

MEETING MINUTES



MEETING **Downtown Advisory Council Meeting**

DATE January 26, 2016

LOCATION Meeting Room B
TIME 3:00 – 5:00pm

PRESENT Dan Atkins, Brenda Cassidy, Henrietta Coole, Dorothe Fair, Ken Hammill, Tom Lammer, John Leacock, Amy Kendall, Steve Kraft, Sarah Mau, Courtney Miller, Ian Panabaker, Marty Williams, Will MacTaggart, Don O’Leary

REGRETS Kithio Mwanzia, Doug Minett, Len Kahn, Dawn Owen

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Welcome – New Members Ian introduced new DAC members Sarah Mau and Dorothe Fair. Each took a moment to tell the DAC about themselves and what they were hoping to bring to the Committee.
2	Items of Pecuniary Interest No items of pecuniary interest
3	Approval of Agenda & Minutes Moved by Will MacTaggart Seconded by Ken Hammill
4.1	DRO Update – Ian Panabaker November saw both the budget and Parking Master Plan approved by Council; next steps are to move forward with the RFP for the Wilson St Parkade. Cam Walsh left his position as PM of the Parking Master Plan and permission has been given to obtain a new PM to fill this role. As a part of the budget process the 2015 CIP extension was not approved and as a result the total 2015 CIP budget is \$130,000. 2015 is the last year of the CIP program. In Spring 2015 discussions will begin in regards to the program review. This process will include public workshops and DAC consultation.
4.2	Communication Update – Communications Committee Baker Street one pager completed by the Communications Committee was circulated for

	review. Disused how to move forward with the piece, with a focus on who is the target audience should be. Suggested that it is packaged as a Downtown piece and not strictly a Baker St Development piece. Communications Committee to update based on the DAC's suggested and present at next meeting.
	Adjournment. The meeting adjourned by consensus.
	Next meeting – Thursday, February 18, 2016 at 3:00pm