



MEETING MINUTES

GUELPH SPORTS HALL OF FAME

BOARD OF DIRECTORS

DATE March 14, 2017
 CHAIR Andy Behnan
 ATTENDEES Coralee Barfoot (minutes), Carolyn Lee, Will Lencsen, Wayne Mizen, Michael Sharpe, Larry Townsend, Michael MacIntyre
 REGRETS Andrew Maloney

	Agenda Item	Action Item
1	<p>Approval of March 14, 2017 Agenda. Add items: Dinner Volunteer Update (Sandra Pitts) Kiwanis Co-chair Update – will be Patty Carkner. Larry will be Kiwanis Chair and Patty will be Co-chair for the 2018 Kiwanis Sports Celebrity dinner. Dinner meetings – decision made to have three meetings in April to discuss Kiwanis Sports Celebrity dinner arrangements. Carried: Larry T/Mike M</p>	
2	<p>Approval of Minutes of December 6, 2016 meeting. Carried: Larry T/Mike M</p>	
3	<p>Review of Outstanding Action Items from December 6, 2016 meeting.</p> <p>(a) Rules and Regulations were updated and reviewed.</p> <p>A few minor revisions were needed.</p>	<p>Coralee will make revisions, including adding the founding fathers and first board members to the first page of the document. DONE</p> <p>Coralee will provide copies of final document to all Board Members. DONE</p> <p>Coralee will confirm with Clerks if there is a by-law that indicates the maximum time that a board member can sit on the committee. DONE</p>

	<p>(b) Team Nomination Form – was updated to include a line indicating Nominee must provide Team Members contact info.</p> <p>(c) Dinner Task List – Coralee has updated this list.</p>	<p>Coralee will make revision to wording to clarify that this is only for Teams that are being nominated and provide a copy of the nomination form electronically to Board members. DONE</p> <p>Coralee will update the list and remove Janice’s name as the Kiwanis Co-chair and add assign her tasks to Patty. DONE</p>
4	<p>Other Business</p> <p>Kiwanis Sports Celebrity Dinner Update – Coralee provided an update on ticket sales and indicated that no rsvp’s have been received from any nominees (including team members).</p> <p>Dignitaries – Will indicated that the MP and MPP will not be able to attend nor send a delegate. The Mayor can attend briefly at the beginning of the dinner and would like to bring greetings.</p> <p><i>A vote was held with regard to allowing the Mayor to bring greetings with <u>all in favour</u>.</i></p> <p>Celebrity Speakers – Wayne confirmed that we do not have any Celebrity Speakers booked to date. Suggestions were made from Board members to Wayne.</p> <p>Sports Celebrity Dinner Planning Meetings – three meetings in April will be booked by Coralee.</p>	<p>Andy will contact Ron Gumbley and let him know that someone from the team needs to let Coralee know who will be attending from the team by March 22nd. DONE</p> <p>Coralee will contact individual nominees for induction to confirm their attendance. DONE</p> <p>Wayne will contact suggested contacts with regard to their availability and willingness to be a Celebrity Speaker. In Progress</p> <p>Coralee will send her availability to Dinner Planning Committee members and book meetings. Meetings will be held at Wayne’s new office. DONE</p>

5	Confirmation of Next Meeting - The next Board meeting date will be changed to April 25 th (instead of April 4 th).	
8	Meeting Adjourned – 1:19pm Carried – Mike M/Wayne M	