



**Minutes of Committee of Management for the Elliott  
Held in the Council Chambers, Guelph City Hall on  
Tuesday, September 3, 2019 at 1:33 p.m.**

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**Attendance**

Committee: Chair C. Downer

Mayor C. Guthrie

Councillor P. Allt

Councillor C. Billings

Councillor J. Gordon

Councillor J. Hofland

Councillor D. O'Rourke

Councillor M. Salisbury

Absent: Councillor B. Bell  
Councillor D. Gibson  
Councillor R. Goller

Councillor M. MacKinnon  
Councillor L. Piper

Staff: Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services  
Ms. C. Clack, Deputy Chief Administrative Officer, Public Services  
Mr. S. O'Brien, General Manager, City Clerk's Office/City Clerk  
Ms. D. Black, Council and Committee Coordinator

Others Present: Ms. M. Karker, Chief Executive Officer, The Elliott Community  
Mr. M. Coburn, Director of Finance, The Elliott Community  
Mr. D. Kennedy, Secretary/Treasurer, Board of Trustees for the Elliott Community

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**Call to Order (1:33 p.m.)**

Chair Downer called the meeting to order.

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

**Confirmation of Minutes**

1. Moved by Councillor Billings  
Seconded by Councillor Allt

That the open meeting minutes of the Committee of Management for the Elliott held on June 4, 2019 be confirmed.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Gordon, Hofland, O'Rourke and Salisbury (8)

**Voting Against:** (0)

Carried

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## **Items for Discussion**

### **CME-2019-3      The Elliott Long-Term Care Residence Quarterly Report 2019-Q2**

Michelle Karker, Chief Executive Officer, advised they have been provided the opportunity to submit a full application for the Ontario Health Team.

Mark Coburn, Director of Finance, advised that variances were due to adjustments in revenue resulting from provincial funding reductions. He further advised that it is anticipated that variances will be mitigated by the year end reporting for 2019.

Michelle Karker also explained issues regarding the capital budget and reserves and anticipated needs facility needs in coming years.

Colleen Clack, Deputy Chief Administrative Officer, Public Services, advised the City is working with the Elliott Community staff to address funding commitments.

2.      Moved by Mayor Guthrie  
          Seconded by Councillor O'Rourke

That the 2019-Q2 quarterly report on the operations of the Elliott Long-Term Care Residence, be received.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Gordon, Hofland, O'Rourke, and Salisbury (8)

**Voting Against:** (0)

Carried

## **Chair and The Elliott Community Staff Announcements**

Ms. Karker, Chief Executive Officer, The Elliott Community, advised of a planned October 9, 2019 grand opening of an accessible patio at the Elliott Community that was funded through an Enabling Accessibility Grant. She invited members of Council to attend and advised that formal invitations would be forthcoming.

**Adjournment** (1:51 p.m.)

4. Moved by Councillor Allt  
Seconded by Councillor Gordon

That the meeting be adjourned.

Carried

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Cathy Downer, Chair

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Stephen O'Brien, City Clerk