

Meeting Date: \_\_\_\_\_

## Food Vehicle Business Licence Application – Short-term Licence

**This licence is valid for up to three (3) consecutive days.**

<b>Classifications:</b>	<input type="checkbox"/> Chip Wagon <input type="checkbox"/> Mobile Food Preparation Vehicle <input type="checkbox"/> Refreshment Vehicle		
Inspections Fee:	Payment:	<input type="checkbox"/> Cash <input type="checkbox"/> Cheque – payable to the City of Guelph	
<b>Applicant Information</b>			
<input type="checkbox"/> Sole Proprietor	Full Name:		
<input type="checkbox"/> Partnership	Full Names of all Partners:		
<input type="checkbox"/> Corporation	Full Name of Corporation:		
Name(s) of authorized signing officers:			
Applicant Address (Inc. Unit #):			City:
Postal Code:	Phone:	Fax:	
E-mail:			
<b>Business Information</b>			
Business Name:			
Business Location (Inc. Unit #):			City: <b>GUELPH</b>
Postal Code:	Phone:	Fax:	
E-mail:			
<b>Application Requirements</b>			
<input type="checkbox"/> Make and Model:		<input type="checkbox"/> Licence Plate #:	
<input type="checkbox"/> Vehicle Identification Number:			
<input type="checkbox"/> A list of the types of food to be provided for sale specifying the source of the food and if refrigerated or heated			
<b>For Chip Wagon only:</b>			
<input type="checkbox"/> A letter from all the owners of the Land on which the Chip Wagon will be situated <input type="checkbox"/> A site plan of the location			
<b>For Mobile Food Preparation Vehicle only:</b>			
<input type="checkbox"/> A letter from all the owners of the Land on which the Mobile Food Preparation Vehicle will be situated <input type="checkbox"/> A spill contaminant plan including the description of how and where grease and grey water will be disposed of <input type="checkbox"/> A photo of the Mobile Food Preparation Vehicle and a description of its type <input type="checkbox"/> A completed inspection certificate and information fact sheet issued by the TSSA no more than 36 days before the application is submitted <input type="checkbox"/> A criminal record check for every individual who will operate an ice cream truck from the municipality they currently reside in			
Date of Event:			
Other businesses currently operated by Applicant in Guelph:			
<b>Inspections that may be conducted during the period of the short-term licence</b>			
By-law Compliance			
Fire Prevention			
Public Health			

Signature		
<p>I/We, _____, the applicant, hereby acknowledge and declare that;</p> <ul style="list-style-type: none"> <li>• I/We have read and understood Sections 1-42 of the City of Guelph Business Licensing By-law (2009)-18855, and the schedule of that by-law pertaining to the classification of business licence for which I/we are now making application for inspection;</li> <li>• Per Section 3 (e) of the By-law I declare that all fines against the Applicant pursuant to the By-Law or its predecessors have either been paid in full or are the subject of a Court approved payment schedule;</li> <li>• the information contained in this application is true and complete to the best of my/our knowledge, and that failure to provide complete or accurate information may delay the licensing process;</li> <li>• it is an offence under section 25(e) to provide false or misleading information on this application or at any time hereafter to any person having authority for the enforcement or administration of the by-law and that the provision of false or misleading information may result in prosecution and/or penalties as set out in the by-law, or the refusal, suspension or revocation of the business licence</li> </ul>		
Applicant Name(s) (print)	Signature(s)	Date

The submission of an application for inspection does not entitle the applicant to carry on business pursuant to the by-law. The applicant is only entitled to do so once a current and valid licence has been issued.

Any Licence or Application issued under By-law (2009)-18555 may be refused, revoked or suspended if the applicant or Licensee is convicted of an offence or has past conviction(s), under any provision of by-law (2009)-18555 or any predecessor of such by-law, or under any other by-law, statute or regulation relating to the business, or otherwise in accordance with the by-law.

The personal information on this application is collected pursuant to the Municipal Act, 2001, the City of Guelph Licensing By-law (2009)-18855 and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. This information will be used for the purposes of issuance and administration of business licences. Questions about this collection can be directed to the Information, Privacy and Records Coordinator, City Hall, 1 Carden Street, Guelph, ON, N1H 3A1, 519-822-1260 x 2349.

**Note: all correspondence will be mailed to Applicant mailing address.**

**Please contact the Licensing Division to book an appointment to submit your Business Licence Application:**

City of Guelph  
 1 Carden St  
 Guelph, ON N1H 3A1  
 T: 519-822-1260 ext. 2551  
 E [licensing@guelph.ca](mailto:licensing@guelph.ca)