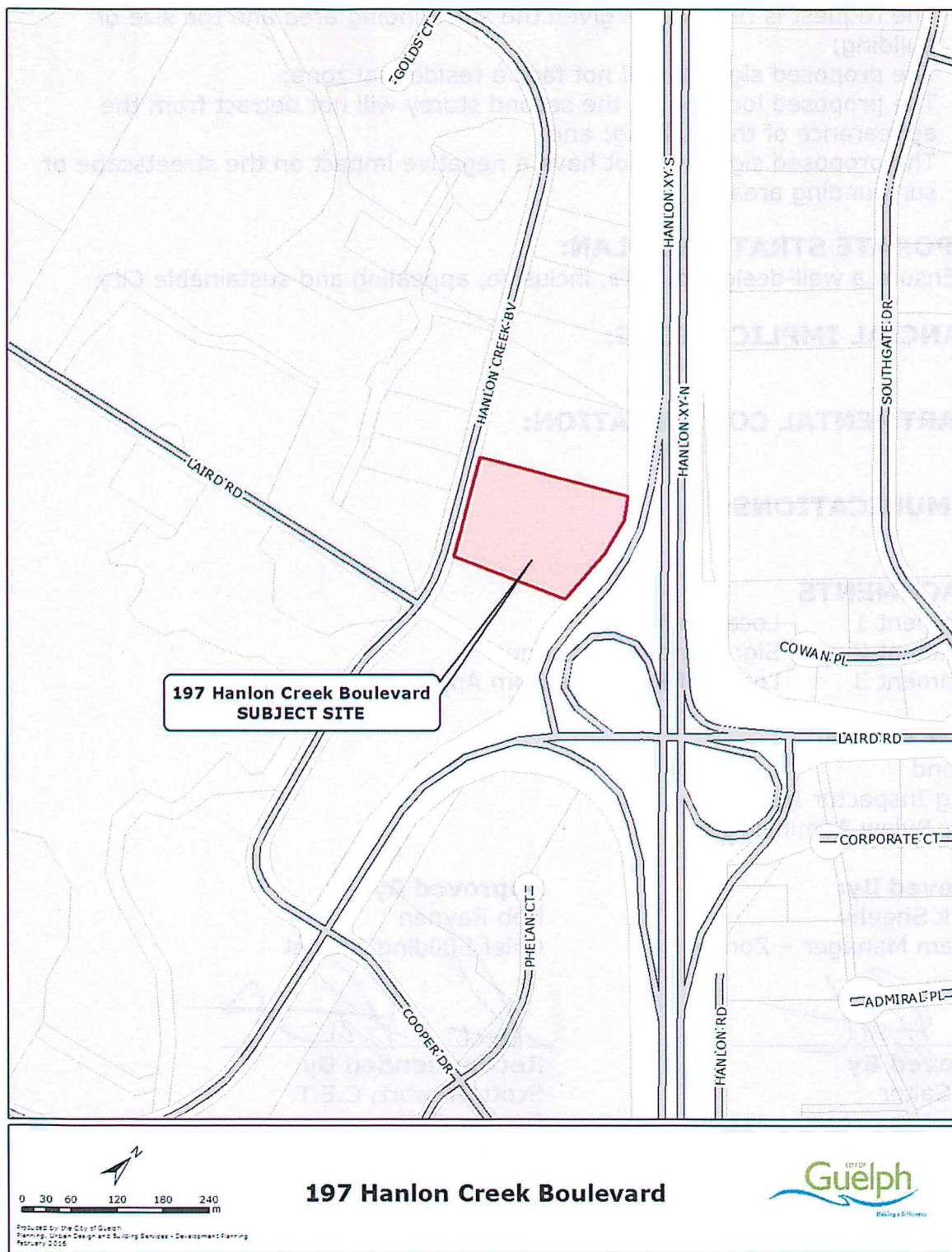


Recommended By

Scott Stewart, C.E.T.
Deputy CAO
Infrastructure, Development and Enterprise
519-822-1260, ext. 3445
scott.stewart@guelph.ca

STAFF REPORT

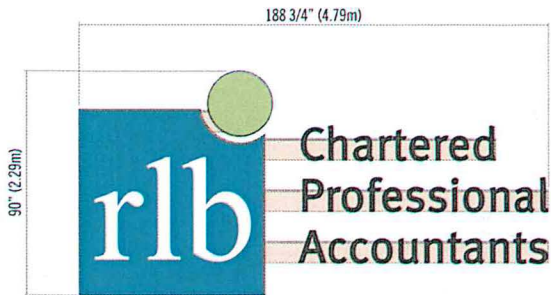
ATTACHMENT 1- Location Map



STAFF REPORT

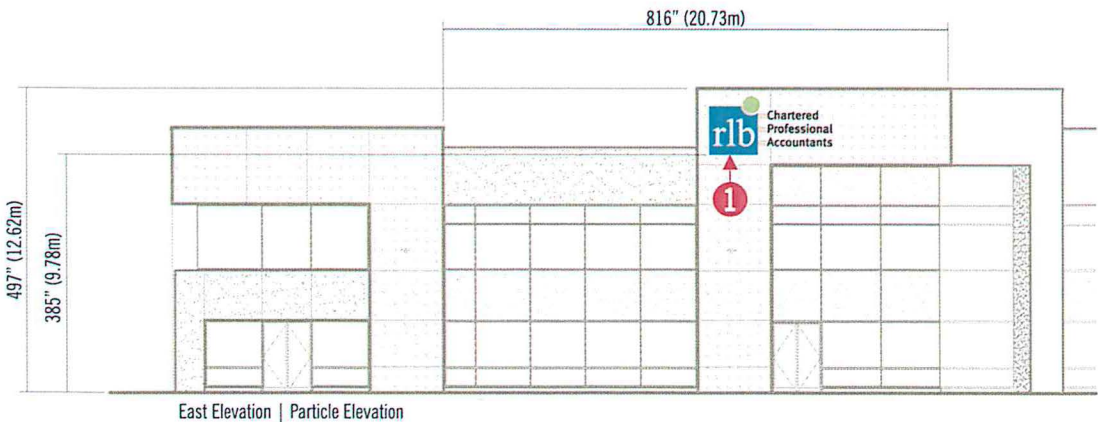
ATTACHMENT 2- Sign Variance Drawings

Sign



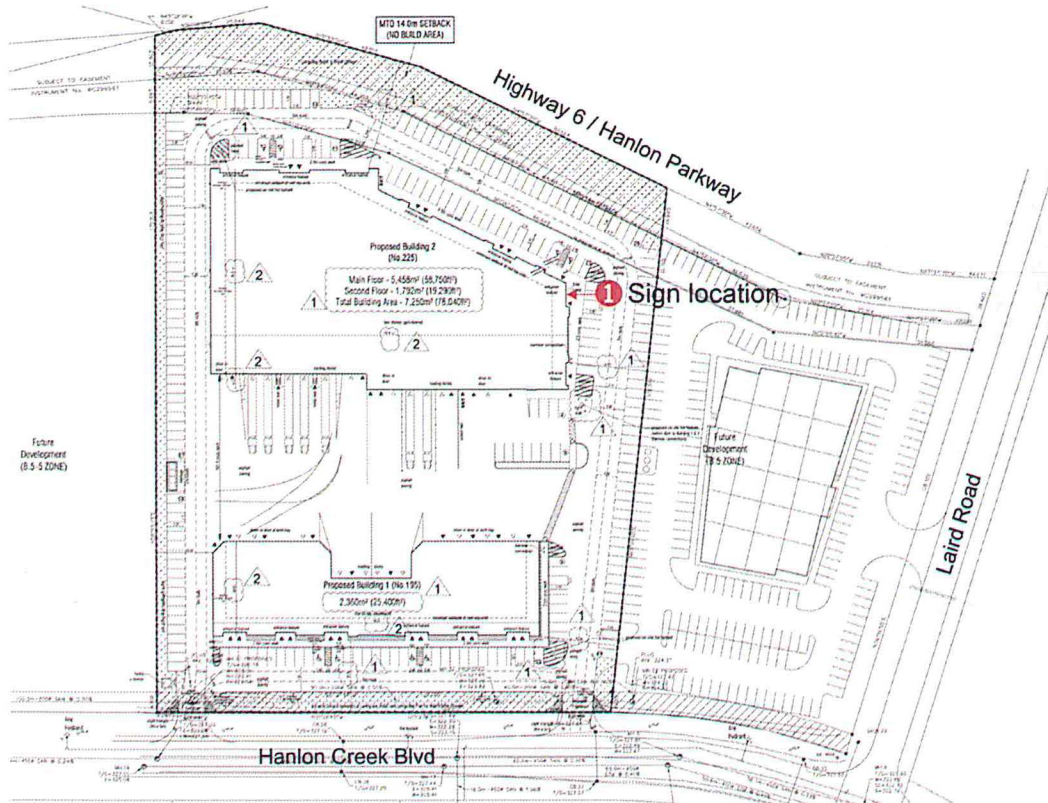
- 1** Signage Sq Footage: 117.97 sq ft / 10.96 sq m
Building (E) Elevation Sq Footage: 2816.33 sq ft / 261.65 sq m
Signage % to Elevation: 4.19%
Signage Weight: 235 lbs

Proposed Location




STAFF REPORT

Proposed Location continued....



STAFF REPORT

Attachment 3 Letter of Rationale from Applicant

LovettSigns |  525 Southgate Drive, Guelph, ON N1G 3W6 Phone: 519.822.9558 | Fax: 519.822.2075 | Toll: 855.614.7446

VARIANCE RATIONAL

Proposal Created exclusively For: The City of Guelph
Property Address: RLB Chartered Accountants 197 Hanlon Creek Blvd.
Re: Application for variance requesting Signage Installation on second story.
To: City Variance Committee
Date: January 29th, 2016

Pursuant to your request for a letter of rational as why this specific parcel requires second story signage, please allow consideration for the strict application of the current City of Guelph sign code, specifically, the bylaw that restricts the installation of signs on to the second story of the building and maximum size of 10m².

This specific parcel and the use intended requires this division to be visible and clear to the community for its purpose of their dedicated accounting and business advisory teams partnering with their clients to help achieve success. Without providing clear identification to the community, people will be left with less than adequate information to proceed deliberately.

The RLB Chartered Accountants sign located on the south elevation is 10.96m². The bylaw states that the maximum permitted is 10m² therefore our sign exceeds the maximum by .96m². We are well with the % permitted for this location was a single storey elevation.

RLB has grown from the communities they serve, and believe in investing in those communities. They proudly support hundreds of local events every year and encourage our employees and industry partners to become involved.

There are many locations nearing RLB Chartered Accountants which negate the bylaw in regards to second story signage. Please review the below location, which was granted approval for second story signage.

- Good Life Fitness
101 Clair Road East, Pergola Commons, Guelph, ON N1L 1G6

This location is a smaller building with only one aspect of business carried out on the premise. The distance from the Good Life Fitness to RLB Chartered Accountants is 1.5km

It is important that this business RLB Chartered Accountants is presented to the community in a way that will both grow both divisions of their business and bring awareness to the end users (residence of Guelph). In addition by allowed RLB Chartered Accountants the adequate signage to achieve its' required cliental, the entire plaza will also flourish. This business will provided employment to the Guelph community and also increase the income of business' in the plaza by attracting frequent and repeat customers into the plaza.

STAFF REPORT

The design of the proposed sign is compatible with the new development of the property and compliments the signage with the proposed colour and font for the business. With the new proposed signage it also eliminates the existing clutter of signage the building had displayed.

The proposed sign is neither intrusive or offence with any of the wording or text and will not be detrimental to other owners in the area.

The proposed sign shall have a clearance from grade of 9.76m as well as the require a building permit to construct/install and approval from the Ministry of Transportation which will be required to meet all building codes therefore it shall not adversely affect the public safety.

The proposed hardship will not be detrimental to other owners in the area; the code currently does not address this specific type of use and is therefore a hardship to the end user. Finally, the consideration of this hardship will not be contrary to the one of codes objectives to moderate sizes, placement of signage and signage clutter.

Thank you in advance for your consideration

Sincerely,



Donna Thomson | Permits Department
Lovett Signs & Neon Inc.

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525 Southgate Dr. Unit 1 Guelph, ON N1G 3W6

STAFF REPORT

TO Infrastructure, Development and Enterprise Committee

SERVICE AREA Infrastructure, Development and Enterprise

DATE April 5, 2016

SUBJECT 2015 Delegation of Authority Report (IDE)

REPORT NUMBER

EXECUTIVE SUMMARY

PURPOSE OF REPORT

To advise of staff action with respect to Council's delegated authority in 2015 relating to those services under the jurisdiction of this standing committee.

KEY FINDINGS

This report is an annual report back to Committee and Council on how authority, which has been delegated to staff, has been exercised.

FINANCIAL IMPLICATIONS

As this is an annual reporting mechanism, there are no financial implications.

ACTION REQUIRED

To recommend that Committee receive the information contained in the report.

RECOMMENDATION

1. That the report dated April 5, 2016 entitled "2015 Delegation of Authority Report (IDE)", with respect to delegated authority under the purview of the Infrastructure , Development and Enterprise Committee be received.

BACKGROUND

The *Municipal Act* provides Council with the authority to delegate its powers to a person or body subject to some noted restrictions. Over the years, Council has delegated their authority on various matters either by way of a resolution of Council or through a specific by-law. By-law (2013)-19529 regarding "Delegated authority with respect to a variety of routine administrative functions which are considered to be minor in nature" is the principal reference related to Council's existing delegations of authority under the purview of the Infrastructure, Development and Enterprise Committee.

STAFF REPORT

REPORT

The delegation of authority from Council contributes to the efficient management of the City while still adhering to the principles of accountability and transparency. The following is a summary of the actions taken in 2015 with respect to authority delegated by Council.

By-law (2013)-19529		
Schedule "A" Grant Agreements <u>Delegate:</u> Deputy CAO, Infrastructure, Development and Enterprise	Item	Purpose
	Final Showcasing Water Innovation Report to MOECC (Feb 2015)	Final report and financial statements for grant received from MOECC for Transit Bus Wash and Distribution System Efficiency Projects in alignment with terms of SWI grant agreements.
Schedule "C" Data Acquisition Agreements <u>Delegate:</u> Deputy CAO, Infrastructure, Development and Enterprise	Focus21 OCE SmartStart Seed Fund Commitment Letter (April 2015)	To commit support to Focus21 OCE SmartStart Seed grant funding application for Watr digital application development, in alignment with terms of grant funding program.
Schedule "E" Agreements Pursuant to an Approval Under the Planning Act <u>Delegate:</u> General Manager, Planning Services (Now: General Manager, Planning, Urban Design and Building Services)	Application Number	Property
Condominiums	23CDM14506	265 Hanlon Creek Boulevard
	23CDM13506	32 Arkell Rd
	23CDM12505	1498 Gordon St
	23CDM14501	1077 Gordon St
	23CDM15501	803 Gordon Street
	23CDM15502	14 Amos Drive
	23CDM15505	91 Poppy Drive
	23CDM13503	65 Frederick Dr
	23CDM14502	160 Macdonell Street
	23CDM14510	1291 Gordon Street

STAFF REPORT

Site Plans	SP15A001	72 York Rd
	SP15A019	269 Grange Rd
	SP15B006	55 Wilbert St
	SP15A017	102 & 118 Drone Cres.
	SP15A024	185 Bristol St
	SP15B022	195 Hanlon Creek Blvd
	SP15D012	45 Municipal St
	SP15B031	55 Campbell Rd
	SP15C029	919 York Rd
	SP15A015	68 Drone Cres.
	SP15B005	165 Dunlop Drive
	SP15C014	134 Woodlawn Rd W
	SP15C007	420 Elizabeth St
	SP15D041	75 Wyndham Street S
	SP15A016	261-263 Speedvale Ave E
	SP15A057	1219 Gordon Street
	SP15D011	15 Wyndham St S
	SP15A047	152 Summit Ridge Drive
	SP15A048	140 Summit Ridge Drive
	SP15A002	1405 Gordon St
	SP14A007	269 Grange Rd
	SP14D033	52 Royal Rd
	SP14C027	28 Wellington St E
	SP14C012	380 Eramosa Rd
	SP14A056	98 Farley Drive
	SP14C065	875 Woodlawn Rd W
	SP14C024	24 Norwich St E
	SP14C031	613 Scottsdale Dr
	SP14B047	65 Independence Pl
	SP14B071	30 Wilbert St
	SP14A006	91 Poppy Drive East
	SP14A063	1 Tovell Dr
	SP14A048	157 McCann St
	SP14A018	1820 Gordon St
	SP14D057	125 Delhi St
	SP14C064	435 Stone Rd W
	SP14B067	425 Hanlon Creek Blvd
	SP14B068	375 Southgate Dr
	SP14A016	53 Arthur St S
	SP14A040	39 Kay Cres.
	SP14B045	950 Woodlawn Rd W
	SP14A015	333 Gosling Gardens
	SP14A013	115 Fleming Rd
	SP13A035	185 Bristol St
	SP13A043	66 Eastview Rd
	SP13A052	9 Jeffrey Dr
	SP13B045	7 Edinburgh Rd S
	SP13B020	29 Wells St
	SP13A057 Phase 2	160 Macdonell St

STAFF REPORT

	SP13A018	1897 Gordon St	
	SP13C040	345 Woodlawn Rd W	
	SP13B001	80 Dunlop Dr.	
	SP13A044	1211 Gordon St	
	SP11A041	158 Fife Road	
Schedule “Q” Downtown Guelph Community Improvement Grants <u>Delegate:</u> Corporate Manager, Downtown Renewal	Address	Amount	Type of Grant
	15 Wyndham Street N	\$120,000	Minor Activation Grant
	19 Wyndham Street N	\$120,000	Minor Activation Grant
Schedule “V” to negotiate the Price for sale of City owned land in Hanlon Creek Business park <u>Delegate:</u> General Manager, Business Development and Enterprise	Amount of Land (contracted but not closed)	Sale Price	
	2.250 acres	\$589,500	
	Amount of Land (contracted and closed)	Sale Price	
	1.111 acres	\$311,080	
	1.407 acres	\$393,960	
	3.529 acres	\$988,120	
	2.996 acres	\$898,800	
Schedule “Z” To Enter Into Contracts and Agreements <u>Delegate:</u> Deputy CAO, Infrastructure, Development and Enterprise	Purpose		
	Lease Agreement with C.L. Martin & Co Limited for a modular building at FM Woods Central Water Pumping facility, 29 Waterworks Place.		
	Clean Harbors Canada Inc. Overstrength Surcharge Agreement		
	The Sleemans Brewing and Malting Company Limited , Overstrength Surcharge Agreement		
	Updated Terms of Reference (TOR) – Snow Storage Siting Feasibility Study – An agreement to undertake the Feasibility study for snow storage.		
	Community Carshare Agreement -The agreement outlines the terms of conditions for Community CarShare to request and obtain signed designated parking spaces at City of Guelph facilities.		
	Lake Erie Sourcewater Information Mgmt. System (LSWIMS) Agreement –to collaborate on design/development and roll-out of a cloud-based application to manage data associated with Source Water Protection.		
	Consulting Services Agreement & GHD Ltd. – Enviro. Investigations In & Around the Former Guelph Coal Gasification Plant (the Fountain Street Parking Lot)		

STAFF REPORT



CORPORATE STRATEGIC PLAN:

- Organizational Excellence: 1.3 Build robust systems, structures and frameworks aligned to strategy
- Innovation in Local Government: 2.3 Ensure accountability, transparency and engagement

FINANCIAL IMPLICATIONS:

As this is an annual reporting mechanism, there are no financial implications.

DEPARTMENTAL CONSULTATION:

Service Area staff taking action with respect to delegated authority in 2015 were canvassed in the preparation of the report.

COMMUNICATIONS:

Information regarding the Delegation of Authority policy is available from the City's "[Accountability and Transparency](#)" webpage.

ATTACHMENTS

N/A

Report Author

Peter Cartwright
General Manager
Business Development and
Enterprise

Report Author

Kealy Dedman
General Manager/City Engineer
Engineering and Capital Infrastructure
Services

Report Author

Ramesh Ummat
General Manager
Environmental Services

Report Author

Todd Salter
General Manager
Planning, Urban Design and Building Services

Report Author

Mario Petricevic
General Manager
Facilities Management

Recommended By



Scott Stewart, C.E.T.
Deputy CAO
Infrastructure, Development and
Enterprise
519-822-1260, ext. 3445
scott.stewart@guelph.ca

STAFF REPORT



TO Infrastructure, Development and Enterprise Committee

SERVICE AREA Infrastructure, Development and Enterprise

DATE April 5, 2016

**SUBJECT Essex Street On-Street Parking Pilot:
Six-month Update**

REPORT NUMBER IDE-BDE-1603

EXECUTIVE SUMMARY

PURPOSE OF REPORT

This report is to provide an update on the July 7th, 2015 direction from the IDE Committee to undertake the proposed on-street parking pilot on Essex Street as described in report IDE-BDE-1504.

KEY FINDINGS

- Upon Council's approval of the pilot, staff provided the required notifications to businesses and property owners, and attended to the necessary signage and enforcement matters.
- The full implementation of the pilot program commenced in September 2015.
- To date, staff have measured turnover rates and have reached out for direct feedback from the business and property owners along the street.
- The pilot has had the anticipated effect on the operation of the street creating more apparent turnover during weekdays.
- As anticipated, the reduction of long-term parking and the increase of 2 hour spaces have resulted in increased visitor capacity, which provides additional support for active ground floor commercial uses.
- Staff will continue to monitor and survey stakeholder feedback, the results of which will be provided in a full report at the end of the one year pilot period.

FINANCIAL IMPLICATIONS

The pilot is being run through the Downtown Renewal Office with the support of Transportation Services and Operations (Bylaw, Security and Licensing). The cost of signage changes was \$1,000.

ACTION REQUIRED

No Action

STAFF REPORT

RECOMMENDATION

1. That Report IDE-BDE-1603 titled "Essex Street On-Street Parking Pilot: Six-month Update", dated April 5, 2016 be received.

BACKGROUND

On July 7th 2015, staff brought forward report IDE-BDE-1504 which provided a recommended course of action related to the parking issues on the mixed commercial end of Essex Street in Downtown Guelph.

Staff recommended moving forward with the following Essex Street Pilot:

	Inventory	Current Restrictions	Proposed Restrictions
North side of Essex between Waterloo and Dublin	17 spaces	All day permissive	2hr / 8am to 6pm / Monday to Friday
South side of Essex between Waterloo and Dublin	9 spaces	All day permissive	All day permissive (no change)
Essex stub at Gordon	5 spaces	1 - Barrier-Free 1 - CarShare 3 - 2hr	1 - Barrier-Free 1 - CarShare 3 - 15 minute – 8am to 6pm

Staff's recommendation was adopted with an additional motion that staff report back to the IDE Committee six months into the pilot with a status report.

REPORT

The pilot was initiated September 15, 2015 and included notifications, signage changes and increased enforcement measures.

Prior to the pilot, there was little measurable turnover in parking on Essex during the week. Preliminary measurements following the introduction of the changes show measurable turnover occurring in the newly created 2hr inventory.

The pilot appears to have had the anticipated effect of providing a better balance of visitor turn over versus local long-term parking needs. The effects are:

- There are fewer spaces for all-day parking which does create limited impact longer-term parking users.
- There is more visitation and turnover during the weekday periods and this gives capacity and support to the active ground floor commercial businesses in the area.

Staff will continue to assess the pilot with the local businesses (through direct conversation, survey and email contact) and the community leading to a full report at the end of the pilot period in the fall of 2016.

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CORPORATE STRATEGIC PLAN

3.2 Be economically viable, resilient, diverse and attractive for business.

DEPARTMENTAL CONSULTATION

Transportation Services (Parking Administration)
Operations (Bylaw, Security and Licensing)

FINANCIAL IMPLICATIONS

The pilot is being run through the Downtown Renewal Office with the support of Transportation Services as well as Operations (Bylaw, Security and Licensing). The cost of signage changes was \$1,000, covered through the Public Works operating budget.

COMMUNICATIONS

N/A

ATTACHMENTS

N/A

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STAFF REPORT

TO Infrastructure, Development and Enterprise Committee

SERVICE AREA Infrastructure, Development and Enterprise
Office of the CAO

DATE April 5, 2016

SUBJECT Climate Change – Funding and Consultation Opportunities

REPORT NUMBER CAO-I-1601

EXECUTIVE SUMMARY

PURPOSE OF REPORT

- Summarize various provincial and federal funding opportunities for green initiatives
- Provide an overview of the province's proposed legislative changes related to climate change and the new Cap and Trade program

KEY FINDINGS

The Government of Canada is providing national leadership and is joining with the provinces and territories to take action on climate change, put a price on carbon, and reduce carbon pollution. The federal and provincial governments are committing to protecting communities and growing the economy by making significant new investments in green infrastructure and clean technologies. A number of opportunities are available at both the provincial and federal levels to fund climate change mitigation and adaptation strategies and infrastructure.

The province is also in the midst of conducting consultations on its proposed *Climate Change Mitigation and Low Carbon Economy Act* and associated regulations. Through this legislation, the new Cap and Trade program is being developed.

FINANCIAL IMPLICATIONS

Eligibility for the various funding opportunities is being assessed by staff in a coordinated manner across the corporation.

ACTION REQUIRED

Receive the report for information.

RECOMMENDATION

1. That the April 5, 2016 report entitled "Climate Change – Funding and Consultation Opportunities" be received for information.

BACKGROUND

Summary of Cap and Trade

In April 2015, Ontario announced it will join the Cap and Trade system under the Western Climate Initiative, Inc., partnering with other jurisdictions, including Quebec and California, and making carbon pricing a cornerstone in Ontario's fight against climate change. A Cap and Trade program effectively reduces the amount of greenhouse gas pollution going into our atmosphere by setting a limit on emissions, rewarding innovative companies, providing certainty for industries, and creating more opportunities for investment. Cap and Trade can reward industries that innovate. The less they pollute, the less they pay.

The "cap" puts a limit on how many tonnes of greenhouse gas pollution that businesses, institutions and households can emit. This cap is set at a specific amount, which drops each year to encourage lower emissions. Ontario is setting the economy-wide cap at 142 megatonnes per year in the first year of the program and will decline to 125 megatonnes per year by 2020. Companies must have enough allowances (also known as permits or credits) to cover their emissions if they exceed the cap.

To comply, companies can generally:

- invest in clean technologies to become more efficient
- burn less fossil fuels
- purchase additional credits

The "trade" refers to a market where companies can buy or sell carbon credits, also known as allowances. These credits are linked to every tonne of greenhouse gas they emit (or do not emit). For example, if a company emits more GHGs than permitted by the cap, it could purchase credits to come into compliance. These credits would be available for purchase from a company that reduced its GHG emissions levels to below the cap.

The Cap and Trade regulatory proposal outlines the policy for a number of program elements, including:

- Proposed caps
- Capped and uncapped (market) participants
- Compliance periods
- Registration rules
- Auction and sale rules
- Strategic reserve of allowances
- Market rules such as holding limits and purchase limits
- Compliance requirements
- Allocations

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REPORT

The federal and provincial governments are taking bold steps to address climate change with new legislations and funding opportunities being proposed and implemented. Staff will work to best position us to provide input into consultations and maximize funding opportunities at both the provincial and federal levels.

The province's Climate Change Strategy sets out Ontario's vision for combating climate change and achieving the target to reduce greenhouse gas emissions of 80% below 1990 levels by the year 2050. A separate five-year action plan will be released in 2016 that will include specific commitments for meeting the 2020 emissions reduction target (i.e. 15% below 1990 levels) and establish the necessary framework to meet the 2030 (37% below 1990 levels) and 2050 targets (80% below 1990 levels). Fighting climate change while supporting economic growth, efficiency and productivity is part of the government's plan to build Ontario up and deliver on its number-one priority to grow the economy and create jobs.

Federal Funding

The government is committing \$60-billion in extra cash over 10 years on infrastructure, split evenly between public transit, green infrastructure and social infrastructure. That money is in addition to spending promised under the Conservatives, bringing the total federal budget for infrastructure spending to about \$125-billion over ten years.

Strong indications are that infrastructure funding from the federal government, in cooperation with the province, will have a link to climate change, including the green design of traditional infrastructure. To maximize these funding opportunities, the City will be creating links to projects that mitigate or adapt to climate change.

On March 3, 2016, the federal government announced it is providing \$75 million in new funding to the Federation of Canadian Municipalities (FCM) to reduce emissions and build resilient, low-carbon communities. New funding means new programming that will offer grants to support studies, plans and pilot projects to enable better planning, analysis and decision-making related to municipal capital investments. Capacity-building initiatives, such as workshops, case studies, conferences and webinars will complement the financial support.

FCM also administers the Green Municipal Fund (GMF). GMF is a unique program that provides funding and knowledge services to support sustainable community development. GMF-supported initiatives aim to improve air, water, and soil, and mitigate the impacts of climate change.

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GMF funds three types of municipal environmental initiatives in five sectors of municipal activity:

- | | | |
|----|----------|---|
| 1. | Plans | Grants to develop plans |
| 2. | Studies | Grants to conduct feasibility studies and pilot projects |
| 3. | Projects | Low-interest loans, usually in combination with grants, to implement capital projects |

The five sectors of municipal activity are: brownfields, energy, transportation, waste and water.

Provincial Funding

In October 2014, the province launched a Green Bond program. Green Bonds are debt securities where the issue proceeds are utilized to fund projects with specific environmental benefits. Projects that have environmental benefits as determined by the Province and fall in the following categories are generally considered eligible, excluding fossil fuel and nuclear energy projects:

- Clean transportation
- Energy efficiency and conservation
- Clean energy and technology
- Forestry, agriculture and land management
- Climate adaptation and resilience

In fall 2015, the province committed \$325 million of funding for 2015–16 through a Green Investment Fund. The funding will be targeted at reducing GHG emissions. The projects will:

- help homeowners use less energy
- support more electric vehicle charging stations across Ontario
- retrofit social housing developments
- help businesses reduce emissions
- help fund local environmental organizations

The Province of Ontario website refers to the Green Investment Fund as a “down payment on the province’s Cap and Trade program”.

Cap and Trade Funding

The province’s proposed *Climate Change Mitigation and Low Carbon Economy Act* builds on Ontario’s recent actions to fight climate change, including ending coal-fired electricity generation, working with industry and other partners on the design of a Cap and Trade program, releasing a Climate Change Strategy and investing in

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projects that fight climate change through the Green Investment Fund. Cap and Trade is a tool to reduce carbon emissions while growing the economy.

Reviewing the draft Cap and Trade regulation, the act (Bill 172), and both the current GHG reporting regulation (O. Reg. 452/09) and the proposed amendment (O. Reg. 398/15) to assess the impact on the Corporation, the Corporation does not meet the criteria for mandatory participation, nor for voluntary participation, in the Cap and Trade system.

- Mandatory participation requires that the GHG emissions for a facility be 25,000 tonnes CO₂e or higher
- Voluntary participation requires that the GHG emissions for a facility be between 10,000 and 25,000 tonnes CO₂e
- The GHG emissions for the entire Corporation across all facilities were 5,128 tonnes CO₂e in 2015

The Corporation will therefore not be eligible for either form of participation in the Cap and Trade system for the foreseeable future. Association of Municipalities Ontario (AMO) has advised staff that there are no large emitters in the city. Consequently, the impact of these legislative and regulatory changes for the broader community will be the same as for the City.

The legislation does pose a significant opportunity. The proceeds from the Cap and Trade system will be deposited into a new Greenhouse Gas Reduction Account. The City has been (peripherally) involved in an application for funding to improve access to electric vehicle charging stations. Staff anticipates many further opportunities to tap into that fund and its successor to finance energy efficiency and renewable generation projects to benefit the corporation and the citizens of Guelph.

Summary of Funding

LEVEL OF GOVERNMENT	PROGRAM	DESCRIPTION
Federal (administered by AMO)	Municipal funding	<ul style="list-style-type: none">▪ Grants to support studies, plans and pilot projects▪ Enables better planning, analysis and decision-making related to municipal capital investments▪ Complemented by capacity-building initiatives
Federal	Green Municipal Fund	<ul style="list-style-type: none">▪ Funding and knowledge services to support sustainable community development▪ Funds 3 municipal environmental initiatives

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		<p>in 5 sectors of municipal activity:</p> <ul style="list-style-type: none"> - Plans - Studies - Projects <p>▪ The five sectors of municipal activity are:</p> <ul style="list-style-type: none"> - Brownfields - Energy - Transportation - Waste - Water
Provincial	Green Bond program	<p>▪ Debt securities to fund projects with specific environmental benefits</p> <ul style="list-style-type: none"> - Clean transportation - Energy efficiency and conservation - Clean energy and technology - Forestry, agriculture and land management - Climate adaptation and resilience
Provincial	Green Investment Fund	<p>▪ Funding targeted at reducing GHG emissions that:</p> <ul style="list-style-type: none"> - Help homeowners use less energy - Support more electric vehicle charging stations across Ontario - Retrofit social housing developments - Help businesses reduce emissions - Help fund local environmental organizations
Provincial	Cap and Trade	<p>▪ Funding for projects that fight climate change</p>

Consultation Opportunities

To build on the work already underway to fight the effects of climate change, Ontario is laying a foundation to join the biggest carbon market in North America by introducing new legislation that, if passed, would ensure that proceeds from the province's cap and trade system are transparently reinvested into green projects and actions that will reduce greenhouse gas pollution. Under the proposed *Climate Change Mitigation and Low Carbon Economy Act*, all proceeds from Ontario's cap and trade program would be deposited into a new Greenhouse Gas Reduction Account. In turn, this account would only fund projects and initiatives aimed at reducing emissions.

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The Act, which received first reading on February 24, 2016, creates the Greenhouse Gas Reduction Account for Cap and Trade revenues and authorizes the expenditure of funds for greenhouse gas reduction measures. The Bill's schedule also notes that potential for offset credits for services delivered by municipal governments are contemplated. Specifically mentioned are: public transit, active transportation, waste management and landfill gas destruction as well as improvements to buildings. The proposed regulation defines the Cap and Trade Program.

The province is seeking public input into the proposed legislation and regulation, which staff is in the process of reviewing. Since the City's work aligns well with AMO's position and work done with respect to climate change, staff will also look for opportunities to connect our feedback to the broader municipal voice of AMO.

Next Steps

Intergovernmental Affairs will work with an interdepartmental team to monitor provincial and federal funding opportunities and ensure the city is well positioned to apply for applicable funds. A priority for the team will be to ensure a coordinated approach to green projects and addressing climate change.

CORPORATE STRATEGIC PLAN

Organizational Excellence

- 1.2 Develop collaborative work team and apply whole systems thinking to deliver creative solutions
- 1.3 Build robust systems, structures and frameworks aligned to strategy

Innovation in Local Government

- 2.1 Build an adaptive environment, for government innovation to ensure fiscal and service sustainability
- 2.2 Deliver Public Service better

City Building

- 3.1 Ensure a well-designed, safe, inclusive, appealing and sustainable City
- 3.2 Be economically viable, resilient, diverse and attractive for business

DEPARTMENTAL CONSULTATION

The City's work to analyze and respond to consultations on climate change and assess and access potential funding opportunities is done in collaboration with:

- Public Services
- Infrastructure, Development and Enterprise
- Office of the CAO

COMMUNICATIONS

N/A

STAFF REPORT

ATTACHMENTS

N/A

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