

**HERITAGE GUELPH**  
*Municipal Heritage Committee*

**NOTICE OF MEETING**

**A meeting of Heritage Guelph will be held at 12:00 Noon  
Monday, 11 January 2010**

**1 Carden St., New City Hall  
COMMITTEE ROOM B (Main Floor)**

**A G E N D A**

1. **Welcome and Introductions**
2. **Approval of Agenda**
3. **Declarations of pecuniary interest**
4. **Approval of Minutes from the 12 December 2009 Meeting**
5. **Matters arising from the 12 December 2009 Minutes**
6. **Business Items:**
  - Item 6.1  
**3 Forest Street and 87 Mary Street**  
Minor Variance Application
  - Item 6.2  
**Revised Cultural Heritage Resource Impact Assessment Guidelines**
  - Item 6.3  
**148 Delhi Street – Homewood Health Centre**  
Discussion regarding upcoming site visit at the Manor Building
  - Item 6.4  
**54 Norfolk Street – Guelph Civic Museum**  
Update on Site Plan Review and Building Permit Application
7. **Subcommittee & Committee Representative Updates**
  - a) **Landscape**
  - b) **Designation**
  - c) **Communications**
  - d) **Downtown** (Downtown Secondary Plan); **Official Plan Update; York District;**  
**River Systems** (Wellington Street Dam); **Commemorative Naming Policy**  
**Committee**
8. **Information Items and Handouts**
  - 8.1 Event: **Annual Heritage Day Workshop** (Friday, 12 February 2010 to be held at  
Cambridge Centre for the Arts)
  - 8.2 Event: **Guelph's Spotlight on Heritage** (Saturday 13 February to be held at Stone  
Road Mall)
  - 8.3 Publication: **CHO Newsletter**, January 2010
  - 8.3 Article: **"Subdivide and Conquer"**, *The Globe & Mail*, 2009
9. **Next Meetings:**

<b>Heritage Guelph Subcommittee</b>	<b>Monday, 25 January 2010 (12:00 noon-2:00 pm)</b> Location: City Hall, Meeting Room B
<b>Heritage Guelph</b>	<b>Monday, 8 February 2010 (12:00 noon-2:00 pm)</b> Location: City Hall, Meeting Room B
10. **Other matters introduced by the Chair or Heritage Guelph members.**

# MEETING MINUTES



MEETING **Heritage Guelph**

DATE January 11, 2010

LOCATION City Hall Committee Room 'B'

TIME 12:00 Noon

PRESENT Norm Harrison, – Acting Chair, Doug Haines, Martin Bosch, Christopher Campbell, Lorraine Pagnan, Joel Bartlett, Leanne Piper, Connie Fach (Recording Secretary), Stephen Robinson (Senior Heritage Planner).

REGRETS Paul Ross, Mary Tivy, Susan Ratcliffe, Lesley Hayward, Lori Gaiardo, Betty-Lou Clark

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Welcome and Introduction
2	<p><u>Approval of Agenda:</u>            Moved by Lorraine Pagnan and seconded by Christopher Campbell,  <b>“THAT the Agenda for the January 11, 2009 meeting of Heritage Guelph be adopted with the addition of possible changes the committee structure and 38 Arthur Street North.</b>  <b>CARRIED</b></p>
3	<p><u>Declaration of Pecuniary Interest:</u>            None</p>
4	<p><u>Approval of Meeting Minutes from the December 12, 2009</u>            Moved by Lorraine Pagnan and seconded by Mary Tivy,  <b>“THAT the Minutes of the meeting of December 12, 2009 be adopted as written.”</b>  <b>CARRIED</b></p>
5	Matters Arising from the December 12, 2009 meeting of Heritage Guelph

	None to report
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<b>6</b>	<p><b>Business Items</b></p> <p><b>6.1 3 Forest Street and 87 Mary Street</b>  Stephen Robinson advised of a Minor Variance Application for an exterior side yard and front yard set-back to accommodate the alteration of 3 Forest Street including a second storey addition to the garage, matching the roofline of the existing dwelling and the addition of dormers in the existing second storey. The Committee of Adjustment application was deferred for one year. Permission for a temporary link between the two properties is now being requested as well. Neither property is designated under the Ontario Heritage Act and neither is on the Heritage Register. They do, however, fall within the proposed Brooklyn College Hill Heritage Conservation District study area. The Forest Street property is part of a gateway to the proposed district. Stephen was directed to follow-up on the length of time and nature of use of the temporary link and asked to bring this item back to the Committee only if he uncovers information that could negatively affect the heritage character of the buildings and/or neighbourhood.  Moved by Christopher Campbell and seconded by Lorraine Pagnan,</p> <p><b>“THAT Heritage Guelph has no objection to Minor Variance Applications A-94/09 and A-93/09 (submitted for relief from the By-law requirements to permit the proposed construction of a temporary link between 87 Mary Street and 3 Forest Street as well as a second storey addition and dormers at 3 Forest Street) pending further information on the length of time and nature of use of the temporary link between 87 Mary Street and 3 Forest Street, and provided the large oak tree at the east corner of 3 Forest Street be preserved.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>6.2 Revised Cultural Heritage Resource Impact Assessment Guidelines</b>  Stephen Robinson is requesting feedback from Heritage Guelph on the recent revisions. He will meet again with Leslie for her input. Once comments are consolidated, he will present the Committee’s proposed changes.</p> <p><b>6.3 148 Delhi Street – Homewood Health Centre</b>  Ian Panabaker, Stephen Robinson, Paul Ross and Doug Haines have been invited to meet with representatives from the Homewood Health Centre and attend a site visit at the Manor Building. Staff will provide Heritage Guelph with an update at the next HG meeting.</p> <p><b>6.4 54 Norfolk Street – Guelph Civic Museum</b>  Stephen Robinson advised that a Building Permit Application has been made by the City of Guelph to proceed with the rehabilitation of the former convent building as the new Guelph Civic Museum. Construction of the proposed landscaped areas on site have been deferred. Spandrel panel glass had been specified in the original drawings for windows in the heritage building that were in front of interior exhibition walls. These windows will be changed to clear vision glass in the heritage portion of the building. The building permit application includes trees, retaining wall, etc. Christopher Campbell noted that the trees on the north portion of</p>
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	<p>the property are deteriorating due to the road construction crews parking in the area and he cautioned that measures should be taken to relocate parking in order to discontinue this deterioration.</p> <p><b>6.5 38 Arthur Street North</b>  Stephen Robinson presented revised drawings for the proposed renovations at 38 Arthur Street North. Members felt that the owner should be encouraged to maintain the integrity of the existing coach house as much as possible. Suggestions were made regarding using an inlaid stone foundation in place of stucco to the grade level of the house. Members offered several suggestions for improvements to the drawings and Stephen was encouraged to continue to offer advice to the owners.</p>
<b>7</b>	<p><b>Sub-Committee and Committee Representative Updates</b>  <b>Downtown Secondary Plan</b>  Stephen Robinson advised that Planning and Urban Design staff are starting up with a meeting for stakeholders to be held on February 18, 2010. Paul Ross and Norm Harrison will be representing Heritage Guelph on this project. Joel Bartlett and Lorraine Pagnan offered to attend if one or both were not available.</p> <p><b>River Systems Advisory Committee</b>  Susan Ratcliffe will be bringing comments on the Wellington Street Dam to the next meeting.</p>
<b>8</b>	<p><b>Information Items and Handouts</b>  <b>8.1 Annual Heritage Day Workshop</b>  Stephen Robinson will inquire about finding money in the budget to allow Paul Ross to attend.  <b>8.2 Guelph's Spotlight on Heritage</b>  Susan Ratcliffe will coordinate the volunteers to man the booth at the exhibit. Leanne Piper and Stephen have committed to help.  <b>8.3 CHO Newsletter (January 2010)</b>  <b>8.4 "Subdivide and Conquer" – Article from the Globe &amp; Mail</b></p>
	<p><b>Next Meeting</b>  <b>8.1 Monday, February 8, 2010 in City Hall Meeting Room B</b></p>
<b>9</b>	
<b>10</b>	<b>Other Matters Introduced by the Chair or Heritage Guelph Members</b>

**ACTION ITEMS**

<b>ITEM #</b>	<b>ASSIGNED TO</b>	<b>DUE DATE</b>	<b>DESCRIPTION</b>
	<b>Stephen</b>	Ongoing	Contact owners of 88 London Road West and report back to committee

	<b>Stephen</b>	Ongoing	Investigate the status of the demolition applications for 40 Nottingham Street and 14 Neeve Street and report back to the committee.
	<b>Susan</b>	Ongoing	Provide access to Jeremy Shute's mapping of streams and waterways in the city.
	<b>Doug</b>	Ongoing	Review Gil Stelter's literature and Guelph's 125 year booklet to identify criteria for Municipal Register reconsideration/correction.
	<b>Stephen</b>	Ongoing	Include 94 Maple Street as a possible addition to a future expansion of the municipal register.
	<b>Stephen</b>	Ongoing	Initiate discussion with various City departments, and the Downtown Guelph Business Association, to co-ordinate efforts to deal with potential incentives for maintenance issues for buildings in the downtown core.
	<b>Paul/Stephen</b>		Meet with City staff in related departments to determine how a co-ordinated team approach can be used to ensure that heritage properties maintain compliance with Property Standards and all relevant City By-laws.
	<b>Susan</b>		Follow up with Vaille Laur regarding Heritage Guelph's inclusion for circulations pertaining to Wellington Street Dam reconstruction.
	<b>Stephen</b>		Investigate the University's Master Plan.
	<b>Leanne</b>		Work on the nomination for the Prince of Wales Award.
	<b>Stephen</b>		Follow-up on the length of time and nature of use of the temporary link at 3 Forest Street/87 Mary Street
	<b>Susan</b>		Co-ordinate the volunteers to man the booth at the exhibit.

HERITAGE GUELPH  
*Municipal Heritage Committee*

**NOTICE OF MEETING**

**A meeting of Heritage Guelph will be held at 12:00 Noon  
Monday, 8 February 2010**

**1 Carden St., New City Hall  
COMMITTEE ROOM B (Main Floor)**

**A G E N D A**

- 1. Welcome and Introductions**
- 2. Approval of Agenda**
- 3. Declarations of pecuniary interest**
- 4. Approval of Minutes from the 11 January 2010 Meeting**
- 5. Matters arising from the 11 January 2010 Minutes**
- 6. Business Items:**
  - Item 6.1**  
**York District Lands Secondary Plan**  
Determination of heritage resources
  - Item 6.2**  
**64-80 Gordon Street**  
Heritage Review application requesting removal from Municipal Register of Cultural Heritage Properties.
  - Item 6.3**  
**148 Delhi Street – Homewood Health Centre**  
Discussion regarding result of site visit at the Manor Building
- 7. Subcommittee & Committee Representative Updates**
  - a) **Landscape**
  - b) **Designation**
  - c) **Communications**
  - d) **Downtown; Official Plan Update; York District; River Systems; Commemorative Naming Policy Committee**
- 8. Information Items and Handouts**

Heritage Planning staff will provide a brief summary of the following applications given staff approval.

  - Item 8.1**  
**60 Tiffany Street West** - Building Permit for rear entrance porch
  - Item 8.2**  
**15 Oliver Street** - Building Permit for rear mudroom porch
  - Item 8.3**  
**37 Crimea Street** - Building Permit for demolition of front porch
  - Item 8.4**  
**60 Kathleen Street** - Building Permit for fireplace chimney

**Item 8.5**

Event: **Annual Heritage Day Workshop** (Friday, 12 February 2010 to be held at Cambridge Centre for the Arts)

**Item 8.6**

Event: **Guelph's Spotlight on Heritage** (Sat 13 Feb at Stone Road Mall)

**Item 8.7**

Publication: ***Heritage Matters***, (Ontario Heritage Trust: January 2010)

**Item 8.8**

Publication: ***Heritage: The Magazine of the Heritage Canada Foundation***

9. **Next Meetings:** **Heritage Guelph – Designation Sub-Committee**  
Monday, 22 February 2010 (12:00 noon-2:00 pm)  
Location: City Hall, Meeting Room B

**Heritage Guelph**  
Monday, 8 March 2010 (12:00 noon-2:00 pm)  
Location: City Hall, Meeting Room B

10. **Other matters introduced by the Chair or Heritage Guelph members.**

# MEETING MINUTES



MEETING **Heritage Guelph**

DATE February 8, 2010

LOCATION City Hall Committee Room 'B'

TIME 12:00 Noon

PRESENT Paul Ross (Chair), Mary Tivy, Susan Ratcliffe, Lesley Hayward, Lori Gaiardo, Betty-Lou Clark, Doug Haines, Martin Bosch, Christopher Campbell, Lorraine Pagnan, Joel Bartlett, Leanne Piper, Connie Fach (Recording Secretary), Stephen Robinson (Senior Heritage Planner).

REGRETS Norm Harrison

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Welcome and Introduction
2	<p><u>Approval of Agenda:</u>            Moved by Leanne Piper and seconded by Christopher Campbell,</p> <p><b>“THAT the Agenda for the February 8, 2010 meeting of Heritage Guelph be adopted with the addition of requested updates regarding: Woods Property (5 Arthur St S); Natural Heritage Strategy; relocation of Old City Hall heritage designation plaque; properties undergoing heritage designation process; 65 Delhi Street.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
3	<p><u>Declaration of Pecuniary Interest:</u>            None</p>
4	<p><u>Approval of Meeting Minutes from the January 11, 2010</u></p> <p>Moved by Martin Bosch and seconded by Leanne Piper,</p> <p><b>“THAT the Minutes of the Heritage Guelph meeting of January 11, 2010 be adopted as written.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p>



5	<p><b>Matters Arising from the January 11, 2010 meeting of Heritage Guelph</b></p> <p>None to report</p>
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6	<p><b>Business Items</b></p> <p><b>6.1 York District Lands Secondary Plan</b></p> <p>Stephen Robinson advised that Joan Jylanne, Senior Policy Planner with the City of Guelph, is putting together information pertaining to the York District Secondary Plan. Joan is looking for any significant heritage resources that are not identified by the current Secondary Plan study or by the Heritage Conservation Plan report (provided by the Ontario Realty Corporation). Stephen provided the committee with a list and photos of those properties or features that Heritage Planning feels should be included. Leanne Piper advised that a portion of the Legion property has recently sold and it was noted that heritage structures on that property are already on the Municipal Heritage Register. Leanne asked where the numbered stones, formerly the stone gates on Stone Road West, were located as they were to be reconstructed. Stephen will investigate and add them to his list.</p> <p>Joel Bartlett asked about maintaining the view corridor as it was not identified in context of Heritage Planning’s list. Joel was advised that the view corridor was already identified by the Province in its studies. Betty-Lou Clark questioned who would be documenting the graffiti throughout the former reformatory buildings. Christopher Campbell suggested that the University of Guelph’s Geography Department may be interested in tackling this task. Members were asked to forward any photos they may have of this to Stephen. Paul Ross noted that the authenticity of the graffiti may be difficult to determine as the building has been used for filming.</p> <p>Moved by Mary Tivy and seconded by Lorraine Pagnan,</p> <p><b>“THAT, in addition to the structures and heritage attributes identified by the ORC and the remains of the stone gates at Stone Road, the list provided by Heritage Planning at Heritage Guelph’s meeting of 8 February 2010 also be included as significant heritage resources that are to be identified in the York District Secondary Plan.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>6.2 Schnurr Electric</b></p> <p>Stephen Robinson outlined the discussion held between the Designation Sub-Committee and Schnurr Electric’s agent, Tammy McEwen. Committee members agree that this site and buildings should remain on the register. Leanne Piper noted possible incentive possibilities either through a brownfield grant or a façade improvement grant. Lorraine questioned whether the barn/accessory structure behind the main building was also included in the Municipal Register of Cultural Heritage Properties and, if not, suggested that it be added. Stephen will follow up with the owner and his agent to see if their opinion has changed since meeting with the sub-committee.</p> <p>Moved by Betty-Lou Clark and seconded by Lorraine Pagnan,</p> <p><b>“THAT Heritage Guelph supports the recommendation of its Designation Sub-</b></p>
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Committee as it relates to the Schnurr Electric building at 64-80 Gordon Street and do not support the owner's request to have the property removed from the Municipal Register of Cultural Heritage Properties and will present this opinion to Council collectively when pending Heritage Review requests have all been dealt with. Heritage Guelph also intends to further investigate the structure at the back of the Schnurr Electric property for possible inclusion on the Municipal Register of Cultural Heritage Properties.

CARRIED

**6.3 148 Delhi Street – Homewood Health Centre**

Doug Haines outlined possible alteration proposals for the Homewood's Manor Building in order to allow it to meet current standards. He also reported on a recent site visit, stating that many of the original heritage features have been maintained inside the building. Leslie Hayward stressed that Heritage Guelph has a mandate and authority to make recommendations regarding preservation of heritage resources. Committee members felt that the current views need to be investigated and their preference is the retention of the entire original Manor Building. It was noted by some members that a lot of material would be sent to the landfill to create a healing garden.

**Sub-Committee and Committee Representative Updates**

**Landscape**

Betty-Lou Clark reported on the recent public forum for the Natural Heritage Strategy and outlined GUFF's response. She suggested that Heritage Guelph could take a more active role in protecting trees on properties under 2.5 hectares, feeling that cultural heritage landscapes should be included in the strategy. Betty-Lou will follow up with the sub-committee working on identifying what is important to Heritage Guelph in regard to cultural heritage landscapes.

**Designation**

Minutes of the sub-committee meeting held on January 25, 2010 were distributed for information along with a list of designation priorities, including those currently on the List of Properties Undergoing the Designation Process. Leanne Piper suggested that Heritage Guelph should investigate Admiral Fear who is Guelph's second known Admiral. She felt that this could tie in well with the Canadian Navy theme and the Kingsmill/Howitt property on Woodycrest Drive. Susan Ratcliffe advised that this property will be the topic of discussion by its owner, Frank Valeriotte on February 17<sup>th</sup> at an ACO Branch lecture and is also on this year's Doors Open Tour.

Stephen Robinson reported that 65 Delhi Street has been sold and will be used by the Wellington Guelph Drug Strategy Committee as a 30-bed transitional supportive housing facility for area people struggling with drug addiction. Alterations will likely be necessary for the conversion of the property for this use. Background research was done by Lori Gaiardo some time ago. Doug Haines will add it to the designation priority chart.

**Communications**

Susan Ratcliffe would like this group to meet on February 22<sup>nd</sup> to work on the Prince of Wales Award submission and their information brochures.

**Downtown**

Paul Ross advised that he and Norm Harrison have been invited to a workshop with consultants for

7

	<p>the Downtown Secondary Plan. They will report back with an update.</p> <p><b>Naming Policy</b>  Susan Ratcliffe advised that there has been recent advertising in the Tribune and on the City’s website inviting the public’s input into the naming of public spaces. Betty-Lou will be submitting Gil Stelter’s name and is currently working on researching background information. Members discussed the need to reiterate that the “Market Square”, which was originally named by John Galt, is not to be renamed. Paul Ross will write a letter to Council in this regard.</p> <p>Moved by Lorraine Pagnan and seconded by Betty-Lou Clark,</p> <p><b>“THAT Paul Ross, Chair of Heritage Guelph, be directed to write a letter to Council advising that the “Market Square”, which is located in front of the new and the former City Hall buildings, was named by John Galt and renaming of this space should not be considered.”</b></p> <p style="text-align: right;">CARRIED</p>
8	<p><b>Information Items and Handouts</b>  <b>60 Tiffany Street West</b> - Building Permit for rear entrance porch  <b>15 Oliver Street</b> - Building Permit for rear mudroom porch  <b>37 Crimea Street</b> - Building Permit for demolition of front porch  <b>60 Kathleen Street</b> - Building Permit for fireplace chimney</p> <p>Event: Annual Heritage Day Workshop (Friday, 12 February 2010 to be held at Cambridge Centre for the Arts)  Event: Guelph’s Spotlight on Heritage (Sat 13 Feb at Stone Road Mall)  Publication: Heritage Matters, (Ontario Heritage Trust: January 2010)  Publication: Heritage: The Magazine of the Heritage Canada Foundation</p>
9	<p><b>Next Meeting</b>  Monday, March 8, 2010 in City Hall Meeting Room B</p>
10	<p><b>Other Matters Introduced by the Chair or Heritage Guelph Members</b></p> <p><b>10.1</b> Stephen advised that Rob Broughton, Corporate Services is looking for input for installing the plaque that used to hang inside the old City Hall building. The Committee want it to be located externally and believe it needs to be part of the overall design. Stephen will follow up with Rob and Ian Panabaker.</p>

HERITAGE GUELPH  
*Municipal Heritage Committee*

**NOTICE OF MEETING**

**A meeting of Heritage Guelph will be held at 12:00 Noon  
Monday, 8 March 2010**

**1 Carden St., New City Hall  
COMMITTEE ROOM B (Main Floor)**

**A G E N D A**

- 1. Welcome, Introductions and Opening Remarks**
  - Jackie Mercer, planning student
  - Betty-Lou Clark
- 2. Approval of Agenda**
- 3. Declarations of pecuniary interest**
- 4. Approval of Minutes from the 8 February 2010 Meeting**
- 5. Matters arising from the 8 February 2010 Minutes**
- 6. Business Items:**
  - Item 6.1**  
**148 Delhi Street – Homewood Health Centre**  
Presentation by E.R.A. Architects and Montgomery Sisam Architects regarding the redevelopment proposal for the Manor Building.
  - Item 6.2**  
**505 York Road**  
Request for feedback on possible future zoning change application
  - Item 6.3**  
**47 Alice Street**  
Update on plans for designation
  - Item 6.4**  
**Guelph Museum Fundraising** (Martin Bosch)
- 7. Subcommittee & Committee Representative Updates**
  - a) Landscape**
  - b) Designation** (Minutes of 22 February Meeting)
  - c) Communications** (Minutes of 22 February Meeting)
  - d) Downtown Secondary Plan**
    - OPEN HOUSE - Downtown Secondary Plan
    - Tuesday, 9 March from 6-8:30 p.m.
    - City Hall, 1 Carden St, Meeting Room C
    - After a presentation of the work completed to date, attendees are invited to review and comment on the presented material. Following which, the City will present its draft plans for land use, urban design and transportation in spring 2010.
  - e) York District**
  - f) Official Plan Review** - staff to provide a brief update on the proposed key Official Plan policy directions for Cultural Heritage Resources
  - g) River Systems**
  - h) Commemorative Naming Policy Committee**

**8. Information Items and Handouts**

**9. Next Meetings:**      **Heritage Guelph – Designation Sub-Committee**  
Monday, 22 March 2010 (12:00 noon-2:00 pm)  
Location: City Hall, Meeting Room B

**Heritage Guelph**  
Monday, 12 April 2010 (12:00 noon-2:00 pm)  
Location: City Hall, Meeting Room B

**10. Other matters introduced by the Chair or Heritage Guelph members.**

# MEETING MINUTES



MEETING **Heritage Guelph**

DATE March 8, 2010

LOCATION City Hall Committee Room 'B'  
TIME 12:00 Noon

PRESENT Paul Ross (Chair), Mary Tivy, Susan Ratcliffe, Norm Harrison, Betty-Lou Clark, Doug Haines, Martin Bosch, Christopher Campbell, Lorraine Pagnan, Joel Bartlett, Connie Fach (Recording Secretary), Stephen Robinson (Senior Heritage Planner), Jackie Mercer (Planning Student)

In attendance for the portion of the meeting dealing with 148 Delhi Street were Colin Ferguson and Paul Morris (Homewood Health Centre), Michael McLelland (E.R.A. Architects) and Phil Goodfellow (Montgomery Sisam Architects).

In attendance for the portion of the meeting dealing with 505 York Road was Orval Gates.

REGRETS Leanne Piper, Lesley Hayward, Lori Gaiardo

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<p><b>Welcome and Introduction</b> Paul Ross offered condolences from the Committee to Betty-Lou Clark regarding the recent loss of her husband. Stephen Robinson introduced Jackie Mercer, a Planning student at the University of Guelph, and welcomed her to the meeting.</p>
2	<p><b><u>Approval of Agenda:</u></b> Moved by Martin Bosch and seconded by Lorraine Pagnan,   <b>“THAT the Agenda for the March 8, 2010 meeting of Heritage Guelph be adopted with the addition of requested updates regarding: College Avenue School; Jane’s Walk; CHO News article.”</b>   <p style="text-align: right;"><b>CARRIED</b></p> </p>
3	<p><b><u>Declaration of Pecuniary Interest:</u></b> None</p>

<b>4</b>	<p><b><u>Approval of Meeting Minutes from the February 8, 2010</u></b></p> <p>Moved by Susan Ratcliffe and seconded by Doug Haines,</p> <p><b>“THAT the Minutes of the Heritage Guelph meeting of February 8, 2010 be adopted as written.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>5</b>	<p><b>Matters Arising from the February 8, 2010 meeting of Heritage Guelph</b></p> <p>None to report</p>

<b>6</b>	<p><b>Business Items</b></p> <p><b>6.1 148 Delhi Street – Homewood Health Centre</b></p> <p>Representing the Homewood Health Centre, Michael McClelland of ERA Architects presented an update on the preliminary design work for the renewal of the Centre. Mr. McClelland advised on the new standards for mental health facilities. The need to expand is directly related to the consideration of room size, common space relative to rooms. Mr. McClelland confirmed that the key features of the site relate to cultural landscape, the site’s relationship to the river and relation of the heritage buildings to the grounds. He noted that the current building capacity is stretched and needs to function better. The proposed “U” shaped addition to the east of the Manor Building would provide for better functionality and meet the new requirements and has been located to have the least impact on the cultural landscape of the site.</p> <p>The option being discussed would see most of the Manor Building demolished (with the exception of the original centre block that faces the river) and a new 4-storey building built in its place. Norm Harrison stated that he feels the removal of the Delhi Street façade of the Manor Building is not an issue. The removal of the back wings (those facing the river), however, is something the Heritage Guelph would not support. Mr. McClelland advised that the Hospital would look at options to retain those wings. Mr. McClelland thanked the Committee for voicing their concerns and suggestions and assured them that they would all be considered. He expressed a need to proceed and advised that a preliminary Site Plan Application will be submitted shortly. Heritage Guelph will continue to have opportunities to provide input in the design proposal process. Paul Ross thanked the Mr. McClelland and the other representatives for attending and advised that a small group of Committee members would be appointed to work with the Homewood Health Centre toward a mutually agreeable solution.</p>
	<p><b>6.2 505 York Road</b></p> <p>Orval Gates, a real estate agent, attended the meeting at this time, representing the owner of 505 York Road. This 4,000 sq. ft. building has been vacant for approximately seven years and the owner wishes to seek relief from the current restrictive zoning which allows only a photofinishing business. The site can accommodate 8-10 parking spaces. Stephen Robinson has been conducting research to try to determine the actual age of the building and additions. It is likely that the building was built in the late 1920s and was used shortly after as the York Road Baptist Church. Mr. Gates advised that the owner has no interest in demolishing the building in</p>

	<p>whole or in part. He advised that there was interest in a bagel business occupying the existing building but this use does not comply with the zoning designation. Lorraine Pagnan suggested that there should be relief from the Zoning By-law to allow varied uses of heritage buildings and relief from current regulations such as parking in order to maintain occupied heritage buildings. Mr. Gates noted that the adjacent restaurant would support this use as its hours of operation would be offset to those of the restaurant and it would allow the possibility of a reciprocal agreement with the owner of the Greek Garden as it relates to parking. Stephen Robinson will continue his investigation and attempt to establish a level of significance of this building. Before he left the meeting, Mr. Gates was thanked by the Committee for his attendance.</p>
<p><b>6.3</b></p>	<p><b>47 Alice Street</b>  Stephen Robinson updated the Committee on the status of the designation process for subject property. The designation of 47 Alice Street is currently on hold and the building is not considered to be at risk.</p> <p>Moved by Lorraine Pagnan and seconded by Doug Haines,</p> <p><b>“THAT Heritage Guelph request that City Council support any planning application that may be forthcoming to allow flexibility for a non-residential, low impact service, similar to the bike shop currently occupying the accessory structure at 47 Alice Street and, further, that the City support flexibility with zoning regulations for legal non-conforming uses for heritage buildings, as recommended in the St. Patrick’s Ward Community Improvement Plan.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Stephen Robinson will advise the Director of Community Design and Development Services of Heritage Guelph’s opinion regarding this property and request a follow-up response.</p>
<p><b>6.4</b></p>	<p><b>Guelph Museum Fundraiser</b>  Martin Bosch advised that the Guelph Civic Museum Fundraiser Board is working to raise \$500,000 by the end of August for the renovation project. Martin will be contacting each Committee member to solicit donations and would like to address the ACO Branch for this purpose also. Susan Ratcliffe agreed to arrange this for him.</p>
<p><b>7</b></p>	<p><b>Sub-Committee and Committee Representative Updates</b></p> <p><b>Landscape</b>  Betty-Lou Clark reported that GUFF has expressed concerns with how the proposed Official Plan amendments affect trees. They would like to see stronger language used to address tree preservation.</p> <p><b>Designation</b>  Minutes of the sub-committee meeting held on February 22, 2010 were distributed for information. Doug Haines reported on the sub-committee’s desire to designate one property per month. Doug noted that College Avenue School is on the School Board’s redundancy list. It is a Pagani design and members felt that protection of this building is warranted. Stephen</p>



	<p>Robison will start an information file as well as the process to have this property added to the Heritage Register.</p> <p>Moved by Lorraine Pagnan and Betty-Lou Clark,</p> <p><b>“THAT the minutes of the Designation Sub-Committee be accepted.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Communications</b></p> <p>Susan Ratcliffe advised that the ACO could submit the nomination for the Prince of Wales Award and Heritage Guelph cannot. The submission deadline is April 30th. It was suggested that the City’s Natural Heritage Strategy be added as a City initiative.</p> <p>The committee agreed to nominate Ben Polley for his recent work on 60 Manitoba Street as well as for the ACO Provincial Award.</p> <p>For the Stone Hammer award for artisan/planner/architect, the Committee would like to nominate The Ventin Group Architects for their work on the County of Wellington Court House</p> <p>The Committee would like to nominate Chris Clark of the Guelph Tribune and the Guelph Arts Council Walking Tour for the Ontario Heritage Trust Community Recognition Program.</p> <p>Moved by Doug Haines and seconded by Betty-Lou Clark,</p> <p><b>“THAT the minutes of the Communications Sub-Committee be accepted.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p><b>Jane’s Walk</b></p> <p>Susan Ratcliffe advised that “Jane’s Walk” is on May 1 and 2 and encouraged members to offer to guide walks by showing and speaking about different areas of the city. Susan spoke of a recent meeting with Evelyn Bird and will be hosting a walk based on her material on coach houses. Members were asked to let Susan know by the end of March if they were interested in hosting a walk.</p> <p><b>Downtown Secondary Plan - Public Open House – March 9, 2010</b></p> <p>Paul Ross reminded the committee of the Public Open House Meeting for the Downtown Secondary Plan for the future of the downtown being held tomorrow evening from 6 – 9:30 at City Hall. He encouraged all members to attend for information and input on this discussion regarding key high level points related to cultural heritage.</p> <p><b>York District – no report</b></p> <p><b>Official Plan Review</b></p> <p>Copies of the Draft Official Plan Policies for Cultural Heritage Resources were distributed to members and will be emailed to those members not in attendance. Members are asked to review this material</p>

	<p>and prepare comments, which are required prior to the next regular meeting. A special meeting will be held on March 22 at 12 Noon in City Hall Committee Room 'B' to deal with these comments and concerns. All interested committee members are invited to attend.</p> <p>Joel Bartlett questioned whether property standards of heritage properties should be included in this policy review and Stephen Robinson agreed to look into this.</p> <p><b>River Systems</b> – no report</p> <p><b>Commemorative Naming Policy Committee</b> Susan Ratcliffe advised that the committee would be meeting on March 18<sup>th</sup> to review the many submissions received and apply the matrix in order to make their recommendations to Council.</p>
8	<p><b>Information Items and Handouts</b> Mary Tivy advised that she will be attending the Preservation Conference in Albuquerque with Wendy Shearer and will be speaking on the redevelopment of the former Loretto Convent.</p> <p>Stephen Robinson circulated a copy of a study of the Guelph Correctional Centre by Carl Grottenthaler which was provided by Leanne Piper.</p>
9	<p><b>Next Meeting</b> Monday, March 22, 2010 in City Hall Meeting Room B</p>

HERITAGE GUELPH  
*Municipal Heritage Committee*

**NOTICE OF MEETING**

**A meeting of Heritage Guelph will be held at 12:00 Noon  
Monday, 12 April 2010**

**1 Carden St., New City Hall  
COMMITTEE ROOM B (Main Floor)**

**A G E N D A**

- 1. Welcome, Introductions and Opening Remarks**
- 2. Approval of Agenda**
- 3. Declarations of pecuniary interest**
- 4. Adoption of Minutes from the 22 March 2010 Meeting**
- 5. Adoption of Minutes from the 31 March 2010 Meeting**
- 6. Matters arising from the 22 March 2010 and 31 March 2010 Minutes**
- 7. Business Items:**
  - Item 7.1**  
**72 Farquhar Street**  
Representatives from Metrolinx - GO Transit and their consultants will be in attendance to provide a response to Heritage Guelph's recommendation to retain the Drill Hall building and the original portion of the Cotton Mill building within the proposed Kiss-and-Ride facility at 72 Farquhar Street.
  - Item 7.2**  
**44 James Street West**  
Minor Variance Application for proposed addition and off-street parking
- 8. Subcommittee & Committee Representative Updates**
  - a) Landscape
  - b) Designation
  - c) Communications
  - d) Downtown Secondary Plan
  - e) York District
  - f) Official Plan Review
  - g) River Systems
  - h) Commemorative Naming Policy
- 8. Information Items and Heritage Planning Comments**
  - Item 8.1**  
**16 Tipperary Place**  
Minor Variance Application for proposed addition
  - Item 8.2**  
**137 Norfolk Street**  
Minor Variance Application for increase in floor space use as an interior design business and showroom.
  - Item 8.3**  
**12 Mary Street**  
Preliminary discussion of owner's proposal for a new residence
  - Item 8.4**  
**195 College Avenue West**  
**College Avenue Public School**  
Heritage Planning staff to provide a brief update.
  - Item 8.5**  
**ACO/CHO Annual Conference – Chatham/Kent**

**Item 8.6**  
**Re-Appointment of Heritage Guelph membership in new term**

- 9. Next Meetings:**
- Heritage Guelph – Designation Subcommittee**  
Monday, 26 April 2010 (12:00 noon-2:00 pm)  
Location: City Hall, Meeting Room B
  - Heritage Guelph**  
Monday, 10 May 2010 (12:00 noon-2:00 pm)  
Location: City Hall, Meeting Room B
- 10. Other matters introduced by the Chair or Heritage Guelph members.**

# MEETING MINUTES

MEETING **Heritage Guelph**

DATE April 12, 2010

LOCATION City Hall Committee Room 'B'  
TIME 12:00 Noon

PRESENT Paul Ross (Chair), Mary Tivy, Susan Ratcliffe, Norm Harrison, Betty-Lou Clark, Doug Haines, Martin Bosch, Christopher Campbell, Lorraine Pagnan, Leanne Piper, Lesley Hayward, Lori Gaiardo, Stephen Robinson (Senior Heritage Planner)

In attendance for the portion of the meeting dealing with the Item 7.1 - 72 Farquhar Street were: Jim Riddell (Director Community Design and Development Services); Rick Henry (City Engineer); Rajan Philips (Manager of Transportation and Development Engineering); Andrew Janes (Project Engineer Supervisor); Greg Ashbee (Manager, Infrastructure Expansion Planning, Metrolinx - GO Transit); Brian Matthews (Realty Services Officer, Metrolinx - GO Transit); Julie Kingdom (Project Coordinator, Metrolinx - GO Transit); Richard Pucchini (Dillon Consulting)

Also in attendance for the portion of the meeting dealing with Item 7.2 James Street West were Ella Pauls (owner) and Trent Bauman of Menno S. Martin Contractor Ltd.

Doug Hallett (Guelph Tribune); Audrey Jamal (Executive Director of Downtown Guelph Business Association); Lorenz Calgano, (Board Member of Downtown Guelph Business Association)

REGRETS Joel Bartlett

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## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<b>Welcome and Introduction</b> Paul Ross welcomed all those in attendance and had each person identify themselves.
2	<b><u>Approval of Agenda:</u></b> Moved by Doug Haines and seconded by Lorraine Pagnan,  "THAT the Agenda for the April 12, 2010 meeting of Heritage Guelph be adopted with Item 7.2 be dealt with first and Item 7.1 following."  <b>CARRIED</b>

<b>3</b>	<p><b><u>Declaration of Pecuniary Interest:</u></b> None</p>
<b>4</b>  <b>5</b>	<p><b><u>Approval of Meeting Minutes from the March 22, 2010 and March 31, 2010 meetings</u></b></p> <p>Paul Ross suggested that, in the interests of time, that the Heritage Guelph Meeting Minutes from the March 22, 2010 and March 31, 2010 meetings be deferred to the next meeting of Heritage Guelph. No objection was raised by Committee members.</p>
<b>6</b>	<p><b>Matters Arising from the March 22, 2010 and March 31, 2010 meetings of Heritage Guelph</b></p> <p>None to report</p>

<b>7</b>	<p><b>Business Items</b></p> <p><b>7.2 A-23/10 44 James Street West</b></p> <p>Ella Pauls (owner) and Trent Bauman of Menno S. Martin Contractor Ltd were introduced to the Committee. Stephen Robinson briefly described the comments made by Heritage Planning to the Committee of Adjustment for the proposed Minor Variance.</p> <p style="padding-left: 40px;">Moved by Leanne Piper and seconded by Doug Haines,</p> <p style="padding-left: 40px;"><b>THAT, Heritage Guelph has no concern or objection, in principle, to Minor Variance Application A-23/10 that would permit an addition and off-street parking space (in garage) at 44 James Street West constructed in line with the existing building walls, 0.26 metres from the Martin Avenue property line; and,</b></p> <p style="padding-left: 40px;"><b>That Heritage Guelph encourages the applicant to continue to work with Heritage Planning staff to revise the addition/alteration design so that its massing and details are more in keeping with the heritage character of the subject property; and,</b></p> <p style="padding-left: 40px;"><b>That, once Heritage Planning is satisfied with the design revision, that Heritage Planning staff provide an update report to Heritage Guelph.</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>7.1 72 Farquhar Street</b></p> <p>Paul Ross welcomed representatives of Metrolinx-Go Transit to the meeting.</p> <p>Mr. Rajan Philips began the discussion with an overview of the background to the Guelph downtown Major Transit Station Area design concepts for the redevelopment of the north and south sides of the railway tracks at the current VIA Rail Station and Greyhound Bus Station.</p>
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Rajan described the current project completion deadline of March 31, 2011 required to fulfill current agreements for Federal and Provincial Infrastructure Stimulus Funding. The stakeholders involved in the downtown Transit Terminal project were described as the City, Guelph Transit, VIA Rail, Greyhound Canada, Metrolinx-Go Transit, CNR and Rail America. It was explained that at the time Council had approved the concept plan for the Carden Street bus platform in 2005 and in 2007, the need for south side access and increased train services through Guelph was not anticipated. It was not until the Environmental Assessment, undertaken by the Province for extending GO train service west of Georgetown to Guelph and Kitchener, was completed in 2009 and approved by the Ministry of the Environment in 2010 that the need for a south side platform and its required facilities was identified. Metrolinx-GO Transit and VIA Rail are now planning to increase train service and vehicular access to the major transit station area. The works currently proceeding on the north side are contingent on the south side access facility being completed in the future. Metrolinx-GO are now prepared to purchase the subject property at 72 Farquhar Street and include the construction of the new tunnel connecting the existing north platform with the future south platform and a Kiss-and-Ride parking facility as part of the City's contracts for the north side construction works. Metrolinx-GO and VIA would like to have certainty that the south side works can proceed on the subject property in the future before committing to purchase the property in advance or agreeing to the works on the north side to go ahead as currently planned.

Rajan Philips described Metrolinx-GO's intention to construct a 30-40 car Kiss-and-Ride facility on the subject property with as many pick-up/drop-off lanes for commuters as possible. Also required within the same area is space for VIA Rail passenger and baggage loading. Rajan explained the fact that Farquhar Street and Neeve Street do not actually meet at the northeast corner of the Walker Building (111 Farquhar Street). This area is actually land owned by CN. As no proper 20 metre right-of-way exists in this portion of either street and as parking obligations have been established in the immediate area, a through route for access to the Farquhar Street property has not been considered.

At this point in the meeting, Mr. Richard Puccini, of Dillon Consulting Ltd., described the current concept requirements for access and parking of buses and cars on the north platform area as very tight. Mr. Puccini emphasized that Metrolinx-GO Transit and VIA Rail need enough Kiss-and-Ride vehicle lanes and bus parking spots for the next 25 years of service. Mr. Puccini stated that from a transportation design perspective, not having a functional Kiss-and-Ride facility within this area of the proposed main transportation terminal is a "non-starter".

Mr. Greg Ashbee, Manager, Infrastructure Expansion Planning, Metrolinx - GO Transit, came before the Committee to express that is critical, both for Metrolinx-GO Transit and VIA Rail, to secure the subject property for the purposes of creating sufficient Kiss-and-Ride access for its ridership. Mr. Ashbee displayed a plan view of the Mount Pleasant GO Station Kiss-and-Ride lane configuration superimposed over the Farquhar Street property and stated that if Metrolinx-GO Transit is not confident that they would have the ability to create this same configuration at the Guelph transportation terminal on the Farquhar Street property, they would not purchase the subject property. Mr. Ashbee stated that due to the small size of the Farquhar Street property, in order to provide enough space for the train access area, it would be physically impossible to retain any buildings on the subject property other than the Drill Hall building. Mr. Ashbee confirmed that Metrolinx-GO Transit has committed to conserving the Drill Hall building in situ on the subject property.

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A question was raised as to the location chosen for the re-location of the historic locomotive. This location was confirmed on the plan view presented as being on the south side of the tracks, just east of the Farquhar Street property.

Betty Lou Clark asked if Metrolinx-GO Transit had considered locating the Kiss-and-Ride area in the Neeve Street parking lot. Mr. Ashbee responded that the preferred location for the Kiss-and-Ride is as close to the train station as possible. The Neeve Street lot is seen as too far away especially for VIA Rail passengers with baggage. Mr. Puccini added that in his observations of train terminals that locate parking far from the station, people generally park as close as they can often using inappropriate street areas.

Lorraine Pagnan asked if the term Kiss-and-Ride could be defined by the Metrolinx-GO Transit representatives. Mr. Ashbee explained the term as an area for commuters where cars dropping off leave immediately and when picking up, normally wait in lanes no more than 30 minutes in the case of a train arrival delay. Portions of the same area would also be used for pick up and drop off of VIA train passengers and their baggage.

At this point in the meeting Jim Riddell commented that the “easy answer” may be interpreted as letting the commuter train station locate in the suburbs as it has in so many GTA municipalities. Jim stated that while the proposed solution is not perfect, Metrolinx-GO Transit and their consultants feel that the proposed plan will work for Guelph major Transit Station area. Mr. Puccini added that if the City of Guelph is serious about the Transit Terminal being located in the downtown this plan will work. Mr. Ashbee added that GO Transit statistics indicate that 70% of ridership arrive to the train using modes of transportation other than cars. Rajan Philips added that if the Metrolinx-GO Transit facility was located outside of the downtown there would be no integration of intermodal transit services.

Norm Harrison offered a suggestion that the preservation of the trackside façade wall of the original Cotton Mill building on the Farquhar Street property could be supported by a structure that serves to shelter the Kiss-and-Ride area. Mr. Ashbee responded in saying that the Cotton Mill building blocks what Metrolinx-GO Transit needs to do on the site and that it has already been established in the City staff report that it would be extremely expensive to retain this architectural feature. Metrolinx-GO Transit is not interested to financially overextend themselves to retain a feature that would negate the feasibility of the required Kiss-and-Ride facility.

Mr. Puccini commented that it is his understanding that answer is no from Metrolinx-GO Transit as to the retention of any structure on the subject property other than the Drill Hall building. The retention of the Drill Hall has already been offered as a compromise in these discussions. He reiterated that Metrolinx-GO Transit is already providing one new and one improved tunnel between the north and south platforms, they are paying for the re-location of the historic locomotive to the south side of the tracks, and they are also committing to the retention and rehabilitation of the Drill Hall building. Mr. Puccini stated that going one more step of also retaining the Cotton Mill building would only serve to break the transportation function of this portion of the Transit Terminal plan.

Lesley Hayward questioned whether the Neeve Street parking lot could be used in the scheme



for Kiss-and-Ride and parking. Andrew Janes responded that the City already leases the Neeve Street parking lot to the Cooperators. Mary Tivy asked where train riders that were not using Kiss-and-Ride would park. Rick Henry responded that in the downtown area, train ridership will have to pay for parking in municipal parking facilities.

Leanne Piper asked how the impact of this proposal to adjacent heritage properties on Farquhar Street would be dealt with. Jim Riddell responded that the Downtown Secondary Plan would be a forum for discussion of these issues.

Concern was expressed by the Committee that the proposed landscaping needs to provide enough greenspace and plantings to counter the amount of concrete and asphalt proposed. Bicycle racks were also seen as a requirement within the plan.

Leanne Piper asked of Metrolinx-GO Transit had given consideration to the use of the former Wood's property on Arthur Street South or connecting with the Guelph Junction Railway. Mr. Ashbee responded that they had considered these and found that the Farquhar Street location was preferred.

Paul Ross asked what exactly was Heritage Guelph being asked to provide in this situation. The question to Heritage Guelph was clarified by Jim Riddell that through the City staff report, the proponent is asking that Heritage Guelph recommend to Council that all buildings on the subject property (other than the Drill Hall) be removed from the *Municipal Register of Cultural Heritage Properties*. Paul also asked if Metrolinx-GO Transit or the City if they had explored potential partnerships or alternative solutions to help finance integrated heritage building/Kiss-and-Ride options? Metrolinx-GO Transit responded by reiterating that they do not feel that there is sufficient room or practicality in pursuing such options.

At this point in the meeting, Paul Ross drew the discussion to a close and asked if any Committee member was prepared to make a motion on the item.

Moved by Martin Bosch and seconded by Doug Haines,

**“WHEREAS the property at 72 Farquhar Street is included in the City of Guelph’s *Municipal Register of Cultural Heritage Properties*, according to Section 27 of the Ontario Heritage Act; and**

**WHEREAS Heritage Guelph supports the retention of the Drill Hall building on the property at 72 Farquhar Street with the intention to proceed toward a recommendation that the building be designated under Part IV of the *Ontario Heritage Act*; and**

**WHEREAS Heritage Guelph fully supports City Council’s plans to establish a new, fully integrated transit hub on Carden Street, including a Kiss-and-Ride facility on the south side of the railway tracks at Farquhar Street; and**

**THAT, therefore, Heritage Guelph is prepared to advise that if City Council feels that the removal of sections 2, 3, 4 and 5 of the building complex at 72 Farquhar Street from the *Municipal Register of Cultural Heritage Properties* is necessary to achieve its plans for a fully integrated transit hub, Heritage Guelph would not object to an application to**

	<p><b>demolish these sections of the building complex.”</b></p> <p style="text-align: right;"><b>DEFEATED</b></p> <p>Discussion continued resulting in a second Motion being presented.</p> <p>Moved by Lesley Hayward and seconded by Susan Ratcliffe,</p> <p><b>“WHEREAS the property at 72 Farquhar Street is included in the City of Guelph’s <i>Municipal Register of Cultural Heritage Properties</i>, according to Section 27 of the Ontario Heritage Act; and</b></p> <p><b>WHEREAS the current building complex on the property at 72 Farquhar Street has been described in the Heritage Impact Assessment (dated 22 March 2010) as section 1 (Drill Hall), section 3 (original 6-bay by 3-bay Cotton Mill building), sections 2, 4 and 5 (additions to the Cotton Mill building); and</b></p> <p><b>WHEREAS Heritage Guelph supports the retention of the Drill Hall building on the property at 72 Farquhar Street with the intention to proceed toward a recommendation that the building be designated under Part IV of the <i>Ontario Heritage Act</i>; and</b></p> <p><b>WHEREAS Heritage Guelph does not object to the removal of sections 2, 4 and 5 of the Cotton Mill building at 72 Farquhar Street from the <i>Municipal Register of Cultural Heritage Properties</i> to achieve its plans for a fully integrated transit hub; and</b></p> <p><b>THAT Heritage Guelph supports the retention of section 3 (the original 6-bay by 3-bay Cotton Mill building) of the building complex at 72 Farquhar Street on the <i>Municipal Register of Cultural Heritage Properties</i>.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>8</b></p>	<p><b>Information Items and Handouts</b></p> <p><b>Item 8.1</b>  <b>A-22/10      16 Tipperary Place</b>  At their meeting of 12 April 2010, Heritage Guelph confirmed that they have no concerns or objection to Variance Application A-22/10 for 16 Tipperary Place. Heritage Guelph also concurs with comments and recommendations made by Heritage Planning to the Committee of Adjustment regarding the subject application.</p> <p><b>Item 8.2</b>  <b>A-18/10      137 Norfolk Street</b>  At their meeting of 12 April 2010, Heritage Guelph confirmed that they have no concerns or objection to Variance Application A-18/10 for 137 Norfolk Street. Heritage Guelph also concurs with comments and recommendations made by Heritage Planning to the Committee of Adjustment regarding the subject application.</p>

	<p><b>Item 8.3</b> <b>CHO / ACO Annual Conference</b></p> <p>Paul Ross commented that the CHO/ACO Annual Conference to be held in Chatham-Kent on the weekend of June 11, is an event that Committee members should consider attending. Information is to be found on the ACO or CHO websites.</p> <p><b>Item 8.4</b> <b>Re-appointment Heritage Guelph Committee Members</b></p> <p>Paul Ross informed the Committee that he has asked Stephen Robinson to look into and report back at the May Heritage Guelph meeting on the process required by the City Clerks Department for the re-appointment Heritage Guelph Committee Members during the re-election period in the Fall 2010. It is Paul's understanding that standing committees of Council are to be re-appointed when a new Council is elected.</p>
<b>9</b>	<p><b>Next Meeting</b> Monday, May 10, 2010 in City Hall Meeting Room B</p>
<b>10</b>	<p><b>Other matters introduced by the Chair or Heritage Guelph Members</b></p>
	<p>None to report</p>

HERITAGE GUELPH  
*Municipal Heritage Committee*

**NOTICE OF MEETING**

**A meeting of Heritage Guelph will be held at 12:00 Noon  
Monday, 10 May 2010**

**1 Carden St., New City Hall  
COMMITTEE ROOM B (Main Floor)**

**A G E N D A**

- 1. Welcome, Introductions and Opening Remarks**
- 2. Approval of Agenda**
- 3. Declarations of pecuniary interest**
- 4. Adoption of Minutes from the 22 March 2010 Meeting**
- 5. Adoption of Minutes from the 31 March 2010 Meeting**
- 6. Matters arising from the 22 March 2010 and 31 March 2010 Minutes**
- 7. Business Items:**
  - Item 7.1**  
**148 Delhi Street** - Manor Building (Homewood Health Centre)  
Presentation of a revised design proposal for the Manor Building
  - Item 7.2**  
**3 Watson Road South**  
Site visit summary and consideration of the current Zoning Ammendment Application to allow a religious establishment to remain at this location.
  - Item 7.3**  
**Summary of Properties Currently Undergoing the Designation Process**
  - Item 7.4**  
**81 Farquhar Street**  
Summary of site visit and any resulting changes to scope of heritage attributes
  - Item 7.5**  
**195 College Avenue West** (College Avenue Public School)  
Summary of site visit and any resulting changes to scope of heritage attributes
- 8. Subcommittee & Committee Representative Updates**
  - a) Landscape
  - b) Designation
  - c) Communications
  - d) Downtown Secondary Plan
  - e) York District
  - f) Official Plan Review
  - g) River Systems
  - h) Commemorative Naming Policy
- 8. Information Items**
  - Item 8.5 - ACO/CHO Annual Conference (Chatham/Kent)**
- 9. Next Meetings:**

<b>Heritage Guelph – Designation Subcommittee</b>
Tuesday, 25 May 2010 (12:00 noon-2:00 pm)
Location: City Hall, Meeting Room B
<b>Heritage Guelph</b>
Monday, 14 June 2010 (12:00 noon-2:00 pm)
Location: City Hall, Meeting Room B
- 10. Other matters introduced by the Chair or Heritage Guelph members.**

# MEETING MINUTES



MEETING **Heritage Guelph**

DATE May 10, 2010

LOCATION City Hall Committee Room 'B'  
TIME 12:00 Noon

PRESENT Paul Ross (Chair), Mary Tivy, Susan Ratcliffe, Joel Bartlett, Norm Harrison, Betty-Lou Clark, Doug Haines, Christopher Campbell, Lorraine Pagnan, Connie Fach (Recording Secretary), Stephen Robinson (Senior Heritage Planner) and Libby Percival (Volunteer Researcher)

In attendance for the portion of the meeting dealing with the Item 7.1 were representatives from Homewood Health Services (Colin Ferguson and Paul Morris), Montgomery Sisam Architects (Alice Liang and Phil Goodfellow) and ERA Architects (Michael McClelland and George Martin).

Attending the meeting for the portion dealing with 3 Watson Road South was Astrid Clos, Planning Consultant for the property owner.

Attending the meeting for the portion dealing with 195 College Avenue West was Jim Stokes, Manager of Realty Services, City of Guelph.

REGRETS Martin Bosch, Leanne Piper, Lesley Hayward, Lori Gaiardo.

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<b>Welcome and Introduction</b> Paul Ross welcomed all those in attendance.
2	<b><u>Approval of Agenda:</u></b> Moved by Lorraine Pagnan and seconded by Norm Harrison,  "THAT the Agenda for the May 10, 2010 meeting of Heritage Guelph be adopted with information items added."  <b>CARRIED</b>
3	<b><u>Declaration of Pecuniary Interest:</u></b> None

<p><b>4/5</b></p>	<p><b><u>Approval of Meeting Minutes from the 22 March 2010, 31 March 2010 and 12 April 2010 meetings</u></b></p> <p>Moved by Mary Tivy and seconded by Lorraine Pagnan,</p> <p><b>“THAT the minutes of the meetings of 22 March 2010, 31 March 2010 and 12 April 2010 be adopted as written.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Moved by Lorraine Pagnan and seconded by Mary Tivy,</p> <p><b>“THAT the minutes of the Designation Sub-Committee meeting of 26 April 2010 be received.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>6</b></p>	<p><b>Matters Arising from the March 22, 2010 and March 31, 2010 meetings of Heritage Guelph</b></p> <p><b>Budget</b></p> <p>Marion Plaunt, Manager of Policy Planning and Urban Design, attended this portion of the meeting to report on the status of the Heritage Guelph Committee’s budget and Official Plan Amendment 42. Based on current budget information and the prospect of Provincial funding, a summer student is a possibility this year. Marion encouraged the committee to get the heritage conservation district underway. Paul Ross requested consideration of a second Heritage Planner and, while Marion did not express optimism, she did agree to discuss this further with Paul.</p> <p>Marion Plaunt reported on the release of the Official Plan and resultant public meetings. Marion noted that the Natural Heritage System portion would proceed but the remainder would be delayed to allow more public input.</p>
<p><b>7</b></p>	<p><b>Business Items</b></p> <p><b>7.1 148 Delhi Street</b></p> <p>Phil Goodfellow and Alice Liang of Montgomery Sisam Architects with Michael McLelland of ERA Architects outlined their revised plans for the expansion of the Manor Building presented previously to Heritage Guelph, incorporating many of the suggestions of the Committee. Heritage Guelph members were encouraged by the proposal to retain all three of the original Manor Building facades which face the river valley.</p> <p><b>7.2 3 Watson Road South</b></p> <p>Stephen Robinson explained that a Zoning By-law Amendment application has been submitted to allow the religious establishment currently occupying a portion of the subject property to remain in this location and that the continuation of this use has received Committee of Adjustment approval on an annual basis for several years. Stephen reported on a recent site visit conducted with several of the Heritage Guelph members. This property is on the Heritage Register but is not designated.</p> <p>Moved by Norm Harrison and seconded by Lorraine Pagnan,</p>

	<p><b>“THAT Heritage Guelph supports the inclusion of church and religious uses in the list of permitted uses at 3 Watson Road South on the specific grounds that a church is a perfect adaptive re-use of this very special example of a country school house.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>7.4 81 Farquhar Street</b>  Stephen Robinson reported on a recent site visit to this house by several Heritage Guelph members. 81 Farquhar Street is believed to be the oldest house in Guelph and is described in detail in the Heritage Background Report researched by Libby Percival . The site visit participants found no evidence of the house having been a log cabin and very few heritage attributes on the interior. Christopher Campbell advised that the large tree in the rear of the property is a Norway Maple and is only about 60 years old.</p> <p><b>7.5 195 College Avenue West</b>  Jim Stokes, Manager of Realty Services for the City of Guelph, attended the meeting for this portion of the Agenda. Stephen Robinson reported that the former College Avenue Public School building is neither designated nor on the Heritage Register. Jim Stokes advised that Council has approved an expression of interest to purchase the property for use as the Board of Health Office and asked what portions of the building the Committee felt had cultural heritage value. Members were in agreement their interest is limited to the retention of the school’s original front façade, butterfly roof and the first four classroom bays of the building.</p> <p>Moved by Betty-Lou Clark and seconded by Lorraine Pagnan,</p> <p><b>“THAT Heritage Guelph recommend that Council include in the <i>Municipal Register of Cultural Heritage Properties</i> the Pagani designed portion (original front façade, butterfly roof and the first four classroom bays) of the former College Avenue School located at 195 College Avenue West.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
8	<p><b>Sub-Committee and Committee Representative Updates</b>  Susan Ratcliffe circulated a copy of the package submitted for the Prince of Wales Award. Susan Ratcliffe reported on the recommendations of the Naming Committee Report. Susan Ratcliffe advised that River Systems Advisory Committee is unable to verify the accuracy of Jeremy Shute’s maps and the City has therefore not agreed to approve them. Susan Ratcliffe reported that approximately 300 people attended “Jane’s Walks” in the City of Guelph. Norm Harrison advised that the Downtown Co-ordinating Committee has not met since January.</p>
9	<p><b>Information Items</b>  Stephen Robinson advised that Betty-Lou Clark and Mary Tivy would be attending the 2010 Ontario Heritage Conference in Chatham/Kent. Stephen Robinson advised that Kathleen Wall of the Guelph Civic Museum is looking for Spirit Walk input for the Brooklyn/College Hill area. Stephen Robinson reported that all Heritage Guelph members would receive a letter from the Clerk’s</p>

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	<p>Office outlining the requirements and process for appointment of members to Heritage Guelph following the election in October.</p> <p>Stephen Robinson reported on a letter received from Frank Valeriote congratulating Heritage Guelph members on the great work they do as volunteers.</p> <p>Stephen Robinson advised that Heritage Planning has received a letter from the Province advising that all Heritage Guelph members have free access at the Land Registry Office.</p> <p>Stephen Robinson reported that he has been contacted by the Barrie Heritage Committee seeking advice on expanding their heritage register.</p> <p>Stephen Robinson circulated a list, accompanied by a photographic record of properties currently undergoing the designation process.</p>
<b>10</b>	<p><b>Next Meeting</b> Monday, June 12, 2010 in City Hall Meeting Room B</p>



HERITAGE GUELPH  
*Municipal Heritage Committee*

**NOTICE OF MEETING**

**A meeting of Heritage Guelph will be held at 12:00 Noon  
Monday, 14 June 2010**

**1 Carden St., New City Hall  
COMMITTEE ROOM B (Main Floor)**

**A G E N D A**

- 1. Welcome, Introductions and Opening Remarks**
- 2. Approval of Agenda**
- 3. Declarations of pecuniary interest**
- 4. Adoption of Minutes from the 10 May 2010 Meeting**
- 5. Matters arising from the 10 May 2010 Minutes**
- 6. Business Items:**
  - Item 6.1**  
**74 Woolwich Street** – Wellington County Governor's House  
Preliminary discussion of proposed internal elevator
    - Designated – see reasons/attributes
    - Only two chimneys named in the by-law – note differences
    - County wants to minimize the changes to the exterior and to save the garden space
  - Item 6.2**  
**29 Waterworks Place** – Waterworks Building  
Summary of plans to replace existing roof cladding
    - Budget only allows standard shingles
    - Will investigate dip in roof ridge
  - Item 6.3**  
**44 James Street West**  
Result of Building Permit application
  - Item 6.4**  
**66-68 Bagot Street**  
Summary of site visit and conditions of Consent Application
    - 1873 bird's eye view
  - Item 6.5**  
**75 Cityview Drive**  
Consideration of possible Heritage Review Application
    - Discussions with IBI Group representing the developer next door
    - Gate says 'Wm Vance 1834'
    - Owner of house should seek to acquire the land that holds the current driveway and other gate pillar
    - Both the owner and the developer want to know if it could be demolished
  - Item 6.6**  
**100 Arthur Street North**  
Discussion of preliminary site visit
    - Original house layout was bricked over before 1907
  - Item 6.7**  
**Cancellation of Heritage Planning summer student**

**7. Subcommittee & Committee Representative Updates**

- a) Landscape
- b) Designation
- c) Communications
- d) Downtown Secondary Plan
- e) York District
- f) Official Plan Review
- g) River Systems
- h) Commemorative Naming Policy

**8. Information Items**

- Item 8.1 – Ontario Heritage Conference at Chatham Kent
- Item 8.2 - Wellington County Museum & Archives - Grand Opening (25 June)
- Item 8.3 – Current issue of Ontario Heritage Trust *Heritage Matters*
- Item 8.4 – Current issue of *CHO News*

- 9. Next Meetings:**
- Heritage Guelph – Designation Subcommittee**  
Monday, 28 June 2010 (12:00 noon-2:00 pm)  
Location: City Hall, Meeting Room B
  
  - Heritage Guelph**  
(?) July 2010 (12:00 noon-2:00 pm)  
Location: City Hall, Meeting Room B
  
  - Heritage Guelph – Designation Subcommittee**  
(?) July 2010 (12:00 noon-2:00 pm)  
Location: City Hall, Meeting Room B

**10. Other matters introduced by the Chair or Heritage Guelph members.**

# MEETING MINUTES



MEETING **Heritage Guelph**

DATE June 14, 2010

LOCATION City Hall Committee Room 'B'

TIME 12:00 Noon

PRESENT Paul Ross (Chair), Leanne Piper, Lesley Hayward, Susan Ratcliffe, Joel Bartlett, Betty-Lou Clark, Doug Haines, Lorraine Pagnan, Connie Fach (Recording Secretary), Stephen Robinson (Senior Heritage Planner).

REGRETS Mary Tivy, Martin Bosch, Lori Gaiardo, Norm Harrison, Christopher Campbell.

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<p><b>Welcome and Introduction</b> Paul Ross welcomed all those in attendance.</p>
2	<p><b><u>Approval of Agenda:</u></b> Moved by Lorraine Pagnan and seconded by Doug Haines,   <b>“THAT the Agenda for the June 14, 2010 meeting of Heritage Guelph be adopted with information items added.”</b>   <p style="text-align: right;"><b>CARRIED</b></p> </p>
3	<p><b><u>Declaration of Pecuniary Interest:</u></b> None</p>
4	<p><b><u>Approval of Meeting Minutes from the May 10, 2010</u></b> Moved by Lorraine Pagnan and seconded by Doug Haines,   <b>“THAT the minutes of the meetings of 10 May 2010 be adopted as written.”</b>   <p style="text-align: right;"><b>CARRIED</b></p> </p>
5	<p><b>Matters Arising from the May 10, 2010 and March 31, 2010 meetings of Heritage Guelph</b>  None</p>

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**Business Items**

**6.1 74 Woolwich Street**

Stephen Robinson reported on a preliminary discussion with the Mr. Mark Bolzon, Manager of Purchasing for the County of Wellington regarding the proposed renovations being considered to install an internal elevator at the former Governor's House. Stephen agreed to follow up with Mr. Bolzon and report back the Committee with more information.

**6.2 29 Waterworks Place**

Stephen Robinson outlined the recent discussions regarding roof replacement on the Waterworks building.

Moved by Leanne Piper and seconded by Lorraine Pagnan,

**“THAT Heritage Guelph concurs with Heritage Planning staff's recommendation that the City use shingles that mimic slate on their building located at 29 Waterworks Place.”**

**CARRIED**

**6.3 44 James Street West**

Stephen Robinson reported on the result of the Building Permit application for a residential addition at this address. Committee members expressed concern that the proposal appeared to be a case of overbuilding on a lot and, since the property is not designated under the Ontario Heritage Act nor on the Heritage Register, there is currently nothing that could have been done, even though it is within the boundaries of a proposed study area for the Brooklyn Heritage Conservation District. Stephen is to discuss Heritage Guelph's concerns with Planning Staff and invite them to attend the July meeting to discuss how to implement more control of urban design guidelines that would restrict future proposals like this.

**66-68 Bagot Street**

During the commenting process of a Committee of Adjustment application to allow the demolition of the existing house and construction of 2 new houses, Stephen Robinson attended a site visit at this address to estimate a date of construction for the subject building. The subject property is not designated under the Ontario Heritage Act, included on the Heritage Register or the Couling Inventory. Stephen gave his opinion that the house has 19<sup>th</sup> century structural elements. Committee of Adjustment has made conditions of approval that would see that historic building materials are salvaged and that the building is documented before and during demolition.

**75 Cityview Drive**

The property owner has contacted Stephen Robinson regarding the possibility of demolishing the existing house to allow the property to be redeveloped on its own or included in a new development currently being designed to the east of the property. Stephen reported on a recent site visit and advised that the vacant property has fallen victim to vandalism on more than one occasion. Only one of the two stone entrance gates is on this property. It was suggested that the owner could be encouraged to purchase a strip of adjacent land in order to utilize this space for a defined driveway.

Moved by Leanne Piper and seconded by Lorraine Pagnan,

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	<p><b>“THAT Heritage Guelph does not object to the property being included in a plan of subdivision but order that the proper security measures to implemented immediately to ensure no further deterioration occurs. “</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>6.6 100 Arthur Street North</b>  Stephen Robinson reported on a conversation with a prospective purchaser who would like to demolish the house but retain the foundation and garage. This property is not designated under the Ontario Heritage Act but is included in the Heritage Register. A site visit is scheduled for tomorrow and all members are welcome to attend.</p> <p>Moved by Doug Haines and seconded by Betty-Lou Clark,</p> <p><b>“THAT Heritage Guelph would not look favourably on any application for demolition of the house located at 100 Arthur Street North.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>6.7 Cancellation of Heritage Guelph Summer Student</b>  Stephen Robinson reported that, due to budget constraints, there will not be a Heritage Guelph summer student in 2010.</p> <p><b>6.8 505 York Road</b>  Stephen Robinson advised that the owner would like to proceed with development/demolition of the entire building in order to intensify the property. Stephen will contact the planning consultant for clarification on whether the wishes to demolish the entire building or only a portion of it. Committee members would like to see some zoning flexibility applied if part of the building is to be retained.</p>
8	<p><b>Sub-Committee and Committee Representative Updates</b>  Betty-Lou reported on her attendance to the Tree By-law Workshop.  Susan reported on the recent Naming Committee report to Council.</p>
9	<p><b>Information Items</b>  Betty-Lou reported on her attendance at the Ontario Heritage Conference.  Lorraine reported that the 6167 train is in the process of being moved.  Susan questioned why interested high tech innovation businesses wanting to locate in the cotton Mill building were not given the opportunity to work with the City toward some type of occupancy solution. Stephen advised that Metrolinks was not interested in this proposal.</p>
10	<p><b>Next Meeting</b>  <i>Monday, July 19, 2010</i> in City Hall Meeting Room B</p>

HERITAGE GUELPH  
*Municipal Heritage Committee*

**NOTICE OF MEETING**

**A meeting of Heritage Guelph will be held at 12:00 Noon  
Monday, 19 July 2010**

**1 Carden St., New City Hall  
COMMITTEE ROOM B (Main Floor)**

**A G E N D A**

1. Welcome, Introductions and Opening Remarks
2. Approval of Agenda
3. Declarations of pecuniary interest
4. Adoption of Minutes from the 14 June 2010 Meeting
5. Matters arising from the 14 June 2010 Minutes

**Item 5.1**

Discussion with planning staff member Katie Nasswetter (Senior Development Planner) regarding the Administrative Amendment to Zoning By-law No. (1995)-14864 and Stacey Laughlin (Development and Urban Design Planner) on Planning's current review process for applications involving cultural heritage resources. (See supplementary material attached)

**Item 5.2**

**505 York Road**

The applicant has confirmed their intention to obtain support from Heritage Guelph for complete demolition of the subject building including the remnants of the stone walls of the former York Road Baptist Church. If support is shown, the applicant would begin a rezoning application and retain an architect to design a new building closer to the corner of York and Victoria Roads with parking area in the general location of the demolished stone building.

Heritage Planning recommends that Heritage Guelph have no objection to the demolition of the entire building at 505 York Road provided that the owner agrees to salvage as much of the stone building material as possible for appropriate reuse in the design of the new development or for appropriate reuse off site and that the new development include an interpretive element that informs the public of the history of the site.

**6. Business Items**

**Item 6.1**

**123 Woolwich Street**

Demolition of chimney stack

The subject property is included in the Heritage Register and as the subject application involves demolition (partial), it requires review and a recommendation by Heritage Guelph.

**Item 6.2**

**74 Woolwich Street**

Proposed replacement of windows at Wellington County Courthouse and Jail. The subject property is designated under the Ontario Heritage Act and, therefore, proposed alterations require review and a recommendation by Heritage Guelph.

**Item 6.3**

**1 Quebec Street**

Discussion of options regarding owner's proposal to repair and refurbish existing original windows as part of a Downtown Façade Improvement Grant application.

**Item 6.3**

**1 Carden Street**

**Civic Square Design**

Presentation of revised building elevations and site, layout and landscape plans for review and comment by Heritage Guelph. Heritage Planning will bring Heritage Guelph's comments back to Site Plan Review Committee.

7. Subcommittee & Committee Representative Updates
  - a) Landscape
  - b) Designation
  - c) Communications
  - d) Downtown Secondary Plan
  - e) York District
  - f) Official Plan Review
  - g) River Systems
  - h) Commemorative Naming Policy
8. Information Items
9. Next Meetings:
  - Heritage Guelph  
(?) 9 August 2010 (12:00 noon-2:00 pm)  
Location: City Hall, Meeting Room B
  - Heritage Guelph – Designation Subcommittee  
(?) 23 August 2010 (12:00 noon-2:00 pm)  
Location: City Hall, Meeting Room B
10. Other matters introduced by the Chair or Heritage Guelph members.

# MEETING MINUTES



MEETING **Heritage Guelph**

DATE July 19, 2010

LOCATION City Hall Committee Room 'B'  
TIME 12:00 Noon

PRESENT Paul Ross (Chair), Lesley Hayward, Norm Harrison, Betty-Lou Clark, Martin Bosch, Christopher Campbell, Mary Tivy, Lorraine Pagnan, Doug Haines, Susan Ratcliffe, Stephen Robinson (Senior Heritage Planner), Marion Plaunt (Manager, Policy Planning & Urban Design), Katie Nasswetter (Senior Development Planner).

Also present at the meeting were Libby Percival, a volunteer researcher.

REGRETS Leanne Piper, Joel Bartlett

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<b>Welcome and Introduction</b> Paul Ross welcomed all those in attendance.
2	<b><u>Approval of Agenda:</u></b> Moved by Lorraine Pagnan and seconded by Mary Tivy,  "THAT the Agenda for the July 19, 2010 meeting of Heritage Guelph be adopted as presented."  <b>CARRIED</b>
3	<b><u>Declaration of Pecuniary Interest:</u></b> None
4	<b><u>Approval of Meeting Minutes from the May 10, 2010</u></b> Moved by Mary Tivy and seconded by Doug Haines,  "THAT the minutes of the meeting of 14 June 2010 be adopted as written."  <b>CARRIED</b>



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**Matters Arising from the 14 June 2010 meeting of Heritage Guelph**

**Item 5.1**

Paul Ross welcomed Planning staff members Marion Plaunt and Katie Nasswetter to the meeting. Stephen Robinson explained that Stacey Laughlin (Development and Urban Design Planner) was unable to attend and would be invited to a future meeting of Heritage Guelph.

Paul Ross began by presenting his own notes summarizing, in his own view, what the current planning review process for applications involving cultural heritage resources. Discussion ensued involving clarification of the role played by Heritage Guelph in the review process, clarification of the approval powers of the Committee of Adjustment and the advisory role that both staff and Heritage Guelph have in the case of Consent and Minor Variance Applications. Questions were raised by Heritage Guelph members as to how the review process could better control new infill and additions so that new construction is more compatible in terms of design and relative scale with existing cultural heritage resources especially in residential areas. Comments were made by Heritage Guelph members that basic controls such as the Zoning By-law, Ontario Building Code and Licensing provisions should have enough flexibility that they prevent negative impacts on cultural heritage resources caused by proposed alterations or redevelopments.

Questions were addressed to Katie Nasswetter regarding the Administrative Amendment to Zoning By-law No. (1995)-14864. The committee members asked for clarification of some of the proposed changes and definitions but did not feel it necessary to object to any aspect of the proposed zoning amendment. Comments were made by staff members present that Heritage Guelph was encouraged to provide comments and suggestions on how heritage resources may be better conserved through the zoning or re-zoning process when the Zoning By-law itself is undergoing review and update in the coming year.

The Chair thanked the staff present for their participation in addressing these topics and the committee requested that the discussion be continued to include other members of the Planning staff in future.

**Item 5.2 – 505 York Road**

Stephen Robinson informed the committee that the owner/applicant has confirmed their intention to obtain support from Heritage Guelph for complete demolition of the subject building including the remnants of the stone walls of the former York Road Baptist Church at 505 York Road. Heritage Planning was informed by the owner's planning consultant that if support is shown, the applicant would begin a rezoning application and retain an architect to design a new building closer to the corner of York and Victoria Roads with parking area in the general location of the demolished stone building.

Moved by Martin Bosch and seconded by Betty Lou Clark:

**“THAT Heritage Guelph has no objection to the demolition of remnants of the former York Road Baptist Church and the entire building at 505 York Road with the following conditions:  
That the proponent provide a full photographic record of the current remnants of the former York Road Baptist Church building, showing the building elements and condition**

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before and during the demolition process;  
That the salvage as much of the stone building material as possible for appropriate reuse in the design of the new development or for appropriate reuse off site; and  
That the proposed development include an interpretive signage element that informs the public of the history of the site.”

Carried

## Business Items

### Item 6.1

#### 123 Woolwich Street

Stephen Robinson described a current Demolition Permit application that has been required of the property owner by the Building Services as a result of the owner partially demolishing the brick chimney stack at the rear of the subject property. Stephen advised the committee that although the subject property has been included in the *Municipal Register of Cultural Heritage* Properties, the brick chimney itself is not named as a heritage attribute and, therefore, would not require the review by Heritage Guelph in the case of demolition. Stephen also explained that Environmental Planning staff are also investigating the demolition as the chimney has been identified by the Ministry of the Environment as a nesting site for chimney swifts – birds that are currently protected by the Endangered Species Act. Heritage Planning feels that it was prudent to inform Heritage Guelph of the situation at 123 Woolwich Street as it may be helpful to staff and committee as impetus to be more aware of the apparent connection between older chimney stacks and the endangered swift and to see both as endangered species in Guelph.

Heritage Guelph advised the Senior Heritage Planner that if the chimney stack was to be reconstructed that only the salvaged original bricks or other matching brick should be used. If the chimney is simply to be capped, that the cap should be in keeping with the heritage character of the red brick building.

### Item 6.2

#### 74 Woolwich Street

Stephen Robinson reported on a preliminary discussion with the Mr. Mark Bolzon, Manager of Purchasing for the County of Wellington and with Lloyd Grinham Architect regarding the proposed replacement of windows at Wellington County Courthouse and Jail. Stephen advised that following his recent site visit to the subject property that what is proposed does not involve heritage attributes of the designated buildings but is simply a case of replacing what are already replacement windows. Stephen suggested that he conduct further research with the Ventin Group Architects to confirm this position and that the replacement windows were in fact based on the historical record.

### Item 6.3

#### 1 Quebec Street

Stephen Robinson described the repairs proposed by the owner of the Duncan-McPhee building and which are being supported by the Downtown Façade Improvement Grant program. The exterior woodwork will be repaired, prepared and repainted. The exterior stonework will be repointed using proper conservation standards. The aluminum storm windows will be removed from the original upper

	<p>windows facing Norfolk and Quebec Streets so that the original window exteriors can be repaired, prepared and repainted. New interior storm windows will be installed so that façade will be returned to its the original fenestration. Heritage Guelph was in support of the proposed repair plans.</p> <p><b>6.4</b>  <b>1 Carden Street</b>  <b>Civic Square Design</b></p> <p>Stephen Robinson presented the revised building elevations and site, layout and landscape plans of the proposed Civic Square design currently under review by the Site Plan Review Committee. Heritage Guelph made no comment or objection to the plans as presented and will provide future comments back to Building Services through Heritage Planning at the Building Permit stage.</p>
<b>7</b>	<b>Sub-Committee and Committee Representative Updates</b>
<b>8</b>	<b>Information Items</b>
<b>9</b>	<p><b>Next Meeting</b>  <b>Monday, 16 August 2010</b> in City Hall Meeting Room B</p>
<b>10</b>	<b>Other matters introduced by the Chair or Heritage Guelph members.</b>

HERITAGE GUELPH  
*Municipal Heritage Committee*

**NOTICE OF MEETING**

**A meeting of Heritage Guelph will be held at 12:00 Noon  
Monday, 16 August 2010**

<b>1 Carden St., New City Hall COMMITTEE ROOM B (Main Floor)</b>
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**A G E N D A**

1. Welcome, Introductions and Opening Remarks
2. Approval of Agenda
3. Declarations of pecuniary interest
4. Adoption of Minutes from the 19 July 2010 Meeting
5. Matters arising from the 19 July 2010 Minutes

**Item 5.1 (12:00 – 12:20)**

Discussion with planning staff member Stacey Laughlin (Development and Urban Design Planner) on Planning's current review process for applications involving cultural heritage resources.

6. Business Items

**Item 6.1 (12:30-1:00)**

**74 Woolwich Street - Wellington County Governor's House**

Delegation: Kevin Mullholland, Wellington County; Deb Westman, Ventin Group, Architects  
Proposed design options for interior elevator.

**Item 6.2**

**5 Arthur Street South (1:00-1:30)**

Delegation: Pamela Kraft, Kilmer Brownfield Management Limited  
Discussion of preliminary Heritage Report (attached) and separate demolition impact summary to be submitted for review in support of an imminent demolition application to remove structures of no heritage value on former Wood's property.

**Item 6.3**

**341 Forestell Road**

Summary of recent interior site visit at the Parker farmhouse, a property designated under the Ontario Heritage Act.

7. Subcommittee & Committee Representative Updates

- a) Landscape
- b) Designation
- c) Communications
- d) Downtown Secondary Plan
- e) York District
- f) Official Plan Review
- g) River Systems
- h) Commemorative Naming Policy

**8. Information Items**

- Proposed Zoning By-law Amendment re: Shared Rental Housing
- Heritage Guelph appointment process for 2011
- “Energy Efficient Old Home Workshop.” Organized by Aurora Heritage Advisory Committee to be held on Sunday, September 26, 2010 at Aurora Seniors Centre
- Libby Percival’s departure for Australia

**9. Next Meetings:** Heritage Guelph – Designation Subcommittee  
23 August 2010 (12:00 noon-2:00 pm)  
Location: City Hall, Meeting Room B

Heritage Guelph  
13 September 2010 (12:00 noon-2:00 pm)  
Location: City Hall, Meeting Room B

**10. Other matters introduced by the Chair or Heritage Guelph members.**

# MEETING MINUTES



**MEETING**      **Heritage Guelph**

**DATE**            September 13, 2010

**LOCATION**        City Hall Committee Room 'B'

**TIME**             12:00 Noon

**PRESENT**        Paul Ross (Chair), Lesley Hayward, Norm Harrison, Betty Lou Clark, Leanne Piper, Christopher Campbell, Doug Haines, Mary Tivy, Lorraine Pagnan, Stephen Robinson (Senior Heritage Planner), Connie Fach (Recording Secretary).

                      Also present for a portion of the meeting was Ian Panabaker, Corporate Manager of Downtown Renewal.

**REGRETS**        Martin Bosch, Joel Bartlett, Susan Ratcliffe.

## DISCUSSION ITEMS

<b>ITEM #</b>	<b>DESCRIPTION</b>
<b>1</b>	<b>Welcome and Introduction</b> Paul Ross welcomed all those in attendance.
<b>2</b>	<b><u>Approval of Agenda:</u></b> Moved by Betty-Lou Clark and seconded by Lorraine Pagnan,  “THAT the Agenda for the September 13, 2010 meeting of Heritage Guelph be adopted as presented with the addition of discussion regarding the partial chimney demolition on the Trafalgar Building property.”  <b>CARRIED</b>
<b>3</b>	<b><u>Declaration of Pecuniary Interest:</u></b> None
<b>4</b>	<b><u>Approval of Meeting Minutes from the August 16, 2010</u></b> Moved by Betty-Lou Clark and seconded by Lorraine Pagnan,  “THAT the minutes of the meeting of August 16, 2010 be adopted as written.”  <b>CARRIED</b>

5	<p><b><u>Matters Arising from Previous Meeting</u></b> None to Report</p>
6	<p><b>Business Items</b></p> <p><b>Item 6.1</b> <b>Market Square – Pavillion Building</b> Ian Panabaker presented the proposed plans for the pavilion building in Market Square – a glass walled, recreational use building to contain the rink and pool mechanicals plant, the rink zamboni, washrooms and a skate changing area. A building permit application is to be submitted within a couple weeks and the work has already been tendered.</p> <p>Moved by Mary Tivy and seconded by Leslie Hayward,</p> <p><b>“THAT Heritage Guelph has reviewed the detailed design concept (85% Construction Documents, dated August 5, 2010) for the pavilion building to be constructed on the Market Square and support the proposal as presented.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Item 6.2</b> <b>79 Carden Street</b> Stephen Robinson identified changes proposed for the train station building in a later phase of the Guelph Transit Terminal project. The imminent transfer of ownership of the train station building from CN to the City requires that that station be designated under Part IV of the Ontario Heritage Act. Stephen has started compiling a background report and will report back to the Committee after discussion with Ontario Heritage Trust representatives on the proposed alterations and their consideration of a heritage easement with the City.</p> <p><b>Item 6.3</b> <b>59 Carden Street</b> Stephen Robinson advised that Committee members have been invited to tour the renovated Provincial Offences Courthouse Building (the Old City Hall). Stephen will ask Brad Coutts to try to arrange the tour for October 18<sup>th</sup>. The sub-committee meeting scheduled for October 25<sup>th</sup> has been moved to October 18<sup>th</sup>.</p> <p><b>Item 6.4</b> <b>123 Woolwich Street</b> <b>Trafalgar Building Chimney</b> Lorraine Pagnan commented on the recent newspaper article regarding the partial demolition of the Trafalgar Building chimney. Lorraine was advised that the chimney had not been named as a heritage attribute on the Heritage Register but the remains of which has since been added to the property description in the Heritage Register.</p>
7	<p><b>Sub-Committee and Committee Representative Updates</b> <b>Landscape Sub-Committee</b></p>

	<p>Moved by Betty Lou Clarke and seconded by Lorraine Pagnan,</p> <p><b>“THAT the minutes of the Landscape Sub-Committee meeting held on August 16, 2010 be received.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>8</b>	<p><b>Information Items</b></p> <p><b>City of Toronto Draft Heritage District Policies</b>  Stephen Robinson advised that the City of Toronto has published draft Heritage Conservation District Policies. The document outlines the need for clear, comprehensive policies as well as outlining some standard requirements for the process and the resulting Studies and Plans. Several members of Heritage Guelph felt that this document should be reviewed by Guelph planning staff to glean any useful information.</p> <p><b>2162 Gordon Street</b>  Stephen Robinson advised that the reference plan is currently being finalized. The owner wants the north-west corner to be excluded from the designation. Members felt that any specific trees to be conserved within designated area should be described as heritage attributes in the designation by-law.</p> <p><b>83 Essex Street</b>  Stephen Robinson advised that the litigation on this property is still in the process of determination.</p> <p><b>211 Silvercreek Parkway North</b>  Stephen Robinson is continuing to facilitate discussion of designation with the property owner.</p> <p><b>81 Farquhar Street</b>  The background research report is being finalized. Stephen Robinson was able to return and photograph the attic which has bark-covered logs as rafters. He will contact the University of Guelph to inquire as to the cost of having a sample of the rafter wood tested to determine when the trees were felled.</p>
<b>9</b>	<p><b>Next Meeting</b>  <b>Tuesday</b>, October 12, 2010 in City Hall Meeting Room B</p>
<b>10</b>	<p><b>Other matters introduced by the Chair or Heritage Guelph members.</b></p>



HERITAGE GUELPH  
*Municipal Heritage Committee*

**NOTICE OF MEETING**

**A meeting of Heritage Guelph will be held at 12:00 Noon  
Monday, 13 September 2010**

**1 Carden St., New City Hall  
COMMITTEE ROOM B (Main Floor)**

**A G E N D A**

1. Welcome, Introductions and Opening Remarks
2. Approval of Agenda
3. Declarations of pecuniary interest
4. Adoption of Minutes from the 16 August 2010 Meeting
5. Matters arising from the 16 August 2010 Minutes
6. Business Items
  - Item 6.1**  
**Civic Square - Pavillion Building**  
Review of plans for Pavillion Building to be submitted for Building Permit (see attached)
  - Item 6.1**  
**79 Carden Street - Guelph Train Station**  
Preliminary discussion regarding proposed transfer, designation and rehabilitation of the building within the Guelph Transit Terminal.
  - Item 6.3**  
**59 Carden Street**  
Proposed interior tour of POA Building (Old City Hall) at 59
7. Subcommittee & Committee Representative Updates
  - a) Landscape – Minutes of meeting held 16 August 2010
  - b) Designation
  - c) Communications
  - d) Downtown Secondary Plan
  - e) York District
  - f) Official Plan Review
  - g) River Systems
  - h) Commemorative Naming Policy
8. Information Items
9. Next Meetings:

Heritage Guelph – Designation Subcommittee
27 September 2010 (12:00 noon-2:00 pm)
Location: City Hall, Meeting Room B
***
Heritage Guelph
<u>TUESDAY 12 October</u> 2010 (12:00 noon-2:00 pm)
Location: City Hall, Meeting Room B
10. Other matters introduced by the Chair or Heritage Guelph members.

# MEETING MINUTES



**MEETING**      **Heritage Guelph**

**DATE**            September 13, 2010

**LOCATION**        City Hall Committee Room 'B'

**TIME**             12:00 Noon

**PRESENT**        Paul Ross (Chair), Lesley Hayward, Norm Harrison, Betty Lou Clark, Leanne Piper, Christopher Campbell, Doug Haines, Mary Tivy, Lorraine Pagnan, Stephen Robinson (Senior Heritage Planner), Connie Fach (Recording Secretary).

                         Also present for a portion of the meeting was Ian Panabaker, Corporate Manager of Downtown Renewal.

**REGRETS**        Martin Bosch, Joel Bartlett, Susan Ratcliffe.

## DISCUSSION ITEMS

<b>ITEM #</b>	<b>DESCRIPTION</b>
<b>1</b>	<b>Welcome and Introduction</b> Paul Ross welcomed all those in attendance.
<b>2</b>	<b><u>Approval of Agenda:</u></b> Moved by Betty-Lou Clark and seconded by Lorraine Pagnan,  "THAT the Agenda for the September 13, 2010 meeting of Heritage Guelph be adopted as presented with the addition of discussion regarding the partial chimney demolition on the Trafalgar Building property."  <b>CARRIED</b>
<b>3</b>	<b><u>Declaration of Pecuniary Interest:</u></b> None
<b>4</b>	<b><u>Approval of Meeting Minutes from the August 16, 2010</u></b> Moved by Betty-Lou Clark and seconded by Lorraine Pagnan,  "THAT the minutes of the meeting of August 16, 2010 be adopted as written."  <b>CARRIED</b>

5	<p><b><u>Matters Arising from Previous Meeting</u></b> None to Report</p>
6	<p><b>Business Items</b></p> <p><b>Item 6.1</b> <b>Market Square – Pavillion Building</b> Ian Panabaker presented the proposed plans for the pavilion building in Market Square – a glass walled, recreational use building to contain the rink and pool mechanicals plant, the rink zamboni, washrooms and a skate changing area. A building permit application is to be submitted within a couple weeks and the work has already been tendered.</p> <p>Moved by Mary Tivy and seconded by Leslie Hayward,</p> <p><b>“THAT Heritage Guelph has reviewed the detailed design concept (85% Construction Documents, dated August 5, 2010) for the pavilion building to be constructed on the Market Square and support the proposal as presented.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Item 6.2</b> <b>79 Carden Street</b> Stephen Robinson identified changes proposed for the train station building in a later phase of the Guelph Transit Terminal project. The imminent transfer of ownership of the train station building from CN to the City requires that that station be designated under Part IV of the Ontario Heritage Act. Stephen has started compiling a background report and will report back to the Committee after discussion with Ontario Heritage Trust representatives on the proposed alterations and their consideration of a heritage easement with the City.</p> <p><b>Item 6.3</b> <b>59 Carden Street</b> Stephen Robinson advised that Committee members have been invited to tour the renovated Provincial Offences Courthouse Building (the Old City Hall). Stephen will ask Brad Coutts to try to arrange the tour for October 18<sup>th</sup>. The sub-committee meeting scheduled for October 25<sup>th</sup> has been moved to October 18<sup>th</sup>.</p> <p><b>Item 6.4</b> <b>123 Woolwich Street</b> <b>Trafalgar Building Chimney</b> Lorraine Pagnan commented on the recent newspaper article regarding the partial demolition of the Trafalgar Building chimney. Lorraine was advised that the chimney had not been named as a heritage attribute on the Heritage Register but the remains of which has since been added to the property description in the Heritage Register.</p>
7	<p><b>Sub-Committee and Committee Representative Updates</b> <b>Landscape Sub-Committee</b></p>

	<p>Moved by Betty Lou Clarke and seconded by Lorraine Pagnan,  <b>“THAT the minutes of the Landscape Sub-Committee meeting held on August 16, 2010 be received.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>8</b></p>	<p><b>Information Items</b></p> <p><b>City of Toronto Draft Heritage District Policies</b>  Stephen Robinson advised that the City of Toronto has published draft Heritage Conservation District Policies. The document outlines the need for clear, comprehensive policies as well as outlining some standard requirements for the process and the resulting Studies and Plans. Several members of Heritage Guelph felt that this document should be reviewed by Guelph planning staff to glean any useful information.</p> <p><b>2162 Gordon Street</b>  Stephen Robinson advised that the reference plan is currently being finalized. The owner wants the north-west corner to be excluded from the designation. Members felt that any specific trees to be conserved within designated area should be described as heritage attributes in the designation by-law.</p> <p><b>83 Essex Street</b>  Stephen Robinson advised that the litigation on this property is still in the process of determination.</p> <p><b>211 Silvercreek Parkway North</b>  Stephen Robinson is continuing to facilitate discussion of designation with the property owner.</p> <p><b>81 Farquhar Street</b>  The background research report is being finalized. Stephen Robinson was able to return and photograph the attic which has bark-covered logs as rafters. He will contact the University of Guelph to inquire as to the cost of having a sample of the rafter wood tested to determine when the trees were felled.</p>
<p><b>9</b></p>	<p><b>Next Meeting</b>  <b>Tuesday</b>, October 12, 2010 in City Hall Meeting Room B</p>
<p><b>10</b></p>	<p><b>Other matters introduced by the Chair or Heritage Guelph members.</b></p>

HERITAGE GUELPH  
*Municipal Heritage Committee*

**NOTICE OF MEETING**

**A meeting of Heritage Guelph will be held at 12:00 Noon  
Tuesday, 12 October 2010**

**1 Carden St., New City Hall  
COMMITTEE ROOM B (Main Floor)**

**A G E N D A**

1. Welcome, Introductions and Opening Remarks
2. Approval of Agenda
3. Declarations of pecuniary interest
4. Adoption of Minutes from the 13 September 2010 Meeting
5. Matters arising from the 13 September 2010 Minutes
6. Business Items
  - Item 6.1  
Preliminary review of University of Guelph Campus Master Plan in relation to the Heritage Register
  - Item 6.2  
Discussion of location and content for interpretive material in Market Square, New City Hall and POA Court Building (Old City Hall)
7. Subcommittee & Committee Representative Updates
  - a) Designation
  - b) Communications
  - c) Landscape
  - d) Downtown Secondary Plan
  - e) York District
  - f) Official Plan Review
  - g) River Systems
  - h) Commemorative Naming Policy
8. Information Items
  - Preliminary Review
9. Next Meetings:
  - Heritage Guelph – Designation Subcommittee  
18 October 2010 \* NEW TIME: (2:30 – 4:00 pm)  
Location: City Hall, Meeting Room B  
\*Tour of POA Court Bldg (Old City Hall) to follow at 4:30
  - Heritage Guelph  
8 November 2010 (12:00 noon-2:00 pm)  
Location: City Hall, Meeting Room B
10. Other matters introduced by the Chair or Heritage Guelph members.

# MEETING MINUTES

MEETING **Heritage Guelph**

DATE October 12, 2010

LOCATION City Hall Committee Room 'B'

TIME 12:00 Noon

PRESENT Norm Harrison (Acting Chair), Martin Bosch, Betty Lou Clark, Susan Ratcliffe, Leanne Piper, Christopher Campbell, Mary Tivy, Lorraine Pagnan, Stephen Robinson (Senior Heritage Planner), Connie Fach (Recording Secretary).

REGRETS Joel Bartlett, Paul Ross, Lesley Hayward, Doug Haines.

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<b>Welcome and Introduction</b> Norm Harrison welcomed all those in attendance.
2	<b><u>Approval of Agenda:</u></b> Moved by Martin Bosch and seconded by Christopher Campbell,  "THAT the Agenda for the October 12, 2010 meeting of Heritage Guelph be adopted as presented, with the addition of items in regard to the current demolition progress at 5 Arthur Street South (Wood's site) and in regard to 96 Arthur Street North."  <b>CARRIED</b>
3	<b><u>Declaration of Pecuniary Interest:</u></b> None.
4	<b><u>Approval of Meeting Minutes from the September 13, 2010</u></b>  Moved by Betty-Lou Clark and seconded by Lorraine Pagnan,  "THAT the Minutes of the Heritage Guelph meeting of September 13, 2010 be adopted as written."  <b>CARRIED</b>

5	<p><b><u>Matters Arising from Previous Meeting</u></b> None to Report</p>
6	<p><b>Business Items</b></p> <p><b>Item 6.1</b> <b>University of Guelph Campus Master Plan in Relation to Heritage Register</b> Stephen Robinson presented a diagram showing on-campus properties that had been identified in the University’s Campus Master Plan as areas for development. Stephen expressed specific concern for four red brick (former) residential buildings located on the west side of Gordon Street – specifically 573 Gordon (Hoad House), 575 Gordon St, 577 Gordon St (McNally House) and 581 Gordon St (Young House). Committee members indicated a need to know the extent of research/review that has been conducted by the University of all buildings determined to have cultural heritage value or interest on the campus. To this end, Stephen will continue in his dialogue with UofG staff and request an inventory of all buildings (on and off campus) identified for renovations/redevelopment as well as an indication of the priority being given to each of these works.</p> <p>Moved by Leanne Piper and seconded by Betty-Lou Clark,</p> <p><b>“THAT Heritage Guelph direct staff to initiate the process of documenting potential heritage resources on the University of Guelph campus in preparation of Heritage Guelph being able to respond to the University Campus Master Plan prior to the submission of any building permit and/or demolition permit applications being submitted.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Item 6.2</b> <b>Market Square</b> Stephen Robinson informed the Committee that Brad Coutts (Manager of Court Services) has requested that Heritage Guelph be involved in selecting the content and location of interpretive material for the POA Courts Building (Old City Hall). Stephen asked the members to keep this in mind when touring the building following next week’s sub-committee meeting 18 October).</p>
7	<p><b>Sub-Committee and Committee Representative Updates</b></p> <p>Christopher Campbell reported on his attendance at the International Network of Traditional Building, Architecture and Urbanism (INTBAU).</p> <p>Betty-Lou Clark reported that City of Waterloo has a by-law that protects existing trees with a consistent requirement of hoarding at the trees’ drip line. Betty-Lou would like to see the City of Guelph adopt the same type of protection for trees.</p> <p>Susan Ratcliffe reported that the Naming Committee will be reviewing the naming of not only new assets but also currently unnamed assets.</p> <p>Stephen Robinson advised that the Official Plan review is ongoing under the temporary leadership of</p>

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	Jim Riddell, General Manager of Planning, until a new Manager of Policy Planning and Urban Design is hired.
<b>8</b>	
<b>9</b>	<b>Next Meeting</b> Monday, November 8, 2010 in City Hall Meeting Room B
<b>10</b>	<b>Other matters introduced by the Chair or Heritage Guelph members.</b>



HERITAGE GUELPH  
*Municipal Heritage Committee*

**NOTICE OF MEETING**

**A meeting of Heritage Guelph will be held at 12:00 Noon  
Monday, 8 November 2010**

**1 Carden St., New City Hall  
COMMITTEE ROOM B (Main Floor)**

**A G E N D A**

1. Welcome, Introductions and Opening Remarks  
    Introduce: Astero Kalogeropoulos, Arts and Culture Program Officer
2. Approval of Agenda
3. Declarations of pecuniary interest
4. Adoption of Minutes from the 12 October 2010 Meeting
5. Matters arising from the 12 October 2010 Minutes
6. Business Items
  - Item 6.1**  
Preliminary discussion of plans to identify public art and monument assets in the city (Example: Blacksmith's Fountain)
  - Item 6.2**  
139 Morris Street  
Discussion of cultural heritage value of Biltmore Hat Company property
  - Item 6.3**  
Applications for appointment to Heritage Guelph committee and roles for past members
7. Subcommittee & Committee Representative Updates
  - a) Designation
  - b) Communications
  - c) Landscape – review of “heritage tree” definition in draft Official Plan
  - d) Downtown Secondary Plan – review of (draft) Downtown Directions Document
  - e) York District
  - f) Official Plan Review
  - g) River Systems
  - h) Commemorative Naming Policy
8. Information Items
9. Next Meetings:           Heritage Guelph  
                                  13 December 2010 (12:00 – 2:00 pm)  
                                  Location: City Hall, Meeting Room D
10. Other matters introduced by the Chair or Heritage Guelph members

# MEETING MINUTES



MEETING **Heritage Guelph**

DATE November 8, 2010

LOCATION City Hall Committee Room 'B'

TIME 12:00 Noon

PRESENT Paul Ross, (Acting Chair), Norm Harrison, Martin Bosch, Susan Ratcliffe, Christopher Campbell, Mary Tivy, Lorraine Pagnan, Joel Bartlett, Lesley Hayward, Doug Haines, Stephen Robinson (Senior Heritage Planner), Connie Fach (Recording Secretary).

REGRETS Betty Lou Clark, Leanne Piper.

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<p><b>Welcome and Introduction</b>            Paul Ross welcomed Astero Kalogeropoulos, the City's Arts and Culture Program Officer in attendance for Item 6.1 and Laura Waldie, a Phd. candidate in History at Leeds University who is offering to assist the Heritage Guelph Committee with research, etc.</p>
2	<p><b><u>Approval of Agenda:</u></b>            Moved by Lorraine Pagnan and seconded by Lesley Hayward,  <b>"THAT the Agenda for the November 8, 2010 meeting of Heritage Guelph be adopted as written."</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
3	<p><b><u>Declaration of Pecuniary Interest:</u></b>            None.</p>
4	<p><b><u>Approval of Meeting Minutes from the October 12, 2010</u></b>            Moved by Lorraine Pagnan and seconded by Mary Tivy,  <b>"THAT the Minutes of the Heritage Guelph meeting of October 12, 2010 be adopted as written."</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
5	<p><b><u>Matters Arising from Previous Meeting</u></b>            None to Report</p>
6	<p><b>Business Items</b></p>

	<p><b>Item 6.1</b>  <b>Identification of Public Art and Monument Assets in the City</b>  Astero Kalogeropoulos advised the Committee of her role within the Corporation to identify and plan for long term maintenance of the City’s public art and monuments. Astero noted that she would be seeking Heritage Guelph’s assistance and advice in the identification and maintenance process relating to cultural heritage resources.</p> <p><b>Item 6.2</b>  <b>139 Morris Street – Biltmore Hat Factory</b>  Stephen Robinson reported on a recent site visit to the current Biltmore Hat Factory property in advance of a possible redevelopment proposal being submitted to the City. The building has not been included in the City’s Municipal Register of Cultural Heritage Properties but has been flagged as a built heritage resource in the Guelph Inventory of Heritage Structures.</p> <p>Moved by Lorraine Pagnan and seconded by Mary Tivy,  <b>“THAT, because the building located at 139 Morris Street has been identified in the Guelph Inventory of Heritage Properties as a cultural heritage property, Heritage Guelph support a requirement that the proponent provide a Cultural Heritage Resource Impact Assessment according to the terms set out in the Official Plan to the satisfaction of Heritage Guelph and Planning Services.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>7</b></p>	<p><b>Sub-Committee and Committee Representative Updates</b>  The Committee needs to understand and offer comment on the definition of “heritage tree” in the Official Plan Review process. The Heritage Guelph Landscape Sub-committee is encouraged to meet soon to discuss this. Christopher Campbell will try to set up a sub-committee meeting in December.</p> <p><b>Downtown Secondary Plan Review</b>  HG Members were asked to review the Downtown Draft Directions Document prior to the January 10<sup>th</sup> meeting when Ian Panabaker, Corporate Manager, Downtown Renewal and David deGroot, City of Guelph Urban Designer, will attend the meeting to discuss this document.</p>
<p><b>8</b></p>	<p><b>Information Items</b></p>
<p><b>9</b></p>	<p><b>Next Meeting</b>  Monday, December 13, 2010 in City Hall Meeting Room “D”. This will be the last meeting of the committee, as currently composed.</p>
<p><b>10</b></p>	<p><b>Other Matters Introduced by the Chair or Heritage Guelph Members</b>  Martin Bosch advised that a leaf bearing the inscription “Heritage Guelph 2010” would be installed on the City’s Civic Museum tree in appreciation of members’ donations to the Museum fund.  The historical walking tour guide book for “The Ward” is now available from the Guelph Arts Council.</p>

HERITAGE GUELPH  
*Municipal Heritage Committee*

**NOTICE OF MEETING**

**A meeting of Heritage Guelph will be held at 12:00 Noon  
Monday, 13 December 2010**

**1 Carden St., New City Hall  
COMMITTEE ROOM D (Main Floor)**

**A G E N D A**

1. Welcome, Introductions and Opening Remarks
2. Approval of Agenda
3. Declarations of pecuniary interest
4. Adoption of Minutes from the 8 November 2010 Meeting
5. Matters arising from the 8 November 2010 Minutes
6. Business Items
  - Item 6.1**  
79 Carden Street (Guelph Train Station)  
Draft report to PEES Committee recommending that following the transfer of ownership to the City, Council publish an Intention to Designate the Guelph Train Station building under Part IV of the Ontario Heritage Act
  - Item 6.2**  
80 Simmonds Drive (Wilson Farmhouse)  
Draft report to PEES Committee recommending Council publish an Intention to Designate the property under Part IV of the Ontario Heritage Act
7. Subcommittee & Committee Representative Updates
  - a) Designation
  - b) Communications
  - c) Landscape
  - d) Downtown Secondary Plan
  - e) York District
  - f) Official Plan Review
  - g) River Systems
  - h) Commemorative Naming Policy
8. Information Items
9. Next Meeting:           Heritage Guelph  
                                  10 January 2011 (12:00 – 2:00 pm)  
                                  Location: City Hall, Meeting Room C
10. Other matters introduced by the Chair or Heritage Guelph members

# MEETING MINUTES

MEETING	<b>Heritage Guelph</b>
DATE	December 13, 2010
LOCATION	City Hall Committee Room 'C'
TIME	12:00 Noon
PRESENT	Paul Ross, (Chair), Norm Harrison, Martin Bosch, Susan Ratcliffe, Christopher Campbell, Mary Tivy, Lorraine Pagnan, Lesley Hayward, Doug Haines, Betty Lou Clark, Leanne Piper, Stephen Robinson (Senior Heritage Planner), Connie Fach (Recording Secretary).
REGRETS	Joel Bartlett

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Welcome and Introduction
2	<u>Approval of Agenda:</u> Moved by Martin Bosch and seconded by Christopher Campbell, "THAT the Agenda for the December 13, 2010 meeting of Heritage Guelph be adopted as written." <b>CARRIED</b>
3	<u>Declaration of Pecuniary Interest:</u> None.
4	<u>Approval of Meeting Minutes from the November 8, 2010</u> Moved by Mary Tivy and seconded by Martin Bosch, "THAT the Minutes of the Heritage Guelph meeting of November 8, 2010 be adopted as written." <b>CARRIED</b>
5	<u>Matters Arising from Previous Meeting</u> None to Report
6	<b>Business Items</b>  Item 6.1 79 Carden Street (Guelph Train Station)

	<p>Stephen Robinson presented a draft of the report he is preparing for presentation to Planning, Engineering and Environmental Services Committee in January.</p> <p><b>Moved by Martin Bosch and seconded by Leslie Hayward,</b></p> <p><b>“THAT, following the transfer of ownership of the Guelph Train Station building at 79 Carden Street from the current owner to the City of Guelph, Council authorize the City Clerk to publish and serve Notice of Intention to Designate the building at 79 Carden Street (Guelph Train Station building) in accordance with the Ontario Heritage Act and as recommended by Heritage Guelph;</b></p> <p><b>AND THAT the designation by-law be brought before City Council for approval if no objections are received within the thirty (30) day objection period.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Item 6.2</b>  <b>80 Simmonds Drive (Wilson Farmhouse)</b>  Stephen Robinson advised that senior Planning staff and Realty Services agree that the subject property should be designated (or be in the process of designation) under the Ontario Heritage Act prior to being sold in the open market.</p> <p>Moved by Lorraine Pagnan and seconded by Mary Tivy,</p> <p><b>“THAT, Council authorize the City Clerk to publish and serve Notice of Intention to Designate 80 Simmonds Drive (Wilson Farmhouse) in accordance with the Ontario Heritage Act and as recommended by Heritage Guelph;</b></p> <p><b>AND THAT the designation by-law be brought before City Council for approval if no objections are received within the thirty (30) day objection period.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Item 6.2</b>  <b>Brooklyn-College Hill Heritage Conservation District</b>  Stephen Robinson proposed that that Heritage Guelph proceed with a recommendation to Council to publish an intention to designate a study area for a Brooklyn-College Hill Heritage Conservation District. Heritage Guelph members felt that this proposal was premature and recommended, instead, that it would be appropriate for the area to be completely defined and a preliminary neighbourhood meeting held prior to Heritage Guelph recommending to Council that an intention to designate the heritage conservation district study area be published.</p>
<p><b>7</b></p>	<p><b>Information Items</b>  Susan Ratchliffe enquired about the orientation for new City Council members. Stephen Robinson advised that, while no date has been set, he is preparing a presentation by Heritage Planning staff.</p> <p>Martin Bosch advised that he and Gil Stelter would be appearing on Rogers Cable tomorrow night (Tuesday 14 December) from 7-9pm on a program dealing with adaptive re-use of heritage properties.</p>

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	Future segments are to include the former W.C. Woods site on Arthur Street South, the former Drill Hall on Wyndham Street South and the University of Guelph Campus.
<b>8</b>	<b>Other Matters Introduced by the Chair or Heritage Guelph Members</b> Paul Ross thanked all of the Heritage Guelph Committee members for their hard work throughout the past year with special mention to Leanne Piper, Mary Tivy, Norm Harrison, Betty Lou Clark and Lesley Hayward who will not be returning. Stephen Robinson acknowledged Mary Tivy's assistance in conducting background research on designation reports for the Train Station and the Wilson Farmhouse.
<b>9</b>	<b>Next Meeting</b> Monday, January 10, 2011 in City Hall Meeting Room "B".