

MEETING MINUTES

MEETING **Heritage Guelph**

DATE September 14, 2009

LOCATION City Hall Committee Room 'B'
TIME 12 Noon

PRESENT Paul Ross – Chair, Lorraine Pagnan, Norm Harrison, Martin Bosch, Christopher Campbell, Leanne Piper, Betty-Lou Clark, Mary Tivy, Lori Gaiardo, Doug Haines, Joel Bartlett, Susan Ratcliffe, Connie Fach (Recording Secretary), Stephen Robinson (Senior Heritage Planner).

Angi Gallupe and John Leacock attended the meeting for Item 6.1

Mario Catroneo attended the meeting for Item 6.2

Ian Panabaker (Urban Design Program Manager) attended the meeting for Items 6.3 and 6.4

REGRETS Lesley Hayward

DISCUSSION ITEMS

ITEM #	DESCRIPTION
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1	Welcome and Introduction
2	<p><u>Approval of Agenda:</u> Moved by Martin Bosch and seconded by Lorraine Pagnan, “THAT the agenda for the September 14, 2009 meeting of Heritage Guelph be adopted.”</p> <p style="text-align: right;">CARRIED</p>
3	<p><u>Declaration of Pecuniary Interest:</u> None</p>
4	<p><u>Approval of Minutes from August 10, 2009</u> Moved by Mary Tivy and seconded by Christopher Campbell, “THAT the Minutes of the meeting of August 10, 2009 be adopted as written.”</p> <p style="text-align: right;">CARRIED</p>

Matters Arising from the August 10, 2009 Meeting

5.1 64-80 Gordon Street

Moved by Leanne Piper and seconded by Lorraine Pagnan,

“THAT Heritage Guelph supports Staff’s recommendation to refer review of 64-80 Gordon Street to the Designation Subcommittee.”

CARRIED

5

5.2 Guelph Correctional Centre Heritage Place – Conservation Plan

Stephen Robinson advised that the Committee needs to decide what heritage attributes they would like to see retained through the Conservation Plan and by a future designation under Part IV of the Ontario Heritage Act and what suggestions for adaptive re-use of the buildings and grounds can they offer. Leanne Piper requested clarification on whether the Committee’s comments should reflect provincial or municipal significance and also noted that the stone gates originally flanking the Stone Road entrance (since removed) were to be re-used but are still in storage. Stephen suggested that the Committee provide comments pertaining to any element that is not specifically noted in the ORC’s Conservation Plan. This plan will be reviewed in detail at the September 28th meeting. Stephen agreed to send a note of appreciation to the ORC and the former guard for providing the tour last Friday.

Business Items

6.1 79 Stuart Street

Angi Gallupe and John Leacock, owners of 79 Stuart Street, attended the meeting and circulated new drawings for the proposed reconstruction/addition to their existing residence and detached garage. Stephen Robinson voiced his concerns regarding the window choices and the owners advised that they had not finalized the decision yet and were looking for advice on window options. Leanne Piper and Mary Tivey suggested that they investigate what is common in similar aged and style of homes in their neighbourhood.

Moved by Leanne Piper and seconded by Martin Bosch,

“THAT Heritage Guelph supports the building permit application for 79 Stuart Street and delegate the final approval to Staff.”

CARRIED

6

6.2 1453 Gordon Street

Stephen Robinson outlined his conversations with the owner of the subject property, Mr. Mario Catroneo, noting that there was some misunderstanding regarding the scope of the designation of this property which resulted in his removing the back portion of the north wall of the former farmhouse.

Lorraine Pagnan asked that, given the history of this property, how stable is the structure currently? Lorraine also would like to send a message to owners of other designated properties that this situation

of altering or removing elements identified as heritage attributes without proper approval is not acceptable.

Mr. Catroneo attended the meeting at this time to discuss options for the building. Paul Ross outlined the history with Mr. Catroneo who has met with Ian Panabaker and Stephen to develop revisions to the design concept that had received Site Plan Approval. The owner indicated he will recreate a semblance of the missing portion of the former wall with the reclaimed bricks on the interior of the new addition. Concern was raised by the Committee members as to the narrow depth of the proposed front porch. Mr. Catroneo assured the Committee that the depth of the new front porch would be enlarged to be in proper proportion with the width of the house. The exterior finish material of the new addition will be a smooth ashler (manufactured) stone veneer with the base course clad a rock-faced manufactured stone veneer. The windows in the newly constructed portion of the building will likely be tinted, while the windows in the original farmhouse will remain clear.

Mr. Catroneo stressed that, with winter coming, the exposed back of the building needs to be framed up soon. Stephen asked that members notify him as soon as possible of any further suggestions they would like to make, as the permit process is well underway.

Doug Haines noted that the soffit and fascia is currently wood and must be rebuilt to the period standards.

Moved by Martin Bosch and seconded by Betty-Lou Clark,

“THAT Heritage Guelph supports the building permit application for 1453 Gordon Street (with final modifications to the drawings to be approved by staff) as discussed at the meeting of September 14, 2009.”

CARRIED

6.3 Guelph Civic Museum

Ian Panabaker advised that the Guelph Civic Museum project is still in the design phase and portions are out for tender while other items, like fencing, are still ongoing and will be tendered separately.

6.4 Guelph City Hall – Civic Square

Ian Panabaker presented to the Committee the conceptual drawings for the new Civic Square proposed for the front of the new City Hall. The proposal includes an oval skating rink which will be converted to a splash park/water feature in the summer. The rink/splash park/water feature can also be drained for public gatherings and would be emptied every night. Due to the grade difference, the front ridge of the rink/water feature would be raised approximately 18”. Ian noted that this feature would require a support building to house a zamboni, washrooms and outdoor furniture, to be constructed on site. The proposal shows this support building to be located in front of the east end of City Hall.

One landscape surface would extend from the City Hall building face to the storefronts on Carden Street, with trees planted as a buffer from the storefronts to the street area and throughout the main area in front of City Hall, offering more private outdoor commercial space for the Carden Street tenants and causing the front façade of the City Hall building to become a background to the public space. Norm Harrison suggested that the lower tree branches should be removed as they grow to

	<p>allow for sightlines for performances and gatherings as well as to offer a clear line of sight for emergency personnel. Chris Campbell suggested that high-crowned trees should be chosen and suggested that the trees would be uplit.</p> <p>It was also suggested that the raised portion of the rink/water feature could house the names of the contributors in a subtle, classic manner. Lori Gaiardo suggested that this 18” rim should not have long straight edges which would encourage use by skateboarders.</p> <p>Leanne Piper had concerns regarding the support building in front of City Hall and suggested that a Carden Street storefront could be converted to a bathroom facility. Barring that, she suggested that the old bell from the former City Hall tower could be repatriated and placed atop the new support building.</p> <p>Joel Bartlett felt that there appeared to be a lot of concrete. Ian advised that they are looking at 18” x 24” pavers which come in a range of colours and subtle patterns which also meet accessibility requirements. Mary Tivy suggested that there could be vendor locations within the space.</p> <p>Council will be approached regarding an operating budget for the Civic Centre.</p> <p>Ian will consider the Committee’s comments and will update the Committee as the concept progresses.</p>
7	<p><u>Subcommittee & Committee Representative Updates</u></p> <p>Commemorative Naming Policy Committee Susan Ratcliffe advised that the policies for the Naming Committee are now in place and the Committee will post a complete list of assets to be named. Nominations for names will be considered.</p> <p>River Systems Management Committee Susan Ratcliffe reported that the June meeting minutes of the River Systems Advisory Committee stated that a letter, including recommendations for the reconstruction of the Wellington Street dam could be circulated. Susan will follow up with Vaile Laur.</p>
8	<p><u>Information Items and Handouts</u></p> <p>8.1 Top Ten Reasons to Restore or Repair Wood Windows 8.2 Arts in Guelph promotional materials 8.3 City staff’s response to questions regarding “graffiti” Stephen Robinson has spoken with Sam Mattina, Manager of Road and Right of Ways, whose best advice is for Heritage Planning staff to call Operations and they will deal with removal of graffiti on City property. Sam welcomes suggestions for cleaning heritage features. Lorraine Pagnan advised of a product being used on the 6167 restoration that repels paint and simply cleans off in the rain. Committee members were asked to forward to Stephen any information they have on known graffiti on City-owned heritage resources and he will co-ordinate with Sam at Operations.</p>
9	<p>Next Meeting Monday, September 28, 2009 in City Hall Meeting Room B</p>

10

Other Matters Introduced by the Chair or Heritage Guelph Members

Members were reminded about the Grand Opening of the new City Hall, this Saturday, September 19, from 10am to 4pm.

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
	Stephen	Ongoing	Contact owners of 88 London Road West and report back to committee
	Stephen	Ongoing	Investigate the status of the demolition applications for 40 Nottingham Street and 14 Neeve Street and report back to the committee.
	Susan	Ongoing	Provide access to Jeremy Shute's mapping of streams and waterways in the city.
	Doug	Ongoing	Review Gil Stelter's literature and Guelph's 125 year booklet to identify criteria for Municipal Register reconsideration/correction.
	Stephen	Ongoing	Include 64 Maple Street as a possible addition to a future expansion of the municipal register.
	Stephen	Ongoing	Initiate discussion with various City departments, and the Downtown Guelph Business Association, to co-ordinate efforts to deal with potential incentives for maintenance issues for buildings in the downtown core.
	Ian		Request submission of streetscape rendition, including trees for 611 Silvercreek Parkway North.
	Paul/Stephen		Meet with City staff in related departments to determine how a co-ordinated team approach can be used to ensure that heritage properties maintain compliance with Property Standards and all relevant City By-laws.
	Stephen		Visit Caulfield Carter Farm, take photos of repairs made and report back to Committee
	Stephen		Follow-up with Engineering re: grading permits regarding Norwich Street Church
	Stephen		Investigate owner's (Schnurr Electric) intentions regarding request for removal from Heritage Register and invite to the October Designation Subcommittee meeting.

5.2	Stephen		Send a note of appreciation to the ORC and the former guard for providing the tour last Friday
5.2	All		Submit comments pertaining to any element that is not specifically noted in the ORC's Conservation Plan
7c	Susan		Follow up with Vaille Laur regarding Heritage Guelph's inclusion for circulation pertaining to Wellington Street Dam reconstruction.