

Instructions

All candidates must complete Boxes A, B, C, D, E and F and Schedule 1. All candidates must complete Schedules 2, 3 and 4 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor’s Report.

All surplus funds (after any refund to the candidate or his or her spouse) shall be paid immediately over to the clerk who was responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination)	YYYY	MM	DD	to	YYYY	MM	DD
	2010	04	14		2010	12	31

- Primary filing reflecting finances to December 31 (or 45th day after voting day in a by-election)
- Supplementary filing including finances after December 31 (or 45th day after voting day in a by-election)

Box A: Name of Candidate and Office

Name of Candidate

Last Name

Birtwistle

First Name

David

Middle Initial

Mailing Address

Suite/Unit No.

Street No.

50

Street Name

Rochelle Drive

City/Town

Guelph

Province

ON

Postal Code

N1K 1L2

Telephone No. (incl. area code)

Business

Home

Fax No.

Email Address

Name of office for which the candidate sought election

Mayor

Ward Name or No. (if any)

Name of Municipality

Guelph

Box B: Summary of Campaign Income and Expenses

1. My spending limit (as issued by clerk) was	\$	82,168.25
2. Surplus (or deficit) from previous election	\$	0.00
3. Total contributions received (from Schedule 1)	\$	25,994.63
4. My total campaign expenses that were subject to the spending limit were (from Box C)	\$	22,987.13
5. My total campaign expenses that were not subject to the spending limit were (from Box C)	\$	2,620.58
6. Total of all campaign expenses (from Box C)	\$	25,607.71
7. Election campaign surplus/deficit from current election (from Box E)	\$	386.92
8. Contributions refunded to candidate or spouse (from Box E)	\$	386.92
9. Amount paid to clerk (from Box E)	\$	0.00

Box C: Statement of Campaign Period Income and Expenses

From YYYY 2010	MM 04	DD 14	To YYYY 2010	MM 12	DD 31	For Candidate David Birtwistle
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INCOME

Candidate's surplus from immediately preceding election released by the clerk	+	\$	
Contributions from candidate	- - - - -	+	\$ 13,195.25
Contributions from spouse of candidate	- - - - -	+	\$
All other contributions	- - - - -	+	\$ 11,537.00
Revenue from fund-raising functions not deemed a contribution (from Schedule 2, Part III)	- - - - -	+	\$
Interest income	- - - - -	+	\$
Other (provide full details)			
1. City refund - sign + fee	+	\$	400.00
2. Bell telephone - deposit refund	+	\$	383.82
3. Corus - refund for CJOY	+	\$	478.56

Total Campaign Period Income - - - - - = **\$ 25,994.63** C1

EXPENSES (Note: include the value of contributions of goods and services)

Expenses Subject to Spending Limit

Advertising	- - - - -	+	\$ 3,585.49
Bank charges	- - - - -	+	\$ 24.77
Brochures	- - - - -	+	\$ 1,685.40
Interest on loan	- - - - -	+	\$
Inventory contributed to candidate's campaign (Schedule 3)	- - - - -	+	\$
Meetings hosted	- - - - -	+	\$
Nomination filing fee	- - - - -	+	\$ 200.00
Office expenses	- - - - -	+	\$ 8,178.41
Phone and/or Internet	- - - - -	+	\$ 1,427.92
Salaries and benefits/honoraria/professional fees	- - - - -	+	\$ 452.00
Signs	- - - - -	+	\$ 6,754.58
Other (provide full details)			
1. Sign deposit (refund above)	+	\$	200.00
2. Corus - CJOY services (refund above)	+	\$	478.56
3.	+	\$	

Subtotal - - - - - = **\$ 22,987.13** C2

Expenses Not Subject to Spending Limit

Accounting and audit	- - - - -	+	\$ 1,243.00
Costs of fund-raising function (from Schedule 2, Part IV)	- - - - -	+	\$
Expenses related to compliance audit	- - - - -	+	\$
Expenses related to controverted elections	- - - - -	+	\$
Expenses related to recounts	- - - - -	+	\$
Voting day party / appreciation notices	- - - - -	+	\$ 1,377.58
Expenses related to candidate's disability (provide details)			
1.	+	\$	
2.	+	\$	
3.	+	\$	
Other (provide full details)			
1.	+	\$	
2.	+	\$	
3.	+	\$	

Subtotal - - - - - = **\$ 2,620.58** C3

Total Campaign Period Expenses (C2) + (C3) - - - - - = **\$ 25,607.71** C4

Excess (Deficiency) of Income over Expenses (C1) - (C4) - - - - - = **\$ 386.92**

Box D: Statement of Assets and Liabilities as at December 31, 2010

Assets

Cash	+	\$	386.92	
Accounts receivable	+	\$		
Value of inventory retained (from Schedule 4)	+	\$	0.00	
Other (provide full details)				
1.	+	\$		
2.	+	\$		
3.	+	\$		
Total Assets				\$ 386.92

Liabilities and Excess (Deficiency) of Income over Expenses

Accounts payable	+	\$	0.00	
Borrowings, overdraft	+	\$	0.00	
Other (provide full details)				
1. Refund to candidate	+	\$	386.92	
2.	+	\$	0.00	
3.	+	\$		
Total Liabilities				\$ 386.92

Box E: Statement of Determination of Surplus or Deficit and Disposition of Surplus

Part I – Determination of Surplus or Deficit

Amount of excess (deficiency) of income over expenses (from Box C)	+	\$	386.92	E1
Deduct: Any deficit carried forward by the candidate from immediately preceding election if the offices are with respect to the same jurisdiction	-	\$		E2
Surplus (or deficit) for the campaign period (E1) – (E2)	=	\$	386.92	
Deduct: Any refund of contributions to the candidate or spouse (only if there is a surplus)	-	\$	386.92	
Total Determination	=	\$	0.00	E3

Part II – Disposition of Surplus

If line **E3** shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.

Surplus paid to the municipal clerk of the municipality of not applicable

Box F: Declaration

I, David Birtwistle, a candidate in the municipality of Guelph, hereby declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Declared before (clerk or commissioner)

in the City of Guelph

on (yyyy/mm/dd) 2011 / JAN. 19.

Marilyn Schmidt
Signature of Clerk or Commissioner

2011 / JAN. 19.
Date Filed in the Clerk's Office (yyyy/mm/dd)

David Birtwistle
Signature of Candidate

MARILYN SCHMIDT, a Commissioner while
Deputy Clerk of the City of Guelph

Table 2: Monetary contributions from unions or corporations

Name (Legal and Carrying on Business As)	Address	President or Business Manager	Cheque Signatory	Amount
Melan Hesiic Holdings	45 Chapel Lane	M. Hesiic	M. Hesiic	\$ 750.00
Walbers Med town Holdings	111 Farquhar St (\$500 + 250)	S. Peloso	S. Peloso	\$ 750.00
Endon Holdings	259 Grange Road	R. Ferraro	R. Ferraro	\$ 200.00
1066701 Ontario Ltd	259 Grange Road Unit 5	R. Ferraro	R. Ferraro	200.00
Orbis Property Management	P.O. Box 1685 Guelph N1H 6Z9	H. Merber	H. Merber	\$ 250.00
Parlz Capital Inc.	P.O. Box 923 Guelph N1H 6M6	M. Merber H. Merber	M. Merber H. Merber	\$ 200.00
Merabz Systems Corp.	P.O. Box 31028 Guelph	J. Van Eck	Georgia Dendebsker	\$ 500.00
1164032 Ontario Ltd.	P.O. Box 31028 Guelph N1H 8K1	S. Peloso	S. Peloso	\$ 500.00
<input type="checkbox"/> Additional information is listed on separate supplementary attachment				Total \$ 3350.00

Table 3: Contributions in goods or services (Note: must also be reported as expenses in Box C)

Name	Address	Goods or Services	Amount
	None		\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

Additional information is listed on separate supplementary attachment **Total** \$ 0

Total Part II Contributions

\$ 3350.00

Schedule 2 – Fund-Raising Function

Additional schedule for each event or activity held is/are listed on separate supplementary attachment(s)

Date YYYY	MM	DD	Description of event or activity
			N/A

Admission charge (per person)* (may not exceed individual contribution limit) - - - - - \$ **2A**
 *If admission charge per person is not consistent, attach complete breakdown of all ticket sales.
 Number of tickets sold - - - - - **2B**

Part I – Ticket Revenue

Lines: **(2A) x (2B)** (include in Schedule 1) - - - - - = \$

Part II – Other Revenue Deemed A Contribution

Provide full details (e.g., revenue from goods sold in excess of fair market value)

1.	- - - +	\$ <input type="text"/>
2.	- - - +	\$ <input type="text"/>
3.	- - - +	\$ <input type="text"/>
4.	- - - +	\$ <input type="text"/>
5.	- - - +	\$ <input type="text"/>
6.	- - - +	\$ <input type="text"/>
7.	- - - +	\$ <input type="text"/>
8.	- - - +	\$ <input type="text"/>
Total Part II Revenue (include in Schedule 1)	- - - - - =	\$ <input type="text"/>

Part III – Other Revenue Not Deemed A Contribution

Provide full details (e.g., contributions of \$10 or less; revenue from refreshment sold at cost)

1.	- - - +	\$ <input type="text"/>
2.	- - - +	\$ <input type="text"/>
3.	- - - +	\$ <input type="text"/>
4.	- - - +	\$ <input type="text"/>
5.	- - - +	\$ <input type="text"/>
6.	- - - +	\$ <input type="text"/>
7.	- - - +	\$ <input type="text"/>
8.	- - - +	\$ <input type="text"/>
Total Part III Revenue (include in Box C)	- - - - - =	\$ <input type="text"/>

Part IV – Expenses Related to Fund-Raising Function

Venue - - - - -	- - - - - +	\$ <input type="text"/>
Event advertising - - - - -	- - - - - +	\$ <input type="text"/>
Food and drink - - - - -	- - - - - +	\$ <input type="text"/>
Entertainment - - - - -	- - - - - +	\$ <input type="text"/>
Other (provide full details)		
1.	- - - +	\$ <input type="text"/>
2.	- - - +	\$ <input type="text"/>
3.	- - - +	\$ <input type="text"/>
4.	- - - +	\$ <input type="text"/>
5.	- - - +	\$ <input type="text"/>
6.	- - - +	\$ <input type="text"/>
7.	- - - +	\$ <input type="text"/>
8.	- - - +	\$ <input type="text"/>
Total Part IV Expenses (include in Box C)	- - - - - =	\$ <input type="text"/>

**Schedule 3 – Inventory of Campaign Goods and Materials (from Previous Campaign)
Used in Candidate’s Campaign**

Description	Date Acquired (yyyy/mm/dd)	Supplier	Unit Value	Quantity	Total Value
none			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
Total Value of Inventory from Previous Campaign Used in Candidate’s Campaign					\$

Schedule 4 – Inventory of Campaign Goods and Materials at The End of Campaign

Description	Date Acquired (yyyy/mm/dd)	Supplier	Unit Value	Quantity	Total Value
none			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
			\$		\$
Total Value of Inventory of Campaign Goods and Materials					\$

Auditor's Report*Municipal Elections Act, 1996 (Section 78)*

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report. The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Professional Designation of Auditor

Chartered Accountant

Municipality Guelph		Date (yyyy/mm/dd) 2010/01/05	
Contact Person Last Name Weiler		First Name Dennis	Licence No. 759
Address Suite/Unit No. 3	Street No. 512	Street Name Woolwich Street	
City/Town Guelph		Province ON	Postal Code N1H 3X7
Telephone No. (incl. area code) 519-837-3111	ext. 	Fax No. 519-837-1049	Email Address dennis@weiler.ca



WEILER & COMPANY

CHARTERED ACCOUNTANTS

Dennis J. Weiler, CA
Lori A. Halliday, CA
Michael J. Kerr, CA
Lisa A. Bursey, CA

Martha M. Zettle, CA, CPA, TEP
Dan J. Waterston, CA, CA•IT, CA•CISA
Paul M. Di Renzo, CA

INDEPENDENT AUDITORS' REPORT

To: Lois Giles, City Clerk, City of Guelph

We have audited the Statement of Assets and Liabilities, Statement of Determination of Surplus or Deficit and Disposition of Surplus of **David Birtwistle**, candidate, as at December 31, 2010 and the Statement of Campaign Period Income and Expenses for the campaign period from April 14, 2010 to December 31, 2010, relating to the election held on October 25, 2010. These financial statements have been prepared in accordance with the accounting procedures established by the Municipal Elections Act, 1996.

Candidate's Responsibility for the Financial Statements

David Birtwistle is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Municipal Elections Act, 1996, and for such internal control as the candidate determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes assessing the accounting policies used and the reasonableness of accounting estimates made by David Birtwistle, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Qualified Opinion

Due to the nature of the types of transactions inherent in an election campaign, it is impracticable through auditing procedures to determine that the accounting records include all donations of goods and services, and receipts and disbursements. Accordingly, our verification of these transactions was limited to ensuring that the financial statements reflect the amounts recorded in the accounting records of David Birtwistle, candidate, in accordance with the accounting procedures established by the Municipal Elections Act, 1996 and we were not able to determine whether any adjustments might be necessary to income and expenses, assets or liabilities, and surplus/deficit.

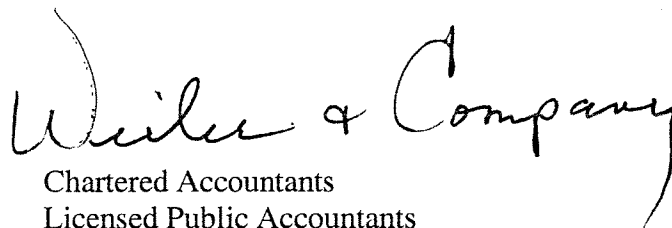
Qualified Opinion

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the records referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the candidate's election campaign as at December 31, 2010 and the income and expenses for the campaign period from April 14, 2010 to December 31, 2010 and the determination of surplus or deficit and the disposition of surplus in accordance with the accounting treatment prescribed by the Municipal Elections Act, 1996.

Basis of Accounting and Restriction on Use

Without modifying our opinion, we draw attention to the Municipal Elections Act of 1996, which describes the basis of accounting. The financial statements are prepared to assist David Birtwistle, candidate, to comply with the financial reporting provisions of the Act referred to above. As a result, the financial statements may not be suitable for another purpose. Our report is intended solely for David Birtwistle, candidate, and the City of Guelph.

January 5, 2011
Guelph, Ontario


Chartered Accountants
Licensed Public Accountants