

COMMITTEE AGENDA



Consolidated as of April 1, 2016

TO **Governance Committee**

DATE Thursday, April 7, 2016

LOCATION Council Chambers, Guelph City Hall, 1 Carden Street

TIME 4:00 p.m.

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

CONFIRMATION OF MINUTES – February 11, 2016 open and closed meeting minutes and the March 1, 2016 open and closed meeting minutes

PRESENTATIONS (Items with no accompanying report)

a) None

CONSENT AGENDA

The following resolutions have been prepared to facilitate the Committee's consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with separately. The balance of the Governance Committee Consent Agenda will be approved in one resolution.

ITEM	CITY PRESENTATION	DELEGATIONS	TO BE EXTRACTED
GOV-2016.2 Corporate Strategic Plan (2012-16) Priority Project Update	Ann Pappert, Chief Administrative Officer		✓
GOV-2016.3 Council Committee Structure – Committee-of-the-Whole	Stephen O'Brien, City Clerk		✓
GOV-2016.4 Community Energy Initiative Update – Proposed Scope	Rob Kerr, Corporate Manager, Community Energy Initiative	<ul style="list-style-type: none"> Evan Ferrari, Executive Director of eMerge Guelph 	✓

Resolution to adopt the balance of the Governance Committee Consent Agenda.

ITEMS EXTRACTED FROM CONSENT AGENDA

Once extracted items are identified, they will be dealt with in the following order:

- 1) delegations (may include presentations)
- 2) staff presentations only
- 3) all others.

CLOSED MEETING

That the Governance Committee now hold a meeting that is closed to the public, pursuant to the Municipal Act, to consider:

GOV-C-2015.3 CAO Performance Objectives

Section. 239 (2)(b) of the Municipal Act related to personal matters about an identifiable individual, including municipal or local board employees.

OPEN MEETING

Closed Meeting Summary

STAFF UPDATES AND ANNOUNCEMENTS

ADJOURNMENT

NEXT MEETING – May 3, 2016



The Corporation of the City of Guelph
Governance Committee
Mayor's Board Room
Thursday February 11, 2016 at 9:30 a.m.

Attendance

Members: Chair Guthrie
Councillor Bell
Councillor Downer
Councillor Hofland
Councillor Wettstein

Staff: Ms. A. Pappert, Chief Administrative Officer

Call to Order (9:30 a.m.)

Chair Guthrie called the meeting to order.

Authority to Resolve into a Closed Meeting

1. Moved by Councillor Bell
Seconded by Councillor Downer

That the Governance Committee now hold a meeting that is closed to the public with respect to Sec. 239(2) (b) of the *Municipal Act* with respect to personal matters about identifiable individuals.

CARRIED

Closed Meeting (9:34 a.m.)

The following matters were considered:

GOV-C-2016.1 CAO Performance Process and CAO 2016 Objectives

CARRIED

Rise from Closed Meeting (11:52 a.m.)

Open Meeting (11:53 a.m.)

Chair Guthrie called the meeting to order.

Chair Guthrie reported that gave staff direction with regard to the closed item CAO Performance Process and CSO 2016 Objectives.

Acknowledgement of Minutes

2. Moved by Councillor Wettstein
Seconded by Councillor Downer

That the closed meeting minutes of the Governance Committee held on November 9, 2015 be acknowledged.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

Adjournment (11:54 a.m.)

3. Moved by Councillor Bell
Seconded by Councillor Hofland

That the meeting be adjourned.

CARRIED

Ann Pappert
Designated Clerk

2012-16 Corporate Strategic Plan Priority Project Update

CSP Framework

Corporate Strategic Plan Framework (2012-16)

VISION

To be the City that makes a difference...acting locally and globally to improve the lives of residents, the broader community and the world.

MISSION

To build an exceptional City by providing outstanding municipal service and value.

VALUES

Integrity
Excellence
Wellness

STRATEGIC FOCUS AREAS

- 1 Organizational Excellence
- 2 Innovation in Local Government
- 3 City Building

STRATEGIC DIRECTIONS

- | | | |
|---|---|---|
| <p>1.1 Engage employees through excellence in leadership.</p> <p>1.2 Develop collaborative work teams and apply whole systems thinking to deliver creative solutions.</p> <p>1.3 Build robust systems, structures and frameworks aligned to strategy.</p> | <p>2.1 Build an adaptive environment for government innovation to ensure fiscal and service sustainability.</p> <p>2.2 Deliver public services better.</p> <p>2.3 Ensure accountability, transparency and engagement.</p> | <p>3.1 Ensure a well designed, safe, inclusive, appealing and sustainable City.</p> <p>3.2 Be economically viable, resilient, diverse and attractive for business.</p> <p>3.3 Strengthen citizen and stakeholder engagement and communications.</p> |
|---|---|---|

Business imperatives

The internal and external forces that shaped the CSP:

- Shifting demographics and diversity
- Transparency, accountability and engagement
- Strategic partnerships, alliances and networks
- Affordability and improvement
- Our people and leadership
- Innovation and technology

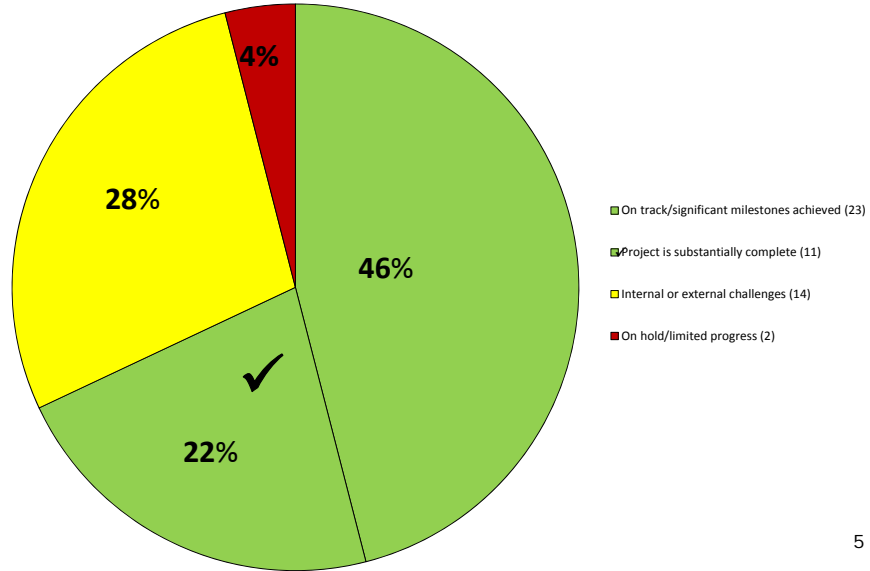
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50 Projects

- Work plan to delivering the projects took account of:
 - Opportunities to leverage and connect initiatives to achieve higher value for investment
 - Pacing of the work
 - Dependencies between the projects
 - Complexity

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Project status summary



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Projects by strategic focus area

	green	yellow	red	CSA
Organizational excellence	13	3	0	6
Innovation in local government	12	6	2	8
City building	9	5	0	4

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Highlights

Shifting Demographics & Diversity

- **Older Adult Strategy (CSA)**
- **Youth Strategy**
- **Local Immigration Partnership**

Transparency, Accountability and Engagement

- **Community Engagement Framework**
- **User Guide to Local Government**
- **Open Government Action Plan**

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Highlights

Strategic Partnerships, Alliances & Networks

- **Intergovernmental Strategy**
- **Community Investment Strategy**
- **Economic and Urban Design Summits**
- **Community Energy Initiative**

Affordability & Improvement

- **Guelph Municipal Holding Inc.**
- **Downtown Strategic Assessment, Baker Street**
- **Parking Master Plan**
- **Internal Audit Function**

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Highlights

Our People & Leadership

- **Leadership Charter**
- **Structural Re-alignment**
- **Integrated orientation and leadership development program for Council**

Innovation & Technology

- **Open Government Action Plan & Program Manager**
- **IT Strategic Plan**
- **MyGuelph and CRM**
- **Records and Information Management Strategy**

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Areas of Focus for 2016

Focus Area 1: Organizational Excellence

- Performance Measurement and Tracking Scorecards: (2016-ongoing)
- Integrated Performance Reporting: (2016- ongoing)
- Administrative Capacity/Efficiencies/Alignments: (2016/2017)

Focus Area 2: Innovation in Local Government

- Guelph Municipal Holding Company: (Q2-3)
- District Energy Initiative: (Q2-3)
- Evolving the Parks Model: (2017/2018)
- Service Review Framework/Rationalization: (Budget 2017)
- Land Ambulance Agreement: (multiple partners - ongoing)
- Financial/Communications Framework: (2016-ongoing)

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Areas of Focus for 2016

Focus Area 3: City Building

- Baker Street/Library Development: (Q2 reporting)
- Downtown Business Plan Implementation: (Q2-3 reporting)
- Downtown Secondary Plan Implementation: (Q2 reporting)
- Guelph Innovation District: (multiple partners in coordination – 2017+)
- Joint Education Campus: (multiple partners in coordination-monitoring)

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Guelph's planning cycle

- Building a more robust approach to planning and performance measurement
- 2012-2016 Corporate Strategic Plan
 - Proposal for CSP renewal to come forward
- 2015 Council Shared Term Agenda
 - Twice yearly updates
- Corporate Management Team annual work planning

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Questions