

**The Corporation of the City of Guelph
Governance Committee
Tuesday April 10, 2012, 3:00 p.m.**

A meeting of the Governance Committee was held on Tuesday April 10, 2012 in the Council Chambers at 3:00 p.m.

Present: Mayor Farbridge and Councillors Dennis, Findlay, Hofland, and Piper (*arrived 3:07 p.m.*)

Also Present: Councillors Bell, Furfaro, Guthrie, Van Hellemond and Wettstein (*arrived 3:12 p.m.*)

Staff Present: Mr. M. Amorosi, Executive Director of Corporate & Human Resources; Mr. D. McCaughan, Executive Director of Operations & Transit; Mr. B. Labelle, City Clerk; and Ms. J. Sweeney, Council Committee Co-ordinator.

There was no disclosure of pecuniary interest.

1. Moved by Councillor Hofland
Seconded by Councillor Dennis

THAT the minutes of the Governance Committee meeting held on January 25, 2012 be confirmed as recorded and without being read.

Carried

Consent Agenda

The following items were extracted from the Consent Agenda to be dealt with separately:

- GOV-2012 A.7 _First Report of the Integrity Commissioner
- GOV-2012 A.10 Procedural By-law and Closed Meeting Protocol Amendments

2. Moved by Councillor Dennis
Seconded by Councillor Findlay

THAT the balance of the Governance Committee April 10, 2012 Consent Agenda, as identified below be adopted:

a) **Executive Director Compensation – Competitive Salary Market Position**

REPORT

That the 55th percentile of the approved comparator group be established as the competitive position for Executive Director level positions to be consistent with and aligned to the Chief Administrative Officer and other full-time Non-Union positions;

AND THAT the 2011 salary range for Executive Director level positions be established as \$136,288.80 - \$170,361.00;

AND THAT the 2012 salary range for Executive Director level positions be established as: \$139,028.80 - \$173,786.00.

b) **2012 Council Governance Survey**

Mr. M. Amorosi
Mr. B. Labelle

THAT the April 10, 2012 Governance Committee report entitled '2012 Council Governance Survey' be received.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland and Mayor Farbridge (4)

VOTING AGAINST: (0)

Carried

Councillor Piper arrived at 3:07 p.m.

First Report of the Integrity Commissioner

Mr. Robert Swayze, the City's Integrity Commissioner highlighted his first report as contained in the meeting agenda. Mr. Swayze advised that he reports directly to Council. He is available to conduct any investigations regarding the Council Code of Conduct and also serves as a resource for Members of Council to provide advice in relation to questions they may have regarding ethical behavior. Mr. Swayze discussed several minor revisions recommended for the Council Code of Conduct.

REPORT

3. Moved by Councillor Dennis

Seconded by Councillor Findlay

THAT the Code of Conduct for Council and Local Boards be amended in accordance with Appendix 2 attached to this report.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland, Piper and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

Procedural By-law and Closed Meeting Protocol Amendments

The City Clerk responded to questions in order to provide clarification on amended sections of the Procedural By-law. He referenced information contained in the staff report attached as part of the meeting agenda.

REPORT

4. Moved by Councillor Piper
Seconded by Councillor Hofland

That a new Procedural By-law be adopted pursuant to the proposed amendments highlighted in Attachment A to the April 10, 2012 Governance Committee report entitled 'Procedural By-law and Closed Meeting Protocol Amendments' and that Section 2.3(a) be amended by removing "unless by way of resolution: and replace with "with adequate public notice;

That the Closed Meeting Protocol be revised pursuant to the amendments proposed in Attachment B in the same report.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland, Piper and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

The meeting adjourned at 3:26 p.m.

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Chairperson