Ontario Ministry of Municipal Affairs and Housing

Financial Statement – Auditor's Report
Form 4
Municipal Elections Act, 1996 (Section 78)

Instructions

All candidates must complete Boxes A, B, C, D, E and F and Schedule 1. All candidates must complete Schedules 2, 3 and 4 as appropriate. Candidates who receive contributions or incur expenses in excess of $10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or his or her spouse) shall be paid immediately over to the clerk who was responsible for the conduct of the election.

	YYYY	MM	DD		YYYY	MM	DD
For the campaign period from (day candidate filed nomination)	2010	04	22	to	2010	11	03

☒ Primary filing reflecting finances to December 31 (or 45th day after voting day in a by-election)

☐ Supplementary filing including finances after December 31 (or 45th day after voting day in a by-election)

Box A: Name of Candidate and Office

Name of Candidate		
Last Name: Laidlaw	First Name: Maggie	Middle Initial:

Mailing Address		
Suite/Unit No.	Street No.: 61	Street Name: Tiffany West

City/Town	Province	Postal Code
Guelph	On	N1H1Y3

Telephone No. (incl. area code) Business	Home	Fax No.	Email Address
519-341-3364	519-837-1732		laidlawdm@rogers.com

Name of office for which the candidate sought election	Ward Name or No. (if any)
City Councillor	3

Name of Municipality: Guelph

Box B: Summary of Campaign Income and Expenses

1.	My spending limit (as issued by clerk) was	$ ~~15,519.60~~ 16,356.00 ML
2.	Surplus (or deficit) from previous election	$ 0.00
3.	Total contributions received (from Schedule 1)	$ 2,824.47
4.	My total campaign expenses that were subject to the spending limit were (from Box C)	$ 2,724.47
5.	My total campaign expenses that were not subject to the spending limit were (from Box C)	$ 100.00
6.	Total of all campaign expenses (from Box C)	$ 2,824.47
7.	Election campaign surplus/deficit from current election (from Box E)	$ 0.00
8.	Contributions refunded to candidate or spouse (from Box E)	$ 0.00
9.	Amount paid to clerk (from Box E)	$ 0.00

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Box C: Statement of Campaign Period Income and Expenses

From YYYY	MM	DD	To YYYY	MM	DD	For Candidate
2010	04	22	2010	11	03	Maggie Laidlaw

INCOME

Candidate's surplus from immediately preceding election released by the clerk	+	$ 0.00	
Contributions from candidate	+	$ 584.48	
Contributions from spouse of candidate	+	$ 0.00	
All other contributions	+	$ 2,239.99	
Revenue from fund-raising functions not deemed a contribution (from Schedule 2, Part III)	+	$ 0.00	
Interest income	+	$ 0.00	
Other (provide full details)			
1.	+	$	
2.	+	$	
3.	+	$	
Total Campaign Period Income	=		$ 2,824.47 C1

EXPENSES (Note: include the value of contributions of goods and services)

Expenses Subject to Spending Limit			
Advertising	+	$ 0.00	
Bank charges	+	$ 0.00	
Brochures	+	$ 1,343.57	
Interest on loan	+	$ 0.00	
Inventory contributed to candidate's campaign (Schedule 3)	+	$ 0.00	
Meetings hosted	+	$ 0.00	
Nomination filing fee	+	$ 100.00	
Office expenses	+	$ 0.00	
Phone and/or Internet	+	$ 0.00	
Salaries and benefits/honoraria/professional fees	+	$ 0.00	
Signs	+	$ 0	
Other (provide full details)			
1. Brochure mailout	+	$ 1,008.46	
2. Mailout of letter to supporters	+	$ 148.14	
3. Photo for brochure	+	$ 124.30	
Subtotal	=	$ 2,724.47	C2
Expenses Not Subject to Spending Limit			
Accounting and audit	+	$	
Costs of fund-raising function (from Schedule 2, Part IV)	+	$	
Expenses related to compliance audit	+	$	
Expenses related to controverted elections	+	$	
Expenses related to recounts	+	$	
Voting day party / appreciation notices	+	$ 100.00	
Expenses related to candidate's disability (provide details)			
1.	+	$	
2.	+	$	
3.	+	$	
Other (provide full details)			
1.	+	$	
2.	+	$	
3.	+	$	
Subtotal	=	$ 100.00	C3
Total Campaign Period Expenses (C2) + (C3)	=		$ 2,824.47 C4
Excess (Deficiency) of Income over Expenses (C1) – (C4)	=		$

Box D: Statement of Assets and Liabilities as at , 20

Assets

Cash	+ $ 0.00	
Accounts receivable	+ $ 0.00	
Value of inventory retained (from Schedule 4)	+ $ 600.00	
Other (provide full details)		
1.	+ $ 0.00	
2.	+ $ 0.00	
3.	+ $ 0.00	
Total Assets		= $ 600.00

Liabilities and Excess (Deficiency) of Income over Expenses

Accounts payable	+ $ 0.00	
Borrowings, overdraft	+ $ 0.00	
Other (provide full details)		
1.	+ $ 0.00	
2.	+ $ 0.00	
3.	+ $ 0.00	
Total Liabilities		= $

Box E: Statement of Determination of Surplus or Deficit and Disposition of Surplus

Part I – Determination of Surplus or Deficit

Amount of excess (deficiency) of income over expenses (from Box C)	+ $ 0.00	E1
Deduct: Any deficit carried forward by the candidate from immediately preceding election if the offices are with respect to the same jurisdiction	– $ 0.00	E2
Surplus (or deficit) for the campaign period **(E1) – (E2)**	= $ 0.00	
Deduct: Any refund of contributions to the candidate or spouse (only if there is a surplus)	– $ 0.00	
Total Determination	= $ 0.00	E3

Part II – Disposition of Surplus

If line **E3** shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.

Surplus paid to the municipal clerk of the municipality of _____

Box F: Declaration

I, MAGGIE LAIDLAW, a candidate in the municipality of GUELPH, hereby declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Declared before (clerk or commissioner)

in the CITY OF GUELPH

on (yyyy/mm/dd) 2010/11/03

Signature of Clerk or Commissioner

Signature of Candidate

2010/11/03

Date Filed in the Clerk's Office (yyyy/mm/dd)

Schedule 1 – Contributions

Part I – Contribution

Contribution from candidate	+	$ 584.48
Contribution from spouse	+	$ 0.00
Total from each single contributor totalling more than $100 • include all ticket revenue where ticket price exceeds $100 • include all goods and services where value exceeds $100* • do not include contributions from candidate or spouse	+	$ 1,450.00
Total from each single contributor totalling $100 or less • include all ticket revenue where ticket price is $100 or less • include all goods and services where value is $100 or less* • do not include contributions from candidate or spouse	+	$ 789.99
***Note:** Goods and services must also be reported as expenses in Box C		
Less: Contribution returned or payable to the contributor	–	$ 0.00
Contribution paid or payable to the clerk	–	$ 0.00 **1A**
Total Amount of Contribution	=	$ 2,824.47
Total contribution from anonymous sources		$ 0.00 **1B**
Amount of contributions paid or payable to the clerk **(1A) + (1B)**	=	$

Part II – List of Contributions from Each Single Contributor Totalling More than $100

Table 1: Monetary contributions from individuals other than candidate or spouse

Name	Address	Amount
Jim Atkinson	11 Cavell Street Guelph N1H 1Y4	$ 250.00
Darina Griffin	59 Green Street Guelph, N1H 2H4	$ 200.00
Patricia Maurice	83 Paisley Street Guelph N1H 2N7	$ 200.00
Michele Vindum	40 Lyon Avenue Guelph N1H 5C6	$ 200.00
Steven Traplin	21 Oxford Street Guelph N1H 2M4	$ 200.00
Norah and Richard Chaloner	100 Maple Street Guelph N1G 2G2	$ 200.00
Valerie Anderson	250 Yorkshire Street North Guelph N1H 5C4	$ 200.00
		$
		$
		$
		$
		$
		$
		$
		$
		$
		$
		$
		$
		$
		$
		$
	Total	$

☐ Additional information is listed on separate supplementary attachment

Table 2: Monetary contributions from unions or corporations

Name (Legal and Carrying on Business As)	Address	President or Business Manager	Cheque Signatory	Amount
				$
				$
				$
				$
				$
				$
				$

☐ Additional information is listed on separate supplementary attachment **Total** $

Table 3: Contributions in goods or services (Note: must also be reported as expenses in Box C)

Name	Address	Goods or Services	Amount
			$
			$
			$
			$
			$
			$
			$

☐ Additional information is listed on separate supplementary attachment **Total** $

Total Part II Contributions $

Schedule 2 – Fundraising Function

☐ Additional schedule for each event or activity held is/are listed on separate supplementary attachment(s)

Date YYYY	MM	DD	Description of event or activity

Admission charge (per person)* (may not exceed individual contribution limit)	$	2A
*If admission charge per person is not consistent, attach complete breakdown of all ticket sales.		
Number of tickets sold		2B

Part I – Ticket Revenue

Lines: **(2A) x (2B)** (include in Schedule 1)	=	$

Part II – Other Revenue Deemed A Contribution

Provide full details (e.g., revenue from goods sold in excess of fair market value)

1.	+	$
2.	+	$
3.	+	$
4.	+	$
5.	+	$
6.	+	$
7.	+	$
8.	+	$
Total Part II Revenue (include in Schedule 1)	=	$

Part III – Other Revenue Not Deemed A Contribution

Provide full details (e.g., contributions of $10 or less; revenue from refreshment sold at cost)

1.	+	$
2.	+	$
3.	+	$
4.	+	$
5.	+	$
6.	+	$
7.	+	$
8.	+	$
Total Part III Revenue (include in Box C)	=	$

Part IV – Expenses Related to Fund-Raising Function

Venue	+	$
Event advertising	+	$
Food and drink	+	$
Entertainment	+	$
Other (provide full details)		
1.	+	$
2.	+	$
3.	+	$
4.	+	$
5.	+	$
6.	+	$
7.	+	$
8.	+	$
Total Part IV Expenses (include in Box C)	=	$

Schedule 3 – Inventory of Campaign Goods and Materials (from Previous Campaign) Used in Candidate's Campaign

Description	Date Acquired (yyyy/mm/dd)	Supplier	Unit Value	Quantity	Total Value
Signs	2006/08/25	Signshop	$ 4.00	150	$ 600.00
			$		$
			$		$
			$		$
			$		$
			$		$
			$		$
			$		$
			$		$
			$		$
			$		$
Total Value of Inventory from Previous Campaign Used in Candidate's Campaign					$ 600.00

Schedule 4 – Inventory of Campaign Goods and Materials at The End of Campaign

Description	Date Acquired (yyyy/mm/dd)	Supplier	Unit Value	Quantity	Total Value
Signs	2006/08/25	Signshop	$ 4.00	150	$ 600.00
			$		$
			$		$
			$		$
			$		$
			$		$
			$		$
			$		$
			$		$
			$		$
			$		$
Total Value of Inventory of Campaign Goods and Materials					$ 600.00

Auditor's Report

Municipal Elections Act, 1996 (Section 78)

A candidate who has received contributions or incurred expenses in excess of $10,000 must attach an auditor's report. The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Professional Designation of Auditor			
Municipality		Date (yyyy/mm/dd)	
Contact Person Last Name	First Name		Licence No.
Address Suite/Unit No.	Street No.	Street Name	
City/Town		Province	Postal Code
Telephone No. (incl. area code) ext.	Fax No.	Email Address	