

# MEETING MINUTES



MEETING **Heritage Guelph**

DATE May 13, 2013

LOCATION City Hall Committee Room 'B'

TIME 12:00 PM

PRESENT Daphne Wainman-Wood (Chair), Mary Tivy, Russell Ott, Tony Berto, Lorraine Pagnan, Martin Bosch, Susan Ratcliffe, Christopher Campbell, Bill Green, Doug Haines, Paul Ross, Stephen Robinson (Senior Heritage Planner), Amy Calder (Heritage Research Assistant), Michelle Mercier (Recording Secretary)

REGRETS Joel Bartlett

DELEGATIONS 25 Mitchell St – Wendy and Rod MacDonald (owners)

## DISCUSSION ITEMS

| ITEM # | DESCRIPTION  |
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| 1      | <p><b><u>Welcome and Opening Remarks</u></b></p> <p>Daphne Wainman-Wood welcomed everyone to the meeting.<br/>Stephen Robinson introduced Amy Calder as Planning Services' summer Heritage Research Assistant.</p>   |
| 2      | <p><b><u>Approval of Agenda</u></b></p> <p>Committee Members requested the addition of the following items to the Agenda: 5.2 – Wilson Farmhouse.</p> <p>Moved by Russell Ott and seconded by Tony Berto,</p> <p><b>“THAT the Agenda and Addenda for the Heritage Guelph meeting of May 13, 2013 be approved, as amended.”</b></p> <p style="text-align: right;">CARRIED</p> |
| 3      | <p><b><u>Declaration of Pecuniary Interest</u></b></p> <p>None</p>   |
| 4      | <p><b><u>Approval of Meeting Minutes from April 8, 2013</u></b></p> <p>Moved by Tony Berto and seconded by Lorraine Pagnan,</p> <p><b>“THAT the Minutes from the meeting of April 8, 2013 be approved as written.”</b></p> <p style="text-align: right;">CARRIED</p>   |

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| <p>5</p> | <p><b><u>Matters Arising from Previous Minutes</u></b></p> <p><b>Item 5.1</b><br/><b>Heritage Four Year Work Plan Update</b></p> <p>Stephen Robinson provided circulated a draft copy of the Heritage Four Year Work Plan. The committee reviewed the workplan and general discussion followed. Some comments that were made included the suggestion to move the consideration of recommendations for other potential heritage conservation district studies to later in 2014 after the next election and to move forward with the recommendation to designate 40 Margaret Street. Stephen advised that the work plan will be part of Planning staff's Annual Heritage Activity Report going to the June 10<sup>th</sup> PBEE meeting.</p> <p>Moved by Lorraine Pagnan and seconded by Mary Tivy,</p> <p><b>“THAT Heritage Guelph support the heritage four year work plan as presented at the meeting on May 13, 2013, subject to minor changes by the Senior Heritage Planner.”</b></p> <p style="text-align: right;">CARRIED</p> <p><b>Item 5.2</b><br/><b>80 Simmonds Drive (Wilson Farmhouse)</b></p> <p>Stephen Robinson provided an update to the public consultation meeting for the Wilson Farmhouse in that that the meeting that was to be held on April 27<sup>th</sup> was cancelled and has not yet been rescheduled. Stephen will advise on the date of the rescheduled meeting when he has more information.</p> |
| <p>6</p> | <p><b>New Business</b></p> <p><b>Item 6.1</b><br/><b>58 Tiffany Street East</b></p> <p>Stephen Robinson advised that the property located at 58 Tiffany Street East is currently for sale and he has received calls from a prospective purchaser asking if the City would support demolition of the existing house on the property. Stephen advised that the house was built in the late 1870's or early 1880's and while it is not designated or listed in the Heritage Register it is included in the Couling inventory. Stephen showed some photos of the house from a recent site visit and advised that there are no significant interior features. Stephen added that the house is located in the termite zone and that Building Services staff have determined the rear portion is infested and there is evidence of termites in the front portion of the house. Stephen is not recommending designation of the house. Susan Ratcliffe noted that she would like to have the house added to the Heritage Register and the neighbouring properties be placed on the priority list for exploration of being listed on the Register.</p> <p>Moved by Susan Ratcliffe and seconded by Tony Berto,</p> <p><b>“THAT Heritage Guelph recommend to Council that it be a priority to list 58 Tiffany St on the Municipal Register.”</b></p> <p style="text-align: right;">DEFEATED</p>   |

**Item 6.2  
25 Mitchell Street**

Delegation – Wendy and Rod MacDonald (property owners)

Stephen Robinson advised that the owners of the designated property at 25 Mitchell Street are looking at making some changes to the front portico of the house. Stephen showed some photos taken by Amy Calder at a recent site visit and added that a 1970's photo of the house does not show the portico balustrade indicating that it was not an original feature and added after that time. Stephen added that the foundation of the portico is also separating from the house causing further issues. The owners are planning on repairing the portico but haven't decided whether or not to replace the balustrade.

Moved by Christopher Campbell and seconded by Lorraine Pagnan,

**“THAT Heritage Guelph supports the restoration of the portico on the house at 25 Mitchell Street with or without the balustrade.”**

CARRIED

**Item 6.3  
109 Norfolk Street**

Stephen Robinson provided some background on the garage located at 109 Norfolk Street. The property is listed as non-designated on the Heritage Register but the garage isn't listed as a heritage attribute. Stephen advised that there was a previous Committee of Adjustment application that has been withdrawn and a new application submitted for a variance for parking. Stephen advised that the garage is not an original feature of the property and that he has no concerns of its removal. Christopher Campbell noted that the mature trees on the property are only 45-50 years old.

**Item 6.4  
113 Glasgow Street North**

Stephen Robinson advised that there has been a Committee of Adjustment application submitted for the property 113 Glasgow Street North which is adjacent to the designated property at 83 Paisley St. The owners are looking to get side and rear yard variances for the addition of a carport. The owners are planning on adding light grey wood siding and a grey metal roof and are not planning on removing the trees between the properties.

Moved by Paul Ross and seconded by Tony Berto,

**“That Heritage Guelph has no concerns with the variances requested (through A-57/13) for the property at 113 Glasgow Street North, as presented at the meeting of May 13, 2013 however Heritage Guelph requests to review the final design drawings for the carport before issuance of a Building Permit.”**

CARRIED

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|   | <p><b>Item 6.5</b><br/><b>146 Waterloo Avenue</b></p> <p>Stephen Robinson advised that the owners of the designated property located at 146 Waterloo Avenue are looking to replace the rear deck on the house. To date, the deck has not been attached to the stone structure and is only attached to the modern brick addition. Stephen advised that the owner proposes to attached the new deck to both the limestone wall and the addition. Committee members raised concerns with attaching the deck to the stone wall.</p> <p>Moved by Paul Ross and seconded by Tony Berto,</p> <p><b>“THAT Heritage Guelph does not object to the deck replacement at the rear of 146 Waterloo Avenue if the deck is attached only to the rubble stone wall areas and does not impact any dressed stone (i.e. window and door lintels or corner quoins).”</b></p> <p style="text-align: right;">CARRIED</p> <p><b>Item 6.6</b><br/><b>2-8 Gordon Street (Guelph Farmer’s Market)</b></p> <p>Stephen Robinson provided an update on the renovations taking place to the Guelph Farmer’s Market located at 2-8 Gordon Street. The property is listed as non-designated on the Heritage Register. Stephen advised that there are no plans to demolish the building and that the majority of the work will be done on the interior of the building with some minor work being done on the back. Committee members suggested that we should look at the possibility of designating the property. Stephen added that he will keep Heritage Guelph informed on the status of the renovations as the project moves forward.</p> |
| 7 | <p><b><u>Working Group Reports</u></b></p> <p><b>Designation Research and Heritage Review</b></p> <p><b>Item 7.1</b><br/><b>5 Arthur Street South – “Distillery”</b></p> <p>Stephen Robinson advised that he had a recent site visit at 5 Arthur Street South with ERA Architects and showed some photos he took at the visit. Stephen is working on arranging a site visit for Heritage Guelph members. Stephen added that a Heritage Impact Assessment is being done for the new buildings on the site and that Amy Calder will be putting together detailed floor plans and a photo array this summer.</p> <p><b>Item 7.2</b><br/><b>Farm Barns Listed on the Heritage Register</b></p> <p>Stephen Robinson provided a review and showed photos of existing and demolished barns in the City. Stephen is working on a report to Council on the barns. Susan Ratcliffe advised that a book on urban barns is being finalized and should be available at any time which should assist Stephen with his report.</p>  |

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|    | <p><b>Item 7.3</b><br/> <b>A guide for heritage property research (titles, plans, maps and more)</b></p> <p>Stephen Robinson advised that Amy Calder’s work on the guide as discussed at the last meeting is moving forward.</p> <p><b>Heritage Trees</b></p> <p><b>Item 7.4</b><br/> <b>John Ambrose of Guelph Urban Forest Friends</b></p> <p>Stephen Robinson advised that John Ambrose and other GUFF members will be attending the Working Group meeting on May 27<sup>th</sup>. Stephen will be inviting one of the City’s Environmental Planners as well.</p> <p><b>Communications</b></p> <p><b>Item 7.5</b><br/> <b>Report on Doors Open Guelph – April 27, 2013</b><br/> No update provided.</p> <p><b>Item 7.6</b><br/> <b>Improving Information and access on the City’s heritage website</b><br/> Deferred to next meeting.</p> |
| 8  | <p><b><u>Information Items</u></b></p> <p><b>Item 8.1</b><br/> <b>Upcoming heritage events, lectures and conferences</b></p> <p>Stephen Robinson announced the following upcoming events:</p> <ul style="list-style-type: none"> <li>• ACO/CHO Annual Heritage Conference – June 7-9</li> <li>• 2013 National Heritage Conference – October 31 - November 2</li> </ul>   |
| 9  | <p><b><u>Next Meeting</u></b></p> <p>Working Group Meeting(s) – Monday, May 27, 2013 in City Hall Meeting Room “B”<br/> Regular Meeting - Monday, June 10, 2013 in City Hall Meeting Room “B”</p> <p>June 10<sup>th</sup> meeting may change due to conflict with June PBEE meeting. Stephen will look into further and advise.</p>  |
| 10 | <p><b><u>Other Matters Introduced by the Chair or Heritage Guelph Members</u></b></p> <p>none</p>  |
| 11 | <p><b><u>Adjournment</u></b></p> <p>Moved by Susan Ratcliffe and seconded by Lorraine Pagnan,</p> <p>Adjourn – 2:45 pm</p>   |