

# MEETING MINUTES



MEETING **Heritage Guelph**

DATE June 8, 2009

LOCATION City Hall Committee Room 'B'

TIME 12 Noon

PRESENT Paul Ross – Chair, Lorraine Pagnan, Norm Harrison Martin Bosch, Susan Ratcliffe, Christopher Campbell, Doug Haines, Lesley Hayward, Leanne Piper, Joel Bartlett, Betty Lou Clark, Mary Tivy, Joan Jylanne (Heritage Planner), Ian Panabaker (Heritage Planner) Connie Fach (Recording Secretary), Jesse Watson (Heritage Planning Student).

REGRETS Lori Gaiardo

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<p><u>Approval of Agenda:</u>            Moved by Lorraine Pagnan and seconded by Martin Bosch,  <b>“THAT the agenda for the June 8, 2009 meeting of Heritage Guelph be adopted with additions.”</b></p> <p style="text-align: right;">CARRIED</p>
2	<p><u>Declaration of Pecuniary Interest:</u>            None</p>
3	<p><u>Approval of Minutes from May 9, 2009</u>            Moved by Mary Tivy and seconded by Betty-Lou Clark,  <b>“THAT the minutes of the meeting of May 9, 2009 be adopted as written.”</b></p> <p style="text-align: right;">CARRIED</p>
3	<p><u>Business Items</u>  <b>Municipal Register Expansion</b>            Joan reported that she has received numerous calls from property owners requesting clarification on</p>

the Municipal Register To date, only one owner has requested removal from the list. Leanne reported on one call requesting a partial removal.

**Summer Meeting Schedule**

Scheduled monthly meetings will continue through the summer. Please let Joan know if you are unable to attend a meeting.

**16 Dufferin Street**

Jesse distributed his research report for this property which indicated a connection to the Crowe Foundry family. Joan was directed to prepare a letter to the current owners advising them of Heritage Guelph’s mandate to preserve structures/sites considered to have heritage, landscape, streetscape, and associative, etc. value as well as explaining the City’s aversion to key lots.

**75 Manitoba Street**

Joan advised that the removal of the retaining wall across the front of the property did not require a permit. She noted that the retaining wall in the side yard remains intact. Jesse will take pictures for distribution at the next meeting and will also investigate if it is on city property.

**880 Victoria Road South**

Joan noted that the City purchased this property, which is located just outside the City boundary, in order to maintain and protect the well head. There are 3 structures on the property, including a house, barn and chicken coop. Of the 3, only the house is considered to be an important feature. The barn, which currently houses recovered materials collected over the years by Heritage Guelph, is starting to collapse and needs to be secured. (Joan advised that the City’s Corporate Property Division has funds set aside for repairs to the property). The Committee needs assurance that the house repairs will be carried prior to Puslinch’s Heritage Committee touring the property. Members felt that the stone foundation from the barn should be salvaged. Leanne and Paul agreed to contact the Puslinch Heritage Committee once repairs have been carried out and the house has been secured.

**611 Silvercreek Parkway North**

Ian Panabaker attended the meeting to update the Committee on the addition proposal for this property. He distributed the architect’s response to his memo. Joel volunteered to advise the architect of material types and other requests from Heritage Guelph.

Moved by Leanne Piper and seconded by Martin Bosch,

**“THAT Heritage Guelph supports the proposal for 611 Silvercreek Parkway to date with the exception of the wall mounted lighting and request that a streetscape rendition, including trees, be submitted.”**

**CARRIED**

**Demolition by Neglect**

The Committee discussed this issue and agreed to have Jesse research what other municipalities do. Presently, Property Standards do not distinguish between designated and non-designated buildings/structures. Martin noted that care needs to be taken to ensure that owners aren’t forced to carry out random repairs that do not meet the current standards in order to maintain designation. Leanne agreed to file a property standards complaint against 264 Woolwich Street.

	<p><b><u>Religious Heritage Resource Management</u></b> Mary agreed to draft a response to the discussion paper and guidelines for circulation and review by members.</p>
	<p><b><u>Subcommittee &amp; Committee Representative – Updates</u></b> None to report</p>
4	<p><b><u>Information Items and Handouts</u></b></p> <p>Mary reported on her attendance at the Annual Meeting of the Alliance for Historic Landscape Preservation Conference in St. Louis.</p> <p>Paul reported on his attendance at the Ontario Heritage Conference.</p>
5	Next meeting – Monday, July 13, 2009 in City Hall Meeting Room B

## ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
	Joan	Ongoing	Arrange Heritage Guelph tour for 83 Essex Street
	Betty-Lou	June 8, 2009	Outline strategy used at Eramosa Heritage Society to designate churches
	Ian	Ongoing	Contact owners of 88 London Road West and report back to committee
	Joan	Ongoing	Investigate the status of the demolition applications for 40 Nottingham Street and 14 Neeve Street and report back to the committee.
	Susan	Ongoing	Provide access to Jeremy Shute's mapping of streams and waterways in the city.
	Doug	Ongoing	Review Gil Stelter's literature and Guelph's 125 year booklet to identify criteria for Municipal Register reconsideration/correction.
	Joan	Ongoing	Include 64 Maple Street as a possible addition to a future expansion of the municipal register.

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	<b>Joan</b>	Ongoing	Initiate discussion with various City departments, and the Downtown Guelph Business Association, to coordinate efforts to deal with potential incentives for maintenance issues for buildings in the downtown core.
	<b>Ian</b>		Request submission of streetscape rendition, including trees for 611 Silvercreek Parkway North.