

Multi-Residential Sub-Water Meter Rebate Program - Terms and Conditions for Permanent Sub-metering

The Multi-Residential Sub-Water Meter Program (the "Program") of The Corporation of the City of Guelph (the "City") provides rebates (the "Rebates") to assist with the introduction of permanent water sub-meters that are subsidiary to principal water meters (the "Sub-meters").

The program is available for qualifying multi-residential buildings including rental apartment buildings, clustered townhouse units and condominiums that contain seven (7) or more individual suites. The availability of sub-metering data will help notify property owners/managers, condominium boards and individual water users if individual suites have high water demands that might indicate leakage, the use of inefficient plumbing products, or inefficient water use habits. Sub-metering can ultimately translate into savings on water bills.

The City will rebate up to \$100 in respect of the expenditure incurred in purchasing and installing qualifying permanent Sub-meters. Qualifying rebates are limited to one (1) per suite, up to a total of \$10,000 per building or property.

Eligibility

To qualify for the Rebate, the **Applicant** (the person applying) must:

- a. Be either the owner of the applicable property or a third-party agent designated by the owner of the property; if the Applicant is a third-party agent, then such Applicant must submit documentation indicating that both parties have knowledge of the rebate program and the application, and agree about to whom the rebate should be paid; and
- b. Submit a complete City application form, with all applicable documentation.

To qualify for the Rebate, the **building** must:

- a. Be located within the geographic limits of the City;
- b. Comprise a residential rental apartment building, clustered townhouse units or condominium containing six (6) or more suites;
- c. Be provided with City water under an active Guelph Water account;
- d. Have an average water demand of at least 130 cubic meters (m³) per suite per year; and
- e. Have a plumbing layout conducive to this type of Sub-metering.

To qualify for the Rebate, the **installed Sub-meters** must:

- a. Be permanent, in that they are integrated into the building's plumbing infrastructure to become part of its permanent plumbing layout;
- b. Be installed by a licensed plumber;
- c. Not replace the building's main water billing meter as set up through the City and its agent; and

- d. Meet or exceed American Water Works Association (AWWA) and NSF International (NSF/ANSI 61) standards.

The City reserves the right to refuse a Rebate for any building that it determines is ineligible to participate in the Program.

Rebate

The Rebate only applies to Sub-meters installed on or after January 1, 2019. Only sub-meters linked with residential suites are eligible for rebate. Sub-metering of additional building processes do not apply – irrigation systems, softeners, pools, etc. No additional costs or fees, including but not limited to shipping and handling costs, monitoring and maintenance costs, etc., are eligible for the Rebate. Multi-residential properties utilizing a sub-metering service for individual billing of suites must provide documentation identifying the number of sub-meters installed on site, i.e. a work order marked complete. The City reserves the right to withhold Rebates for any building it deems ineligible to participate in the Program.

Subject to available funding, Rebates are limited to one (1) per suite, up to a total of \$10,000. Rebates only apply to the installation of **permanent** Sub-meters installed in a qualifying building. Rebates will be provided to qualifying Applicants on a “first come, first served” basis.

Applicant’s responsibility

- Agree to all provisions of these Terms and Conditions and the City’s application form;
- Provide proof of purchase/installation of qualifying permanent Sub-meters;
- Provide the City or its agent with reasonable and timely access to the building to inspect the installed Sub-meters, upon written request, to enable the City to verify the proper installation of the Sub-meters and eligibility of the building;
- Assume any and all costs associated with the purchase and installation of the Sub-meters, including any alterations to piping, valves, walls, etc., that may be necessary to ensure the proper installation;
- Understand that any permanent changes to plumbing may require a City building permit; all charges associated with this permit are the Applicant’s responsibility.
- Refund the Rebate to the City on request, if the application contains any material misstatement or misrepresentation by the Applicant or on the Applicant’s behalf, or if the Applicant breaches any of the Terms and Conditions;
- Acknowledge and agree that the City is not responsible for the selection, installation, operation, or maintenance of the Sub-meters, and that the City will not own the installed Sub-meters and will in no way be responsible for any maintenance or other upkeep of installed Sub-meters;
- Permit the City and its agent to access utility billing account information for the participating building at any time before or after installation of the Sub-meters, for the purpose of monitoring water demands and calculating water savings; and
- Acknowledge that the City will in no way bill individual suite occupants for water use utilizing the Sub-meter data, and that water-use volumetric charges will

always defer to the primary water service line billing meter if there are any discrepancies between the Sub-meters, in whole or in part, and the primary water service line billing meter.

Agreement

In consideration of the City accepting an application to the Residential Sub-Water Meter Rebate Program, the Applicant acknowledges and agrees:

- That the City does not guarantee or warrant any aspect of the Sub-meters, including but not limited to: the physical appearance or operation of the Sub-meters, the installation of the Sub-meters, the accuracy or performance of the Sub-meters, the suitability of the Sub-meters for the application, or the quality of workmanship of the Sub-meters and/or the Sub-meter installation
- To release, indemnify, save and hold harmless the City and its agents, officials, officers, councilors and employees against all liability, loss, costs, damages, and expenses, causes of action, actions, claims, demands, lawsuits and other proceedings, by whomever made, sustained, brought or prosecuted, including by third parties, involving bodily injury, death, or property damage, in any way based upon, occasioned by or attributable to the Applicant's participation in this Program